

# STADHAMPTON PARISH COUNCIL

## Minutes of the Parish Council Meeting

held on **Monday 4th July, 2011**

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

<b>Attendees</b>	Daf Phillips (Chair) (DP), Golda Nann (Vice-Chair) (GN), Sarah Street (SS), Liz Eales (LE), Penny Jones (PJ), Paul Isaacs (Clerk) (PI), Cllr Lorraine Lindsay-Gale (LLG), Cllr Phil Cross (PhC), Cllr. Marc Hiles (MH) and 51 members of the public.
<b>Apologies</b>	Mick May (MM).

Ref	Item	Notes	Action
061/11	<b>Welcome</b>	The Chair, DP, opened the meeting at 7.30pm.	<b>For info.</b>
062/11	<b>Declarations of Interest</b>	No declarations of Interest.	<b>For info.</b>
063/11	<b>Route changes to the 101 Bus Service</b>	<p>Mr. John Wright, Managing Director of Thames Travel, addressed the meeting re. The changes to the 101 bus service as from 4/6/11.</p> <p>Concern was raised that the change of route will cause hardship to local residents (especially the elderly). The proposed route goes through Littlemore and straight into Oxford without passing through Cowley Centre (which is both convenient for shopping and a change point for those needing to visit the JR Hospital).</p> <p>JW informed the meeting that, following consultation, most off-peak services will now be reinstated to pass through Cowley Centre from the beginning of August. JW did reiterate, however, that the service has to be run on a commercial basis given the decision by the County Council to withdraw its £130,000pa subsidy from the route. LLG was then questioned on this and replied that the County decision to withdraw the subsidy was inevitable given current budgetary restraints.</p>	<p><b>For info.</b></p> <p><b>JW</b></p> <p><b>LLG</b></p>
064/11	<b>Councillor Co-option</b>	Penny Jones was co-opted as a Parish Councillor to fill the one remaining vacancy. Nominated by GN, seconded by LE and accepted unanimously. The clerk will obtain the necessary registration forms from SODC.	<b>For info.</b>
065/11	<b>Report from South Oxfordshire County Council</b>	<p>Cllr. Marc Hiles updated the meeting as follows :-</p> <ul style="list-style-type: none"> <li>• Core Strategy - SODC voted on affordable housing targets at Wallingford, Thame, Benson and Wheatley on 30/6/11.</li> <li>• Animal Sanctuary incinerator planning application - the matter is with the Environmental dept. of SODC and is not an issue that MH feels that he can call in despite the recommendation to 'refuse' by SPC.</li> <li>• Community Building Project - unfortunately their grant application to SODC was not successful in this instance.</li> <li>• PAGE (Parishes Against Gravel Extraction) - the fight is not yet over and the fight continues against local gravel extraction.</li> </ul>	<p><b>For info.</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p>

