



# Allhallows Parish Council

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Meeting Minutes

**Date: 11<sup>th</sup> March 2026**

Time: 18:30

Venue: Cross Park Pavilion

## Present

- Cllr Yvonne Forrest, Vice-Chair
- Cllr Sue Morrice
- Cllr Kim Wood
- Cllr Trevor Bowley
- Cllr Jean Van Niekerk
- Clerk Chris Fribbins
- 6 Members of public (including 2 Police Officers)

## 343/1 Apologies for Absence

- Cllr Jean Sheaves, Cllr Draper, Cllr Mrs Draper
- Proposed Cllr Wood, Seconded Cllr Van Niekerk that the apologies be accepted – All Agreed
- Medway Cllr Spalding
- Cllr Forrest took the Chair.

## 344/2 Declarations of Interest and notification of recording

- Cllr Wood (Cross Park Association), Cllr Van Niekerk (Festival One), Cllr Morrice (Audio Recording).

## 345/3 To Receive and sign the minutes of Parish Council meeting 11<sup>th</sup> February 2026.

Approval: Proposed Cllr Van Niekerk, Seconded Cllr Wood ALL AGREED

## 346/4 Matters Arising (not on the agenda)

- a) None

## 347/5 Public Participation

Issue raised regarding Traffic Mirror (in hand, original issues with colour so replacement ordered), Dumped Mattress reported.

Action Group queried if there were issues with signs on grass verges. (Likely to be Medway Highway land, but normally allowed for two weeks before an event, but do need to be removed after).

Police reported on attendance in Allhallows and local issues.

Banners being installed 'Allhallows Not for Sale'

Issues reported with Haven check-in day and traffic queueing on Avery Way (to junction with Ratcliffe Highway – police powers limited to deal with this but will monitor. Issues reported to Haven Management. A safeguarding issue with a local resident was also reported and the issue had been passed to Social Services.

Issues with the Stoke Road development proposal was raised, updates would be expanded in the Chairperson's report.

A resident raised an issue with items raised in the Public Participation not always being reported in the minutes (Public Participation is not officially part of the actual meeting, but this will be reviewed).

## 348/6 Reports

### a Chairperson's Report)

Cllrs Draper and Mrs Draper arrived (7pm) and Cllr Draper took the Chair. He raised concern with Facebook postings by Allhallows residents and Cllr Spalding regarding Stoke Road development and in particular the facts around the Road Safety Audit that had been approved by the Parish Council and actioned by the Clerk (using the consultancy that had carried out the audit for a St Mary Hoo planning application - noting that the consultancy had investigated the issues at a high level, but had written to decline the work). Alternative provision has been investigated and "That Consultancy" was suggested (initial payment listed on payment sheet, total cost £6,000) proposed Cllr Draper, Seconded Cllr Van Niekerk – All Agreed.

An official complaint regarding the Clerk had been submitted by Medway Cllr Spalding (to be actioned under the council's complaints procedure).

### b Clerk's report

Grant Applications Received

Cross Park Association (Annual Revenue Grant) £2,500 – Proposed Cllr Mrs Draper, Seconded Cllr Bowley – All Agreed.

Festival One (Grant towards event operational costs) £1,500 – Proposed Cllr Wood, Seconded Cllr Forrest, All Agreed.

### c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Apologies received.

## d Contracts

### *i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)*

No issues – fence at Shelduck Wood still outstanding (awaiting funding approval from Medway Council)

### *ii Street Cleaning*

Shed placement agreed to be actioned.

### *iii Active Cemetery*

No issues.

### *iv General Issues*

Brimp Road potholes – Slough Fort had written to request the Parish Council contribute towards further pot-hole repairs on road from entrance to Brimp Youth Centre. The Chair had agreed to source Type One but was concerned that job must be done correctly (cut out square before filling (the Community Payback Youth Offenders were not allowed to use the relevant tools).

There were issues raised with drains on Avery Way – Medway Council will be clearing these.

## e Contributions from Representatives on external bodies

### *i KALC Medway Area Committee (Cllrs Forrest and Morrice)*

Waiting for meeting to be scheduled.

