

Mabe Parish Council

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Minutes – 13 August 2021

Minutes of the meeting of Mabe Parish Council held at 7.00pm on Friday 13 August 2021 at the Mabe Youth and Community Project Hall.

Councillors present: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), B Gaulke, R Phillips, P Simmons, Terry Tindle, K West

Cornwall Councillor in attendance: Ward Member, Cllr John Bastin

Officer in attendance: Parish Clerk

Minute no:	Agenda Items
	Chairman's Announcements – The Chairman welcomed all present to the meeting.
MPC21.22.55	Apologies for absence – were received from Cllrs C Cole, A Wills, A Thomas.
MPC21.22.56	Members' Declarations Cllr West declared an interest in Minute MPC21.22.69(i) as the person who sent the correspondence on the agenda, and withdrew from the meeting during consideration of this item.
MPC21.22.57	To approve written requests for dispensation – None.
MPC21.22.58	Cornwall Councillor report C.Cllr Bastin updated on the following: <ul style="list-style-type: none">- covid: in Falmouth and Penryn cases were up by 43%. There would be pop-up vaccination centres for over 18 year olds.- in the previous week he had been invited to the university and had agreed to with with Cllr Wilkinson and the parish council on projects to help cement relations with the university- work continued to secure the traffic improvements- RCHT was running schemes to clear hospital beds, including offering burseries to people willing to care for patients returning home- recruitment is underway for healthcare workers and carers- Penvose Farm planning application for student village, the university had stated its opposition to the application- next CNP meeting: 21 September. Next Climate Change group meeting: 16 September- Cornwall Council are working on bags of seeds for red, white and blue flowers to celebrate the Jubilee in 2022, in conjunction with the Eden Project, the parish council can request some from C.Cllr Bastin.
MPC21.22.59	Public Speaking Matters raised: <ul style="list-style-type: none">- Opposition to the Penvose Farm planning application (student accommodation),

	<p>due to impact on the area, businesses and local residents. Concern at links between the site and the university – use of the verge as a footpath, narrow, dangerous. Concerns at traffic works affecting neighbouring (small) roads</p> <ul style="list-style-type: none"> - Will the promised traffic consultation be held this summer? Speed of traffic needs to be lowered, currently distressing and risk of road traffic accidents. <i>Cllr Wilkinson gave an update on a meeting held earlier in the week, with Cornwall Council. The traffic consultation would be launched soon, and gave an overview of the proposals which will be put to consultation. There had been a delay due to inclusion of the proposal for double yellow lines at the entrance to Antron Way.</i> - A request for a reduction in the speed limit at Halvasso. <i>Cllr Wilkinson reported that following a meeting with Cormac it had been established that Twenty is Plenty signs (non-numeric) could be installed by the parish council. C.Cllr Bastin advised that funding may be available through the CNP Highways Scheme or from the Community Chest.</i> - Higher Treliever planning application – the applicant advised of changes made since the original application, and reported that Highways were in support of the proposal.
MPC21.22.60	<p><u>Minutes of meeting of the council held on 9 July 2021</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
MPC21.22.61	<p>Clerk’s update report</p> <p>Members noted the clerk’s update report.</p> <p>Resolved – that the report was noted.</p>
MPC21.22.62	<p>Planning Applications</p>
	<p>a) <u>PA21/04825</u> – Land at Penvose Farm, Roskrow, Penryn – Reserved matters application for appearance, landscaping, layout and scale following Outline Approval PA16/11983 dated 26.09.2018 for proposed development of a student village, new highway access, landscaping and associated infrastructure</p> <p>Resolved – that the parish council objects to the application:</p> <ul style="list-style-type: none"> • The information provided is not sufficient and appears inaccurate in places • Serious concerns at the safety of the proposed access to the site • Pedestrian access and routes to the university campus are a concern in view of safety • No evidence of need for this development. It is understood that both universities oppose the application, and their numbers are down by around 1,000 students. • No visual assessment provided to show the impact from the Fal Estuary, a protected conservation area. • The travel plan is totally insufficient for the level of traffic during the building process, and is based on Penryn traffic data, not data specific to the site. • Flooding remains a concern. <p>Resolved – also that the Chairman should lodge a formal complaint with Cornwall</p>