066/11	<b>Report from Oxfordshire County Council</b>	<p>Cllr. Lorraine Lindsay-Gale updated the meeting :-</p> <ul style="list-style-type: none"> <li>• PAGE - work continues on the Minerals &amp; Waste Development framework. Note - The SPC representative will now be MM (taking over from Tom Peers). SPC granted Sally Rowlands the authority to vote on behalf of SPC at meetings where MM is unable to attend.</li> <li>• Teachers Strike - the one day strike held on 30/6/11 closed 1/3 of the County schools.</li> <li>• Bus Services - LLG expressed that she was happy that the off-peak service to the Cowley Centre has been reinstated.</li> </ul>	<p><b>For info.</b></p> <p><b>For Info.</b></p> <p><b>Decision</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p>
067/11	<b>Minutes of meetings held on 9/5/11</b>	<p>The Minutes of the Parish Council Annual General Meeting held on 9/5/11 were confirmed and approved. Proposed by GN, seconded by SS. They were signed by the Chairman.</p> <p>In addition, the Minutes of the ordinary Parish Council meeting held on 21/3/11 were confirmed and approved by the meeting and signed by the Chairman.</p>	<p><b>For info.</b></p> <p><b>Approved</b></p> <p><b>For Info.</b></p> <p><b>Approved</b></p>
068/11	<b>Matters Arising (but not elsewhere on the agenda)</b>	<p>It was noted that the retrospective planning application to erect an agricultural building at Long Ground has been granted by SODC but that SODC has not taken on board the conditions suggested by SPC when submitting our response of "no strong views".</p>	<p><b>For info.</b></p>
069/11	<b>Public Forum</b>	<p>Following further complaints that cars are being traded and parked on the village green on the corner of Copson Lane / Thame Road and across the footpath to the church, the Clerk will send recorded delivery letters to the alleged perpetrators.</p> <p>DP to develop an overall strategy regarding unlawful parking and illegal trading on Parish Council land for consideration at the September meeting..</p>	<p><b>For info.</b></p> <p><b>Clerk</b></p> <p><b>DP</b></p>
070/11	<b>Copson Lane Easement</b>	<p>DP reported that, following a number of 'without prejudice' meetings, Vector Design Consultancy (VDC) have now made an offer of £50,000 for an easement from SPC that would grant them rights of vehicular access to their land at Church Farm Barns, Copson Lane. In addition, VDC will make a further contribution of £5,000 towards the legal costs that SPC has accrued and will make initial one-off repairs to Copson Lane (worth up to a further £15,000).</p> <p>This offer is in line with the £63,000 valuation obtained from the District Valuer in 2006. This valuation has recently been reappraised and a similar valuation has been confirmed.</p> <p>Councillors unanimously agreed to ask our solicitors, Darby's to liaise with Manches (the solicitors for VDC) to bring this long standing issue to a satisfactory conclusion for both parties.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>Decision</b></p>

071/11	<b>Village Green and Playground</b>	<p><u>Inspection Reports</u> Completed and noted.</p> <p><u>Goalposts</u> Jo Donaghue, the Clerk for Chalgrove PC, has informed SPC that the Chalgrove FC (Sunday team) is no more. If SPC decide to dispose of the posts (which are deteriorating) Chalgrove PC has offered to assist with the disposal costs.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p>
072/11	<b>Allotments</b>	<p>It was reported the new allotment tenancy agreements for 2011/12 have been issued by the Clerk and most have been signed and returned. Julian Humm, the Parish allotments officer, is updating the allotments register accordingly.</p> <p>All allotments are now up to date in terms of rent including allotment no. 13 tenanted by Mr. Jason Lavene which had been in arrears. A willow tree needs clearance from this allotment as it is causing damage to the wall of Church Farm. Quotations for clearance to be sought.</p>	<p><b>For info.</b></p> <p><b>JH</b></p> <p><b>For info.</b></p> <p><b>Clerk</b></p>
073/11	<b>Community Building Project (CBP)</b>	<p>Liz Eales agreed to be the SPC representative on the CBP committee. Unanimously agreed.</p> <p>Ann Stead (AS) reported the CBP committee had not been successful with a recent £100,000 grant application to SODC which is a slight setback.</p> <p>AS noted that since April 2008 the CBP committee has been an informal sub-committee of the PC. However, in reality, it operates as an independent body. It will be beneficial for both parties to change the governance agreements to establish this independence. The CBP committee will draft the new governance agreement and SPC unanimously agreed to the new arrangement starting on 1/8/11. SPC will welcome regular updates as to the progress of the project.</p> <p>AS stated that another of the initial duties of the CBP committee will be to draft a written agreement between SPC and the Parochial Church Council to ensure that the new community facility located at the church will be made available for community use for at least a 25 years. The agreement will also need to ensure that monies can be repaid to the community via SPC should anything untoward happen to the church building in the future.</p>	<p><b>For info.</b></p> <p><b>Decision</b></p> <p><b>For Info.</b></p> <p><b>For Info.</b></p> <p><b>Decision</b></p> <p><b>For info.</b></p>
074/11	<b>Parish Plan</b>	Norah Brooks has informed the PC that she is unable to progress the Parish Plan at this stage but hopes to have more time later in the year.	<b>For info.</b>
075/11	<b>Treasurers Report (Clerk)</b>	<p>An income and expenditure report for the first quarter period 1/4/11 to 30/6/11 was presented by the Clerk.</p> <p>Income : £7,406.78  General expenditure : £2,365.00  Solicitors expenditure : <u>£2,406.00</u>  Balance : <u>£2,635.78</u></p> <p>Current account balance @ 30/6/11 : £ 5,629.00</p>	<b>For info.</b>