### *ii Rural Liaison Committee (Cllr Mrs Draper Substitute Cllr Forrest)*

Meeting took place (4/2/26) – minutes will be circulated by Cllr Mrs Draper.

### *iii Village Hall Committee (Cllr Forrest)*

Next meeting 28/3 9am. A trustee has resigned and will need to be replaced.

### *iv Cross Park Association (Cllr Bowley)*

Meeting held 4/2 before Extraordinary PC meeting. Events discussed, plans for meat raffle underway. Shed placed on rear external patio for Bar area. Wiring fitted, bar and fridges delivered and installed.

### *v Friends of All Saints Church (Cllr Forrest)*

No meetings.

### *vi Allhallows Youth Club (Lisa Newstead)*

Attendance continues to be low due to weather and dark evenings. Easter party planned 31/3 and then closed for Easter holiday period. Karaoke device grant received and to be purchased. Medway Youth are supplying additional support (external grant funded), Medway Youth are currently planning to hold a Youth Festival at Cross Park (20<sup>th</sup> June),

## f Reports from other member responsibilities

### *i Allotments (Cllrs Forrest)*

No issues to report. Annual rents being collected (fees remain same as previous year).

*ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)*

Repairs to be reviewed and scheduled. Some parts are held by Colin Davis.

*iii Bourne Leisure Liaison (Cllr Draper)*

No meeting held. The Chair had been in contact regarding the check-in day issues.

*iv Peninsula East Academy School (Cllr Forrest)*

Liaison continues, no meeting held.

*v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)*

No meetings held. The Reeds development is continuing. Issues organising meeting currently.

## g Project Updates (Cross Park/The Brimp)

Cross Park - East window agreed. Trip hazard at front of pavilion resolved with new front patio area. Quote has been received for the window (£1,200.00), Proposed Cllr Forrest, Seconded Cllr J v N) that this be accepted – All agreed. Also need to seek quotes and funding for the new building.

Brimp - Brick Building extension is nearing completion (wastewater issue to be resolved). Funding required for full extension. Scout rent still awaited after they were invoiced. Discussing a move to a regular monthly payment – they had proposed different amounts from that proposed. Also looking for new quotes and funding for the new building.

## h Highways and Footpaths

*i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)*

Reports circulated. Trevor and Don thanked for their work on this. Don Baulk had carried out a clearance on RS12 (his future petrol usage to be paid by the Parish on receipt of a personal invoice).

*ii Land Maintenance*

Christmas tree – lights and wiring to be removed so that it can be taken away. Don Baulk to cut down the tree.

*iii Local Reports/Issue*

Local potholes were filled in by Medway Council/Norse/Contractor – cold-fill trampled in so some concern regarding how long it will last.

## 349/7 Planning Matters

### a) Plans

No new plans.

### b) Allhallows Neighbourhood Plan

No progress currently. The Stoke Neighbourhood Plan Group to be contacted about their plans for advice.

### c) Medway Local Plan 2041 Update

Has now been submitted (in November). Issues continue to be raised by Independent Councillors in Hoo and High Halstow that could cause issues with the agreement and adoption of the plan and return control to developers who can choose their sites.

### d) Updates received on potential development off Binney Road/Stoke Road Allhallows

Detailed response submitted in objection to the plan. Progress being made on Road Safety Audit.

Current moving road closures on Stoke Road are due to Network Power upgrading the electricity supply to Allhallows (in response to additional requirements at Haven).

## 350/8 Finance/Policy

### a) Annual Report (AGAR) Update – Assertion 10

The Clerk updated the Council on implications of Assertion 10 (accessible documents and website), Need for IT Policy.

### b) Draft IT Policy

Proposed Cllr Forrest, Seconded Cllr Wood that the IT Policy (as circulated) be approved – All Agreed

### c) Finance Monitoring Reports (to 28/02/26)

Noted.