		Council regarding the way the application has been dealt with, with regard to copies of letters between Verto and a senior CC officer.
	b)	<p>PA21/06372 – 5 Trenoweth Vean, Antron Hill, Mabe Burnthouse TR10 9HH – Proposed side extension to include balcony.</p> <p>Resolved – that the application is not supported in its current form. Support in general, but concern at the proposed zinc material for the roof, contrary to the emerging NDP Design Guide. Asked that roof materials should match that of the main dwelling and other properties in the area.</p>
	c)	<p>PA21/01012 – Barn at Higher Treliever Farm, Longdowns, Penryn TR10 9DH – Proposed replacement of agricultural building (which has benefit of redevelopment under Class Q PA19/02068) with two dwellings.</p> <p>Resolved – that further information is requested. The parish council requests a percolation test to check there is no risk of contamination to the farmhouse well. Concern at access and highway safety. Concern at the materials proposed – the emerging Mabe NDP Design Guide give a preference for stone and slate materials.</p>
MPC21.22.63		<p>Twenty is Plenty Signage [Cllr Wilkinson]</p> <p>Cllr Wilkinson reported that at a meeting with Cormac it had been established that Cormac were not in a position to install ‘Twenty is Plenty’ signage, but that the parish council may do so. The word ‘twenty’ rather than ‘20’ must be used.</p> <p>Resolved – that</p> <ol style="list-style-type: none"> 1) Cost for supply and installation of signs will be sought (noting that installation must be carried out by a Cornwall Council-approved contractor) 2) BF Adventure will be invited to contribute financially towards provision of the signage
MPC21.22.64		<p>Land on Antron Hill [Cllr Wilkinson]</p> <p><i>To consider supporting calls to transfer land at Antron Hill from Cornwall Council to the local community (either the parish council or the MYCP)</i></p> <p>Cllr Wilkinson reported on two Cornwall Council-owned fields next to Tim Marsh’s yard (lower entrance) which were under discussion between the NDP group and Cornwall Council. The future use of the land is under consideration, and whether the local community is in a position to influence future use. Efforts were underway to try to steer plans away from industrial development. To try to secure land for the community, a charity would be able to seek funding to try to raise funds to purchase land and provide greater community access for car parking and community woodland.</p> <p>Resolved – that the council mandates NDP Group members, along with Cllrs Tisdale and Philips, to continue discussions with Cornwall Council regarding the future use of the land and the potential sale of land to the parish council or to a local charity, for community use.</p>
MPC21.22.65		<p>Review of Risk Assessment for the holding of Council meetings</p> <p><i>To consider the risk assessment in light of changes in Government restrictions related to covid-19, and to approve a revised risk assessment.</i></p>

