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|  **DRAFT MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)** **Held at 7.30pm on Wednesday 12th April 2017 in the Victoria Hall, Sutton Scotney**Present: Clive Cook (Elected as Chairman in the absence of Cllr Dowson), Andrew Wheeler, Chris Whitehouse, Judith Polak, Pauline Maunder. In attendance: HCCllr Jackie Porter.Public NoneClerk Jocelyn Jenkins  |
|  |  | **Minutes** |  | R |
| **1459** | **1.1** | **Apologies for Absence.** Cllr Lucy Dowson, Cllr Douglas Johns, WCCllr Stephen Godfrey, WCCllr Caroline Horrill, WCCllr James Byrnes. | Closed |  |
| **1460** | **1.2** | **Any Declarations of Interest to be declared/dispensations agreed**. Cllr Cook – Watercress Way (NPI) & Hant and IOW Wildlife Trust (NPI). Cllr Polak – Gratton Trust (NPI). Cllr Wheeler – Scots Tots (NPI). | Closed |  |
| **1461** | **2.1** | **Minutes of the** meeting of 8th March 2017 were **agreed** and signed. | Closed |  |
|  | **3** |  **Reports – the meeting adjourned during reports.** |  |  |
|  | **3.1** | **The Police:** No report. | Closed |  |
|  | **3.2** | **The Public:** None |  |  |
|  | **3.3** | **Report from HCCllr Jackie Porter:** A written report was received (Appendix 1) which noted the most recent developments with the A33/Cart and Horses junction and a number of other matters of local interest. | Closed |  |
|  | **3.4** | **Report from WCCllr Stephen Godfrey:** A written report was received (Appendix 2) which noted that the City Council has agreed to buy the Winchester bus station from Stagecoach.  | Closed |  |
|  |  | The meeting resumed after reports.  |  |  |
| **1462** | **4** | **Correspondence received by the Clerk since the last meeting.** |  |  |
|  |  | The Council discussed and agreed actions for the following issues: |  |  |
| **1462.1** | **4.1** | **Grant request from The Olive Branch Christian Counselling Service –** The Gratton Surgery confirmed that they refer patients to the service and have received positive feedback. It was **agreed** to make a grant of £100. | Closed |  |
| **1462.2** | **4.2** | **Grant request from Scots Tots** – The group would like four new play mats costing £200. It was **agreed** that the Council would purchase these for the group. | Closed |  |
|  |  | **Matters arising from the minutes of 8th March 2017.**The Council discussed updates and agreed actions for the following issues: |  |  |
| **1463** | **5** | **General Matters** |  |  |
|  **1463.1** | **1454.1** | **Gratton Trust** : Cllr Polak advised that Gratton projects for this year include replacing fencing around the play area and creating a boardwalk loop, from the current path, through the wooded area.Fields in Trust Registration – The application has been postponed pending reaching a boundary agreement with the Gratton Surgery.Boundary with the Gratton Surgery The surgery have advised that a different surveyor will now be looking at the boundary issue and that they will contact the Council once his report is received. | Clerk |  |
| **1463.2** |  **1454.2** | **Oxford Road Crossing** – HCllr Porter has received 61 on-line replies and 9 paper copy replies to the crossing survey. The preference now appears to be for a crossing at the garage/post office. HCllr Porter is also looking into the possibility of having a bus stop closer to the garage. Further responses to the survey will be sought with the aim of having at least 100 replies. HCllr Porter is attending a meeting with the post Office on 3rd May and will ask if the Sutton Scotney post office can also be discussed at this meeting. | JP/Clerk |  |
| **1463.3** |  **1454.3** | **Affordable Housing –** Hyde Housing have been invited to attend the Parish Assembly. | Clerk |  |
| **1463.4** |  **1454.4** | **Community Defibrillator** – The AED devices have all now been installed and training is taking place on Friday 19th May. Representatives from the project have been invited to attend the Parish assembly. | Clerk |  |
| **1463.5** | **1454.5** | **Devolution –** There have been no new developments in the last month. | Clerk |  |
| **1463.6** | **1454.6** | **Wonston Lane –** Speed checks are scheduled to be undertaken this month. | Clerk |  |
| **1463.7** | **1454.7** | **Land at Egypt –** The ecological survey will take place in May as this gives the best chance of identifying the botanical species. | Clerk |  |
| **1463.8** | **1454.8** | **Website –** It is hoped that the website will be fully updated this month. | Clerk |  |
