



Lilleshall Parish Council

Minutes of the meeting held on Monday 3rd February 2020

7:00pm at Lilleshall Memorial Hall

Present: Cllrs A. Baker, P. Challinor, D. Cornes, P. Millard, L. Parker, D. Shaw, B. Taylor, borough Cllr A. Eade & C. Lane – Clerk.

There was 1 member of the public of the present.

19.137 Welcome: The Chairman welcomed everyone to the February meeting.

19.138 Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

19.139 Declarations of Interest:

a) Pecuniary b) Personal

Cllrs A. Baker and P. Millard declared a pecuniary interest in item 19.143(b).

19.140 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from members of the Public. Not required.

19.141 Guest speaker: Philip Haigh, Community Development Manager, Idverde.

Philip Haigh gave the committee an in-depth introduction into his role within Idverde and how he is able to work with communities and local groups. He was able to answer a number of questions relating to the services Idverde currently provide within the parish as well as taking on board a number of complaints relating to the reporting of issues, such as pot holes and the “My Telford” reporting system used by TWC.

19.142 Minutes:

To confirm the minutes of the Council meeting held on 6th January 2020.

Resolved to agree the minutes of 6th January 2020

Proposed to move items 19.143(a) & 19.143(b) to the end of the meeting.

Resolved to move items 19.143(a) & 19.143(b) to the end of the meeting

19.143 Matters Arising from those Minutes:

(a) Draft Budget – Council to consider the draft budget for 2020/21. As below.

(b) Room Hire Rates - Council to consider if it would like to rent the new meeting room at The Memorial Hall and if so for how many hours per week.

(c) Standing Orders – Council to review and agree it's Standing Orders.

Resolved that the Standing Orders are to be tailored to suit our Parish Council more.

TASK DS to make a start on this, and bring back to Council.

(d) Financial Regulations – Council to review and agree it's Financial Regulations.

Resolved to agree the Financial Regulations.

(e) Signage on Hillside East – Council to consider purchasing 2x “we are watching you”

signs.

Resolved to purchase 2x “we are watching you” signs and have the erected by Lilleshall Hill as a starting point.

19.144 New Business:

(a) Review of Members Allowances in Telford & Wrekin – Council to consider the guidance in the report to adopt an allowance scheme.

Resolved not to adopt an allowance scheme.

(b) Telford T50 50 Mile Trail Consortium – Council to consider taking part in the 2020 event in May, by providing a walking route and walk leaders from the community to host the event, possible PR for PC as walk would need to start and finish at Memorial Hall. Please see attached.

Resolved to enquire if there is anyone in the parish who would be willing to organise this walk.

Task CL speak to church about their current walks.

Task DS contact the gentleman who runs the David Adams walk.

(c) Meeting Dates for 2020/21 – Council to review and agree meeting dates for the next financial year.

Resolved to agree the meeting dates for 2020/21.

19.145 Reports:

(a) Tennis Courts: A quote has been given for the re surfacing of the footpath alongside the playing field, however more like for like quotes are still required.

(b) Allotments: The new fencing has been erected along the A518, however there have been a number of break-ins into plot holders’ sheds.

(c) Barrack Lane: Nothing to report.

(d) Local Nature Reserve: A work party took place at the weekend, and more brash had been burned. No more information has come with regard to the Oak die back.

Task DS to furnish PC with management plan for the hill.

(e) Church wall: The works are almost complete, with the gravestones currently being repositioned. The section of wall that had to be re built ended up being three times what was expected due to a large section of wall falling down once work had begun.

(f) VE Day 75: Discussion was had to the type of event and if we require live music or not. Grants are available from TWC for events and it was suggested that the Clerk look into this.

Task CL look into a grant from TWC for this event.

(g) Topography & Parish Map: Work is going well with the welding and powder coating hoping to be done within the next few weeks. A draft map of the David Adams walk was produced by DS along with a list of possible signs that the Parish Council may want to pursue in the future.

(h) Other reports:

Bus Shelters: The shelter on Station Road had to have emergency works carried out in order to make it safe, and the shelter on Abbey Road has also had a small amount of work done.

19.146 Correspondence for Action:

(a) Have a Field Day – Council to discuss if it would like to take part in this event (4th July).

