

**Worldham Parish Council Meeting
Wednesday 1st September 2021 at 8pm
East Worldham Village Hall**

Dear Councillor

You are hereby summoned to a meeting of Worldham Parish Council for the transaction of business set out below.

P Hibbins

Pam Hibbins, Clerk to the Council

23rd August 2021

AGENDA

- 1. Chair's Announcements**
- 2. Apologies of absence**
- 3. Declaration of Interests**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. Approval of Minutes of the meeting held on 10th August 2021 and any matters arising**
- 5. District Councillor's Report** – To hear a report from the District Councillors
- 6. Public Question Time** – Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 7. Finance/Administration:**
 - a) To receive a Financial Report from the Clerk
 - b) To approve payments on the Payment Schedule
 - c) To appoint an internal auditor for financial year 2021/2022
 - d) To note Conclusion of Audit
- 8. Planning Applications:** to consider and agree responses to the following applications:
To note any update on previous planning applications
- 9. Review of Council's Procedures** – Risk assessment to be reviewed and adopted
- 10. Lentsman** – To consider tasks for the Lentsman visit on the 27th September 2021
- 11. Grants** – To consider and agree action for funding surplus from the VE Day Revisited/Village Reunion
- 12. Defibrillator Training** – To consider and agree training event for Autumn/Winter 2021
- 13. EHDC Strategic Design Policy Consultation** – To consider and agree any comments for informal consultation.
Deadline 4th October
- 14. To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised by residents.**
- 15. Date of next meeting:** Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village Hall.