

Bulwick Parish Council

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Minutes of the Staffing Committee Meeting held on Thursday 20th August 2026

Date	20th August 2026	001	Time	5.30pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET			
Councillors present	Cllr A Lashmar (AL) Cllr H Connon (HC) – Chair of Staffing Committee Cllr S Morris (SM)			
SC 2608.001	TO RECEIVE AND APPROVE REASONS FOR APOLOGIES: - members to approve apologies for absence (LGA 1972 Sch12, para 40). None received.			
SC 2608.002	TO RECEIVE DECLARATION OF INTERESTS: - members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct.</i> None were declared.			
SC 2608.003	EXCLUSION OF THE PRESS AND PUBLIC: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media to be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest due to the confidential nature to the business to be transacted.			RESOLVED (HC/SM)
SC 2608.004	CONFIDENTIAL STAFFING/HR MATTER: To agree the process for recruitment of a new Clerk including the advert, job description and person specification. It was proposed, seconded and RESOLVED to agree the process for recruitment of a new Clerk and to utilise the advert, job description and person discussion [with amendments] tabled by the Chair. Advert to be uploaded to BPC Website with full job description / person specification, and copies of the advert to be i) posted on Laxton, Bulwick and King's Cliffe noticeboards, ii) printed in the Benefice Gazette, iii) advertised on the NALC weekly update, and iv) circulated on the Bulwick Village Chit-Chat WhatsApp group.			RESOLVED (HC/SM)
SC 2608.005	DATES FOR FUTURE MEETINGS OF FULL COUNCIL WEDNESDAY 16TH SEPTEMBER @ 19.15HRS - FULL OPEN MEETING WEDNESDAY 18TH NOVEMBER @ 19.15HRS - FULL OPEN MEETING All other committee meetings will be advised by way of summons in the form of an agenda in line with statutory requirements.			
SC 2608.006	CLOSE OF MEETING			6.30PM

Draft Minutes approved by the Chair of the Staffing Committee on 27th August 2026

Harriet Connon - Chair of Staffing Committee
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