Resolved not to pursue this.

(b) Free Ordnance Survey Maps – Council to agree to sign up.

An update was given on how difficult the system was to use, along with the issue of such high file sizes.

Resolved not to take this any further for now.

(c) Letter from Kay Grice (Environmental Locality Officer TWC) – Council to confirm that it will take responsibility for the upkeep of the topography, originally funded by the Monumental Run. Council to organise a review of Friends of Lilleshall Hill, to make sure we

are meeting all legal requirements. Council to consider appointing a lead Cllr to work alongside the Clerk in achieving the required documentation.

Resolved that the Parish Council will adopt the Topography as an asset

Resolved that Cllrs DS & PC will assist the Clerk in meeting all legal requirements regarding the Friends group.

Task CL to arrange meeting with both DS & PC to take this forward.

(d) Grant Request – Lilleshall Monumental 10K Committee, request for £200 towards the 2020 event, 22nd March. Council to consider.

Resolved to agree to grant Lilleshall Monumental 10k Committee £200.

19.147 Correspondence for Information:

(a) Local Nature Reserves in Telford & Wrekin – An update on LNR's within the borough. Noted.

(b) Works on Lilleshall Hill – Response from TWC regarding retaining wall works. Noted.

(c) Planning Pre-Application Protocol – A first draft of a policy which could be adopted by the Council to address Planning Pre-Applications. For Information only at this stage. Noted

Task DS to tailor the document further.

(d) Telford Patients First Group – January Newsletter.

12. Planning:

(a) Applications: None.

(b) Permission Granted:

Reference: **TWC/2019/0904**

Address: 88 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EX.

Proposal: Erection of a two storey rear extension.

Full Granted 15.01.20

Reference: **TWC/2019/0559**

Address: Lily Hill Cottage, Hillside, Lilleshall, Newport, Shropshire, TF10 9HG

Proposal: Minor material amendment to TWC/2015/0581 for raising of floor level, installation of french door to side elevation, installation of a raised platform at the rear of the property, erection of a pergola structure with trellis and general landscaping arrangements

Full Granted 09.12.19

(c) Permission Refusals:

Former Builders Yard, Barrack Lane, Lilleshall.

Section 191 Existing Use Refused 16.12.19. Noted.

(d) Any other planning matters:

Ironbridge Power Station, Application for mixed-use development – Council to consider making a response to the application, deadline 6th March 2020.

Resolved not to comment.

Application withdrawn 23.01.20

Reference: **TWC/2019/1040**

Address: Land adjacent 82A Limekiln Lane, Lilleshall, Newport, Shropshire

Proposal: Outline application for the erection of 2no. dwellings with all matters reserved.

Noted.

19.148 Finance:

(a) Payments – the Council to approve the following payments. Please see February Payments Sheet attached.

Resolved to agree the February Payments sheet.

(b) Bank Reconciliation – Council to review and agree the bank reconciliation to 30th December 2019.

Resolved to agree the bank reconciliation up to 30th December 2019.

(c) Spend to date – Council to consider and review the spend to date.

Resolved to make no comments.

(d) Clerks additional Hours - Council to review and agree.

Resolved to defer item.

(e) Vires in Budget - Council to agree the movement of budget from different headings.

Resolved to vire the money across from two budget headings.

19.149 Training:

VAT, 20th February, Thursday 20th February, 10:30am – 1pm, Shirehall. Noted.

Fundamentals for Councillors, Thursday 12th March, 5pm – 7:30pm Shirehall. Noted.

Clerks What to do & When, Thursday 19th March, 10am – 4pm, Shirehall. Noted.

Community Led Housing, Various dates, Shirehall. Noted.

19.150 Draft Budget: Council to consider the draft budget for 2020/21.

Resolved to set the precept for the year 2020/21 at £65425.00

19.151 Room Hire Rates: Council to consider if it would like to rent the new meeting room at The Memorial Hall and if so for how many hours per week.

Resolved to book the Memorial Hall new room for 10 hours per week (9:30 – 2:30 Monday & Tuesday) with Parish Council office opening times 10:00 – 2:00.

19.152 Date of the Next Meeting 02.03.20

Items for the agenda to be notified to the clerk by 21.02.20

Signed Chairman.....02.03.20