| **1463.9** | **1454.9** | **Parish Assembly 2017 –** Final arrangements were discussed. | Clerk |  |
| **1464** | **6** | **PLAY AREAS**Council discussed and agreed actions for the following: |  |  |
| **1464.1** | **1455.1** | **Stoke Charity/Hunton Play Area (STCH&H) –** **Monthly/Annual Inspection –** Quotes for matting have been received but it was agreed to await the annual inspection report in case this identified any more urgent issues before making a decision about the matting. Quotes have also been received to repair the fencing but these have raised some further issues which the Clerk will seek to resolve before a quote is accepted.It was noted that a large bolt is protruding from one of the fence posts in the play area and Cllr Whitehouse volunteered to make this safe. | Clerk |  |
| **1464.2** | **1455.2** | **Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection** – Quotes were sought to re-paint the slide platform but only one of those approached provided a quote. It was **agreed** to accept this quote from Neil Soutar for £760.00. A quote for £190 to replace the gateposts was also **agreed.** | Clerk |  |
|  | **7** | **SOCIAL AMENITIES - None** |  |  |
| **1465** | **8** | **HIGHWAYS ISSUES TABLE - FOOTPATHS – GRIT BINS**Council discussed updates and agreed actions for the following: |  |  |
| **1465.1** | **1456.1** | **Waste Bins –** The Clerk will contact WCC about the broken dog bin at the allotments and the bin near the Gratton pavilion which has not been emptied. | Clerk |  |
| **1465.2** | **1456.2** | **Noticeboard** – Permission has been received to site a bench beside the proposed noticeboard on the grassed area at Gratton Close. | Clerk |  |
| **1465.3** | **New** | **Unregistered parking area, Stockbridge Road/Old Saddlers** HCllr Porter asked that this item be included on the agenda as she is concerned that, if the spaces were taken over for the exclusive use of the flats and with one additional flat being created, there would be a loss of spaces for other residents and an impact on safety. However, the owner of the flats would need to obtain adverse possession and an attempt at this has apparently already failed. It was **agreed** that the Clerk should contact the Land Registry to enquire whether the Council could be alerted if any application was made affecting this piece of land. | Clerk |  |
| **1466** | **9** | **PLANNING** |  |  |
|  |  | **New Applications detailed below were considered and agreed as follows:**  |  |  |
| **1466.1** |  | **There were no new applications to be considered in April but consideration was given to:** |  |  |
| **1466.2** | **New** | **Gypsy & Traveller Site Allocations Local Plan** The consultation was discussed but any response deferred to next month. |  |  |
| **1466.3** | **New** | **WCC Housing Stategy** It was **agreed** that the strategy appeared to be clear and appropriate. | Closed |  |
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| **1467** | **10** | **ACCOUNTS/Audit** |  |  |
| **1467.1** | **10.1** | **Balances:** As at 31/03/17 General Reserves are £43,997.42 but after Earmarked Reserves are £15,520.92. Payments for April (detailed below) totalling £3415.23 were agreed by the Council. | Closed |  |
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| **Public Works Loan Board** | **Loan repayment** | **1813.39** |  |  |  |  |  |  |  |
| **Gary Light** | **AED Installation** | **158.50** |  |  |  |  |  |  |  |
| **Victoria Hall** | **Hall hire (Jan – March)** | **59.40** |  |  |  |  |  |  |  |
| **HALC** | **Affilliation fee, NALC Levy & HR fee** | **571.00** |  |  |  |  |  |  |  |
| **MJR Services** | **Lengthsman – mini digger fee** | **25.00** |  |  |  |  |  |  |  |
| **Hants Pension Services** | **March contributions due April** | **113.96** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **March expenses** | **133.54** |  |  |  |  |  |  |  |
| **Jocelyn Jenkins** | **April salary** | **540.44** |  |  |  |  |  |  |  |
|  |  | **3415.23** |  |  |  |  |  |  |  |

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| **1467.2** | **10.2** | **Bank mandate –** Updates to the bank mandate are ongoing. |  |  |
| **1467.3** | **10.3** | **Annual Return 2016/17** – The internal audit will take place this month. |  |  |
| **9.55pm** |  | **Next meeting – Wednesday 10th May 2017****Parish Assembly – Thursday 11th May 2017** |  |  |
| **Signed: Chairman …..…………….…………….....** **dated.........................................................** |