	Agreed – that the report is noted.																																																	
MPC21.22.66	<p>Date and Venue of next meeting</p> <p><i>To consider whether the September meeting of the council should be held on the third Thursday of the month in the WI Hall</i></p> <p>Resolved – that the September meeting of the council would be held in the MYCP Hall, and that the council would review the situation before agreeing the venue for the October meeting.</p>																																																	
MPC21.22.67	<p>Schedule of payments</p> <p>Resolved – that the payments be approved as set out in the payments schedule.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>To be paid by online payment.</i></td> </tr> <tr> <td>David Fields</td> <td>Dominos – joint fixings for planters – refund of expenses for materials £97.34 Geotextile membrane £70.79 Damp proof membrane £49.96 s.106 project</td> <td>£218.09</td> </tr> <tr> <td>Southwest Playground Inspections</td> <td>July 2021 inspection, play equipment at MYCP</td> <td>£30.00</td> </tr> <tr> <td>CALC</td> <td>Finance training</td> <td>£36.00</td> </tr> <tr> <td>Viking Direct</td> <td>Stationery</td> <td>£15.19</td> </tr> <tr> <td>Paul Webber</td> <td>Neighbourhood plan consultancy fee, July 2021</td> <td>£1,200</td> </tr> <tr> <td>R Sanders</td> <td>LMP rights of way cuts (one cut and second cuts)*</td> <td>£1,120.29 – Resolved that 50% be withheld pending confirmation that the work has been completed to standard.</td> </tr> <tr> <td>Mabe Youth & Community Project</td> <td>Hire of hall – 9 July 2021</td> <td>£37.50</td> </tr> <tr> <td>Cornwall ALC Ltd</td> <td>Chairmanship training 110821</td> <td>£24.00</td> </tr> <tr> <td>Rialtas Business Solutions</td> <td>Accounts software annual licence</td> <td>£148.80</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s salary (July)</td> <td>£369.00</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s expenses (July)</td> <td>£40.39</td> </tr> <tr> <td>HMRC</td> <td>PAYE tax and NI (Month 4)</td> <td>£92.20</td> </tr> <tr> <td colspan="3"><i>Direct Debit payments:</i></td> </tr> <tr> <td>EE</td> <td>July '21 mobile phone contract (DD on 6/8/21)</td> <td>£10.58</td> </tr> </tbody> </table> <p>*The council noted that Mr Moyles will cut the public right of way next to his dairy calves and milking parlour, to lessen the disturbance to his cattle.</p>		Payee	Purpose	Amount (inc VAT)	<i>To be paid by online payment.</i>			David Fields	Dominos – joint fixings for planters – refund of expenses for materials £97.34 Geotextile membrane £70.79 Damp proof membrane £49.96 s.106 project	£218.09	Southwest Playground Inspections	July 2021 inspection, play equipment at MYCP	£30.00	CALC	Finance training	£36.00	Viking Direct	Stationery	£15.19	Paul Webber	Neighbourhood plan consultancy fee, July 2021	£1,200	R Sanders	LMP rights of way cuts (one cut and second cuts)*	£1,120.29 – Resolved that 50% be withheld pending confirmation that the work has been completed to standard.	Mabe Youth & Community Project	Hire of hall – 9 July 2021	£37.50	Cornwall ALC Ltd	Chairmanship training 110821	£24.00	Rialtas Business Solutions	Accounts software annual licence	£148.80	L Dowe	Clerk’s salary (July)	£369.00	L Dowe	Clerk’s expenses (July)	£40.39	HMRC	PAYE tax and NI (Month 4)	£92.20	<i>Direct Debit payments:</i>			EE	July '21 mobile phone contract (DD on 6/8/21)	£10.58
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MPC21.22.68	<p>Finance report and bank reconciliation</p> <p>Resolved – that the budget monitoring report and monthly bank reconciliation is approved.</p>	
MPC21.22.69	<p>Correspondence</p> <p>i. Request from Mr K West regarding planning enforcement of development at Antron Way</p> <p>Cllr West declared an interest in this item as the person who sent the correspondence on the agenda, and withdrew from the meeting during consideration of this item.</p> <p>Members considered the letter setting out a complaint that the developers for the housing development at Antron Way were not complying with planning conditions, and that the Japanese Knotweed on the site had not been removed. Members wished to take up the Post Application Consultation option in order that the parish council could have a local input into monitoring the progress on the development.</p> <p>Resolved – to request the planning officer and developer to enter into post application consultation with the parish council, to start regular liaison meetings, and that if this request was not agreed to, to request reasons in writing. The initial discussion to include monitoring of planning conditions, especially regarding Japanese Knotweed.</p> <p>ii. Email from CALC re NALC online event: Making Rural Housing more affordable – 17 November 2021 (£30 per delegate)</p> <p>Resolved – that Cllr West will attend the event on behalf of the parish council.</p>	
MPC21.22.70	<p>Agenda items for a future meeting</p> <p>- Review of Emergency Scheme of Delegation</p>	
MPC21.22.71	<p>Matters for decision, information excluded from the press and public</p>	
	<p>To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business</p>	
	<p><u>CONFIDENTIAL ITEMS FOR DECISION</u></p>	
MPC21.22.72	<p>Provision of IT support, Microsoft 365 licences, and council email accounts</p> <p>Agreed – that this item will be deferred to the next meeting, pending review of the quotes and specifications by Cllr Galke.</p>	
	<p>Meeting closed: 9.46 pm</p>	<p>Signed by Chairman:</p>