

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Thursday 2nd November 2023 at 6.30pm Burniston & Cloughton Village Hall

Parishioners Invited to attend – (tea & biscuits at start of meeting)

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 5th October 2023 (*enclosed*) to approve and sign.
4. Public Open Forum.
5. To consider matters raised in the Public Open Forum & if appropriate, agree action.
6. Reports to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk.
7. Updates on matters from earlier meetings:-
 - a) Coastguard Station [*Minute 81/23b* refers] – 1] to receive update from Task & Finish group, 2] to consider the draft Heads of Terms (as emailed to councillors 15/10/23 by Chairman) and agree action on both as appropriate.
 - b) Noticeboard on High Street [*Minute 81/23c* refers] – to receive updated details of prices and agree action as appropriate;
 - c) Extend verge cutting on Quarry Road [*Minute 82/23a* refers] – to receive update & agree action as appropriate.
8. Suggestion from Cllr. Topham that we have a Christmas Lunch - to consider and agree action as appropriate.
9. Correspondence – to agree action:-
 - a) Ground Maintenance contract 2024 (email of 23/10/23 refers) – to note a 5% increase is proposed and agree action as appropriate
 - b) Problems with overhanging hedge (email of 26/10/23 refers) – to note & confirm Clerk's action in referring this to Highways for action;
 - c) Correspondence received after 26/10/23 & requiring a response before next meeting – to agree action as appropriate.
10. Planning Matters:-
 - a) Applications Received – none at preparation of agenda :-
 - b) Decisions Received:-
 1. ZF23/00887/FL Siting of static caravan for occasional staff use. Three Acre Field at Limestone Road. Withdrawn.
 2. ZF23/01523/P3W Prior Approval under Class Q of Part 3 of Schedule 2 to the GDPO 2015 for change of use of agricultural building to form 1 no. 2 bed dwelling (Use Class C3), Holmefield Scalby Road. Prior approval not required.
 - c) To agree comments/note any planning matters/decisions received after 26/10/23.
11. Accounts to Certify:- B&C Village Hall (20/11/23 hire for show presentations) £12-00
12. Burniston Show Grant Applications shortlisting– to consider applications [*emailed to councillors 24/10/23*] and score.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
27th October 2023

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 5th OCTOBER 2023 AT 6.30PM

Present: Councillor R Parsons (Chairman)
Councillor A Hill
Councillor B Marley
Councillor C Murray
Councillor P Tidd

Mrs J Marley (Clerk).

Absent: Cllrs. P Grimwood, C Topham, North Yorkshire Unitary Cllr. D Bastiman.

75/23 **APOLOGIES:- Received & accepted** from Cllrs. Grimwood and Topham (personal commitments), NYU Cllr. Bastiman (work commitment)

76/23 **DECLARATIONS OF INTEREST:** **received** from Cllr. Hill (pecuniary in planning application ZF23/01314/RM, personal in planning applications ZF23/00791/HS and ZF23/00792/FL; Cllr. Parsons (pecuniary – reimbursement of expenditure, agenda item 10).

77/23 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 7th September 2023 were then **approved** as an accurate record and authorised for signature by the Chairman.

78/23 **PUBLIC OPEN FORUM** No public present.

79/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

80/23 **REPORTS**

- a) **Police:** report on September incidents had been emailed to councillors 2/10/23.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Marley reported trees in the garden of 15 Scalby Road were overhanging the bus shelter and scraping the roof – Clerk to write to householder. Cllr. Parsons reported 1] the ginnel between High Street and Overgreen View had been strimmed but the two hawthorns at the bottom were still causing problems (Clerk to email Highways); 2] parishioners had observed that the volume of traffic on Coastal Road had recently increased. It was also reported that 1] a lot of water was coming from the building site behind 35 High Street when it rained and causing highway flooding; 2] the road names for the land had supposedly been agreed but Council hadn't been consulted – Clerk to contact NYC street naming. .
- d) **Clerk:** no matters to report.