### d) Receipts and Payments Schedule for March 2026 for note and approval as required (update circulated at meeting)

Proposed Cllr Forrest, Seconded Cllr Wood All Agreed

### e) Receipts and Payments Schedule for March 2026 for note and approval as required (as circulated)

#### FEBRUARY

YC Tuck/Subs	£85.00
C Fribbins Vodafone Repay Jan)	£60.72
Karate Brimp Hire	£100.00
Brick Store Hire	£50.00
Cross Park Association (Bingo Equip Refund)	£474.00
SSE Thermal Energy Grant	£2,000.00

#### MARCH (to date/known)

YC Tuck/Subs	£85.00
C Fribbins (Vodafone Repay/Jan )	£60.72
C Fribbins (Vodafone Repay/Feb)	£60.72
Karate Brimp Hire	£50.00
Brick Store Hire	£50.00
7th Allhallows Scouts	£375.00 (Invoiced/Awaited)
Bank Interest	£199.79

## Payments (Proposed Cllr Forrest, Seconded Cllr Wood All Approved)

Item	Reference	Total	VAT	
Chris Fribbins	Salary*****		260301	
Bruce Muihall	Salary*****		260302	
Mick Smith	Salary*****		260303	
Colin Davis	Salary/Fixed Work *****		260304	
Angela Goodhew	Salary *****		260305	
HMRC	PAYE/NI		260306	538.95
Nest Pensions	DD		260307	873.69
EDF Energy	Brimp Electricity DD		260308	326.19 15.53
M&L Contracting	Countryside Contract/Cross Park		260309	2,289.98 381.66
National Broadband	Cross Park Broadband	DD	262010	54.00 9.00
Staffology IRIS	Payroll Software	DD	260311	12.00 2.00
TJF Property Services	Active Cemetery	+C236	260312	160.00
Microsoft 365 Annual	Debit Card		260314	84.89 14.16
SLCC	Clerk Fee (Pro-rata)		260315	253.00
Wybone Ltd	Bins/Signs		260316	1,698.26 283.04
Handar Paving	Cross Park Paving		260317	6,192.00 1,032.00
Vodafone	Brimp Broadband	Net £38 DD	260318	98.72 16.45
GK Music	Youth Karaoke		260319	2,173.83
Y Forrest	B&Q Traffic Mirror		260320	53.99
That Consultancy	Road Safety Audit First Payment		260321	3,000.00 600.00
CP Association	Annual Revenue Grant		260320	2,500.00
Festival One	Grant towards running costs		260321	1,500.00
Past Payments				
Cool Tech South East	CP Extractor Change		260250	996.00 166.00
ZEMPLER (Youth Club)				
Tesco Stores	YC Tuck/Equip		260290	33.22

\* Awaiting invoice before payment, \*\* Paid Direct Debit/Debit Card

\*\*\*\*\* figures reported to the Council but not published due to confidentiality.

Approval Proposed: Cllr Forrest, Seconded Cllr Van Niekerk All Agreed.

## f) Bank Balances @28/02/26:

Current A/C	£12,374.55
Deposit A/C	£0
Base Rate Tracker A/C	£78,565.11
Zempler A/C	£285.83

## 351/9 Exclusion of Press and Public

Proposed Cllr Draper, Seconded Cllr Forrest All Agreed

## 352/10 Confidential Items

### a) Complaint Procedure

The Chair reported on a complaint received by the Chair from Medway Cllr Spalding, and he has acknowledged the receipt.

The Chair outlined the complaint regarding the Parish Clerk. In particular the accusations made regarding the commission of a Road Safety Audit. This had been requested by Cllr Spalding at a public meeting of the council and approved at a subsequent meeting. Cllr Spalding accused the Clerk of stalling the study, although he had contacted the company that had carried out for a previously approved planning application at St Mary Hoo. He had liaised with the company and supplied all the information requested – he had kept the Chair and Councillors updated with the progress and had circulated the email from the consultants where they had declined the work.

The council agreed that there was no case to answer.

## 353/11 Date of Next Meeting

April meeting of Parish Council 8<sup>th</sup> April 2026 6:30pm at Cross Park Pavilion

Annual Parish Meeting (for residents) 29<sup>th</sup> April 2026 at 7pm at Cross Park Pavilion

The meeting closed at 21:00