

agenda

Ivinghoe Parish Neighbourhood Development Plan – Steering Group Meeting No. 7					
Date:	20/10/2015	Time:	7.30pm	Location:	Crabtree Farmhouse, Ivinghoe Aston
Attendees:	Christabel Boersma (CB), Sheena Bexon (SB), Carol Tarrant (Corn), Richard Freeman (RF), Bob Corn (BC), Rikki Harrington (RH), Stephen Booth (SJB), Malcolm Stubbs (MS)				
Apologies:	Brian Dale (BD) , Jacky Parsons (JP)				
Circulation:	As above				
Meeting Aim:	To progress development of Ivinghoe Neighbourhood Development Plan and preparation for consultation events.				

DISCUSSION POINTS		
No.	Item	Owner
1.	Minutes of the Last Meeting/ Actions Update	Richard
2.	Progress to Date Management Team Update Consultation Team Update	Richard Malcolm
3.	Topic Development Topic Leaders Update Production of Topic Papers	Topic Leads Sheena
4.	Finance Current Position Procedure for initiating expenditure	Richard
5.	AOB	
6.	Confirm New Actions Arising	Christabel
7.	Date of next meeting	

Next Meeting: To be agreed					
Date:		Time:		Location:	
Meeting Aim:					