81/23 **UPDATES ON ITEMS FROM EARLIER MEETINGS**

- a) Land to south of 4 Scalby Road [*Minute 56/23d*] refers] – **noted** update from Planning – they would check site in 3 month's time.
- b) Coastguard Station [*Minute 67/23c*] refers] – Coastguard Station [*Minute 67/23c*] refers] – verbal update by Chairman **received** and **agreed** a Task and Finish Group consisting Cllrs. Hill, Murray & Parsons be established to investigate what NYC was offering and report to a future Council meeting with regard to the viability of taking on the building and the work needed to get it suitable for Council's use.
- c) Noticeboard on High Street [*Minute 67/23c*] refers] – details of prices received and **agreed** to obtain a 2 bay 4x4 manmade timber board from Greenbarnes. Cllr. Murray's offer to site the board on his stone boundary wall at 35 High Street was gratefully accepted (Council understood this consent could only last for as long as the wall in his ownership). Clerk to obtain update quote & report to next meeting.
- d) Give way lines at Overgreen View/Close junction Station [*Minute 69/23a*] refers] – the response from Highways (not in favour of road markings and a decision on a 20mph zone could not be made until a speed survey had been done) was **received & noted**. **Agreed** Chairman to inform the parishioner of Highways response.

82/23 **CORRESPONDENCE**

- a) Parishioner's request to extend verge cutting on Quarry Road (possibly to Quarry Close) – **agreed** to consider extending cut on east side of highway only, Clerk to obtain price from council's contractors & report to future meeting.
- b) Whole Council Training by YLCA – details previously circulated to all members. **Agreed** Cllr. Hill and Parson were interested, Cllr. Marley and possibly also Cllr.

Topham to attend. Recommended that Cllr. Murray attended the "Off to a flying Start" training and Clerk to forward details.

- c) Correspondence received after 27/9/23 & requiring a response before next meeting – none.

83/23 PLANNING MATTERS

a) Applications Received:-

1. ZF23/00791/HS Raise roof, erect rear extension, install dormer to rear and porch to north elevation, Thoraby Two, Limestone Road – **agreed** no objection in principle but concerns 1] no bat survey, 2] why demolish garage, 3] where extension roof water go as water already drains across property.
2. ZF23/00792/FL Erect dormer bungalow with attached garage to rear of existing dormer bungalow, Thoraby Two, Limestone Road – **agreed** no objections. Concerns 1] no newt survey, ground water drainage problems, pinch point and no path in places on access road, 4] hedge on field side not owned by applicant; 5] highway access poor visibility.
3. *Cllr. Hill left the room for this application.* ZF23/01314/RM Approval of reserved matters for erection of 46no. dwellings considering appearance, landscaping, layout and scale following approval of 22/0377/OL, land to south of Limestone Road. **Agreed** concerns about 1] overall number of properties proposed, 2] problems with ground water drainage even with attenuation pond; 3] applications on Limestone Road were judged individually, no consideration given to impact of multiple applications on traffic, infrastructure, biodiversity etc.
4. ZF23/01523/P3W Prior Approval under Class Q of Part 3 of Schedule 2 to the GDPO 2015 for change of use of agricultural building to form 1 no. 2 bed dwelling (Use Class C3), Holmefield Scalby Road – **agreed** object. Not conform to spirit/provisions of Part Q; more than conversion, in open countryside but no agricultural justification; narrow/poor/unsurfaced access track onto 60mph road. If granted to remain as one planning unit with Holmefield. Again no formal consultation of Parish Council by planning authority – the second time this has happened with a Part Q application.

b) Decisions received & noted:-

1. 22/00991/P3Q Change of use of agricultural buildings to form 1no. 4bed and 1no. 2 bed dwellings (use class C3) at Holmefield, Scalby Road – **appeal** against refusal **dismissed**;

c) Planning matters received after 27/9/23:- None.

84/23 FINANCE & REGULATORY MATTERS – none.

85/23 ACCOUNTS TO CERTIFY – The following were approved for payment via online banking (Cllrs. Hill and Murray to do the online authorisation within 24 hours):-

Advanced Trees & Grounds	Remove fallen branches	£180-00
HMRC	Tax/NI July-Sept	£240-00
WPJ&J Flinton	Rural verge cutting and Prickybeck	£420-00
R Parsons	Reimburse show grant leaflet printing cost	£45-00
R Parsons	Reimburse replacement light fitting for bus shelter	£10-98

86/23 NEXT MEETING - REFRESHMENTS

Agreed Cllr. Murray.

There being no further business, the Chairman declared the meeting closed at 8.35 pm.