076/11	<b>Planning Matters</b>	<p>P11/W0566 - Oxfordshire Animal Sanctuary, Stadhampton, OX44 7UB. Proposal to install of an onsite Incinerator. SPC replied by the deadline date of June 3rd, 2011 and recommended refusal. It was reported that the matter is being considered by the SODC Environmental Health department. Awaiting a decision from SODC.</p> <p>P11/W0686 - 19, Bear Lane, Stadhampton, OX44 7UR. Proposal to demolish existing bungalow to allow 2 new two storey dwellings. SPC replied by deadline date of June 7th, 2011 and decided to "APPROVE". Awaiting a decision from SODC.</p> <p>P11/W0715/RET (Retrospective) - Long Ground, Clifton Hampden Road, Chiselhampton. Proposal to erect an agricultural building (re submission of application P11/W0309 - revised location and size) and to relocate the access to the B4015 and the track into the site. SPC replied by the deadline date of June 10th, 2011 and recommended "no strong views". SODC granted planning permission.</p> <p>P11/W0725 &amp; P11/W0726/LB (Listed Building Consent) - Ascott Park Cottage, OX44 7RR. Proposal : Single storey rear extension. New windows and doors to proposed as to existing form and materials. Block existing doorway and window to utility-cloak, with new vent and light tube to cloak. Removal of existing external door and window frame to create open archways with direct access to proposed. Refit kitchen internally. Landscape grounds to West aspect rear to include patio for proposed. SPC replied by the deadline date of June 30th, 2011 and recommended to "APPROVE". Awaiting a decision from SODC.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>Decision</b></p> <p><b>For info.</b></p>
077/11	<b>Correspondence</b>	<p>A letter was received from Mark &amp; Mandy Winfield requesting free use of the Green for their annual Charity football event to raise funds for the British Heart Foundation on 17/7/11. The PC agreed to this on the following conditions: no access to the pavilion; leave the Green in the same condition as it is found.</p> <p>A letter was received from Animal Sanctuary requesting use of the Green for parking on their annual Open Day on 31/7/11. The PC agreed to this on the following conditions: no access to the pavilion; leave the Green in the same condition as it is found.</p> <p>Postal notification received from the County Council of an application to register as a Village Green the Meadows (land at the south west of Stadhampton from the end of School Lane to the River Thames). Mark Duffy, who lodged the application, and Bob Campbell, the landowner, were both given five minutes to address the meeting and questions were then taken. It was noted that it is not for SPC to express an opinion either way but individual councillors and parishioners may wish to object to or support the proposal.</p>	<p><b>For info.</b></p> <p><b>Decision</b></p> <p><b>For info.</b></p> <p><b>Decision</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p>

077/11 cont.	<b>Correspondence cont</b>	<p>A letter was received from St, Johns Ambulance requesting a donation. Previous SPC resolutions have decided not to make donations to outside charities.</p> <p>It was noted that anonymous letters cannot be considered by the Parish Council. All letters need to be signed if they are to be considered at Parish meetings.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p>
078/11	<b>Forthcoming 2011/12 Meetings</b>	<p>Monday 5th September, 2011 Monday 7th November, 2011 Monday 9th January, 2012 Monday 5th March, 2012</p> <p>All meetings to be held at 7.30pm in the Stadhampton Community Hall (Primary School)</p>	<b>For info.</b>
079/11	<b>Close of Meeting</b>	The Chair closed the meeting at 10.22pm	

**Minutes of the Parish Council Meeting**  
 held on  
**Monday 4<sup>th</sup> July, 2011**

Signed as a true and accurate record :-

Dafydd Phillips, Chair

Date            5/9/11