

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 1 <sup>st</sup> May 2019 at 7:00p.m.
<b>Venue:</b>	Filmer Hall, East Sutton
<b>Present:</b>	Cllrs: Tim Turnill (Chair), Graham Edmed, Malcolm Ireland, Jonathan Worsfold. Clerk – Mrs Janet Burnett Cllr Karen Chappell-Tay

1. Apologies: Cllrs Elizabeth May and Shellina Prendergast
2. Election of Chairman and Vice Chairman  
Cllr Ireland proposed Cllr Turnill as Chairman, seconded by Cllr Worsfold.  
Cllr Turnill proposed Cllr Ireland as Vice-Chairman seconded by Cllr Worsfold.
3. Declarations of acceptance  
Cllrs Turnill and Ireland signed their declarations of acceptance in front of the Clerk.
4. Declaration of Lobbying - none
  - I. Declaration of Changes to the Register of Interests - none
  - II. Declaration of Interest in items on the Agenda – none
  - III. Requests for Dispensation - none
5. Minutes of the meetings held on 3<sup>rd</sup> April 2019 agreed and 10<sup>th</sup> April to be brought back to next meeting.
6. **Election to outside bodies**
  - I. KALC Area Committee  
Cllrs Turnill and Ireland were elected as representatives
  - II. Joint Parishes Group TT & MI  
Cllrs Turnill and Ireland were elected as representatives
  - III. Village Hall Committee EM  
Cllr May was elected as representative
  - IV. Police Representative JW  
Cllr Worsfold was elected as representative
7. **Fixed assets register approved**
8. **Risk Assessment amended and to be brought back to next meeting**
9. **Highways** - Cllr Ireland reported
10. **Finance**
  - I. Clerk's salary – SCP has increased from £10.95 to £11.22 per hour
  - II. Correspondence
  - III. Income
  - IV. Items ratified for payment
 

J Burnett	155.68	Salary
Go cardless	13.20	Tailored Auto Pensions
Items approved for payment on line		
SVPC	39.00	Room hire
HMRC	38.80	PAYE month 1
  - V. Bank Balances – not available
  - VI. Bank Reconciliation – not available
  - VII. Performance against budget – not available
  - VIII. Internal Audit – took place 17/4/19 awaiting report
  - IX. External Audit – to be on next agenda.
11. **Play Areas**
  - I. Play area reports
12. **Village Hall**
  - I. Report not available
13. **Correspondence**
14. **Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.
15. **Additional matters to be discussed at next meeting Village hall Committee and Lease**
16. **Date of next Parish Council Meeting 5/6/19**
17. Meeting closed 19.43