

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
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To all Councillors

PARISH COUNCIL MEETING

You are hereby summoned to attend the **Annual Meeting of Wrockwardine Parish Council** at **Admaston House** on **Wednesday 15th May 2019** at **7.30 p.m.** The business to be transacted at this Council meeting is on the Agenda below

Dated this: **8th May 2019**

Signed: **Julia Hancox**
Clerk to the Council

Members are asked to attend in good time to allow time to sign their Declaration of Acceptance of Office prior to the meeting.

AGENDA

1.	Welcome
2.	Election of Chair
3.	Apologies for absence
4.	Chair's Declaration of Acceptance of Office
5.	Election of Vice Chair
6.	Declaration of Interests & Dispensations
7.	Vacancies in the Office of Parish Councillor Admaston & Bratton Ward - 5 vacancies
8.	PUBLIC SESSION [maximum 15 minutes] Borough Councillor's Report
9.	To confirm and agree the Minutes of the Meeting held on 10th April 2019
10.	Committees/Working Groups F&GP Committee Traffic Working Group
11.	Representation on Outside Bodies Wrekin Area Committee (2) Admaston House Trust Quarry Liaison Group
12.	Meetings of the Council To approve the dates, venue and frequency of meetings [Council meets on the 2 nd Wednesday of the month except August when no meeting is held, alternating between Admaston House and Wrockwardine Parish Hall]
	Councillor Training
13.	Planning Matters a) To consider applications and receive permissions and refusals b) Local plans awareness
14.	Parish Matters a) RoSPA Inspection b) Allotments c) Parish Newsletter & Communications d) Reports on Local Meetings

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	e) Public Pride f) War Memorial g) Admaston Green Track
15.	Finance a) Accounts for payment – list & cheques TO BE TABLED b) Bank reconciliations TO BE TABLED c) New signatories d) Internal Audit Report e) AGAR
16.	Review of Standing Orders & Financial Regulations
	Updating Risk Assessments & other documents
17.	Traffic Matters
18.	Correspondence
19.	To note the date of the next meeting Members are asked to note that the next meeting on Wednesday 12th June 2019 at Wrockwardine Parish Hall at 7.30p.m.

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The Chair respectfully reminds that planning applications can be inspected prior to the meeting when the Clerk will be in attendance from 7p.m

Planning Report

Applications:

1. To consider the following applications:

TWC/2019/0356	Photovoltaic Solar Farm, Charlton	Siting of 1no. storage container	Respond by 24/5/19
TWC/2019/0333	Rivendell House, Bratton Road, Bratton	Conversion of existing loft space	Respond by 17/5/19

2. To consider applications received after the date of the agenda

3. Permissions:

None received

4. To receive any permissions after the date of the agenda