## **Shipton Parish Council**

## Minutes of Parish Council meeting 15<sup>th</sup> November 2017

	Action
 Members of the public forum	
The new bus shelter, which has now been installed at the Frogmill Inn, was discussed and concern was raised again about the safety of pedestrians (and cyclist and horse riders) crossing the main A40 to access this.	
<ul> <li>Cllr Paul Hodgkinson raised the following points:</li> <li>The Council Highways contract with Amey will end in March 2019 and the department will be split into 3 sections from them – Day to Day works (pot holes, sign cleaning etc), Bigger projects such as resurfacing and Design. These will be 3 separate tenders.</li> <li>The Old A40 to Northleach will be temporarily repaired and the Council are committed</li> </ul>	
to reopening the road in 2019.  • The bus shelter will be officially opened on Saturday 18 <sup>th</sup> November at 12.30pm	
Cllr Robin Hughes has had agreement from Kevin Field, Planning and Development Manager of CDC, to meet and discuss the suitability of a site in the village for Affordable Housing. This may be taken forward in the new year following further discussions with the land owner.	HT
 Apologies –all present	
 Declaration of Interests. None declared	
 Agree last minutes August 2017 these were agreed and signed	
house in the village which has been standing derelict for 20+ years. The owner	Cllr Hughes
box.	HT to ask JL
 9	Decide if prior at next meetin
PC that there is a sustainable development fund which can be applied for. Paul Morrish will make the application and ask for funding towards railings and widening of the tarmac on the side of the A436 towards the Froamill Inn which is due to open next summer. It was agreed	PM to submit application. All to think of ideas for crossing
 Playground Investigations by Kevin Nicholas have concluded that the Village Green would be the best place for a playground - at the end nearest the crossroads - where there are currently 3 trees and children congregate already. The trees have been inspected and it is felt the Chestnut in the middle is not healthy and as it crowds the other two trees could be felled to make room.	
Preliminary designs have been sought and discussion took place about the possibility of village volunteers undertaking the ground work themselves to save on cost. Mr Nicholas was thanked by the Chair for his enthusiasm and hard work and it was agreed that it is vital to have the support of the village before grant funding and other fundraising ideas can be implemented. Further actions will be discussed at the next meeting.	Ongoing

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6	Standing Orders				
	These were reviewed and it was agreed that Dick Bradford will look through the final version	Next meeting			
	in order for agreement and formal adoption at the next meeting.	DB			
8	Finance Regulations				
	These were reviewed and will be altered slightly ready for formal adoption at the next				
	meeting. It was agreed to make a checklist for any projects being undertaken or considered	RB and Clerk to			
	by the Parish Council which will improve and speed up financial aspects of projects if there is	formulate			
		checklist			
	a change of personnel or circumstances with the Council. Clerk and Richard Brown to				
	formulate a check list to form part of the Finance Regulation ready for adoption at next				
^	meeting				
9	Reading Room				
	The village exhibition and associated questionnaire to all households were very successful	Ask SL to			
	resulting in over 60% return, the vast majority of which were supportive of the planned	update website			
	restoration of the Reading Room. The small number of negative comments have been				
	specifically addressed by members of the Trustee Board. The next step will be to submit a				
	planning application and start fund raising for the project. It was agreed that regular updates				
	should be published on the village website.				
10	Budget and Finance	011-			
	It was confirmed that the signatories on the new TSB cheque account are to be:	Clerk			
	Hugh Thurbon				
	Richard Brown				
	Paul Morrish				
	Julia Mangan	clerk			
	Charles Bradford				
	Verna Spires				
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	It was noted that once the cheque book account is open cheque payment authorisation slips				
	will not be required and it is essential that all expenditure is minuted.				
	'				
	Invoices were approved for payment.				
	£70.90 Susan Livesey for website hosting				
	£95.00 GAPTC training				
	£50.00 GAPTC training				
	£444.45 Clerk Salary (Sept – Nov)				
	The accounts were reviewed and it was noted that expenditure is satisfactory				
	It was noted that the bus shelter should be added to the Parish Council insurance and also to				
	the assets register.				
	Other items that may be considered for the next budget are benches for the village and				
	playground once a site is agreed.				
	It was agreed that the Clerk will make contact with the Playground working party and send				
	any relevant information regarding grants for playgrounds etc.				
11	Sports Field				
1.1	The lease for the sports field has not been registered with the Land Registry in the name of				
	Charlton Rovers Football Club. Planning permission will be submitted soon for the new				
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10	changing rooms and associated works. CRFC will start to advertise soon.				
12	Any other Business				
	Ann Jones from Cotswold Tree Wardens has contacted the Parish Council and it was				
	agreed to ask for a village volunteer to become the Tree Warden for the Parish.	Clerk			
	Training is available for this voluntary position.	<u> </u>			
	<ul> <li>The Welcome Pack needs to be updated. Clerk to undertake this task</li> </ul>	Clerk			
	<ul> <li>It was agreed to invite a rep from Brakspear to the next meeting to discuss plans for</li> </ul>	Clerk			
	the Frogmill Inn's future.				
		Clerk			
	shelter is in place.	All			
	Tables will be put in a U shape at the next meeting,	HT			
	<ul> <li>The grit bin by High Bank needs filling with bagged grit from CBH's farmyard.</li> </ul>	Clerk			
	<ul> <li>The Transparency Code information on the website needs updating</li> </ul>	CICIK			
	<ul> <li>All orders must come from the RFO (Clerk) on Headed paper</li> </ul>				
13	Date of next meeting: Wednesday 17 <sup>th</sup> January 2018 at 7pm in the Reading Room.				
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