



MANSTON PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Manston Parish Council at 7.15pm Monday 12th February 2024 at Manston Village Hall, Manston, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 8th JANUARY MEETING**
4. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**
 - a) **Authorisation of payments** – To approve the monthly payments, 2 Cllrs to sign the cheques or approve bank transfers online with Unity Bank.
 - b) **Bank Reconciliation** – to receive the bank reconciliation, 2 Cllrs to sign the reconciliation.
 - c) **Noticeboard Quotations** – decision required.
5. **CHAIRMAN’S REPORT** – to receive the report
6. **PLANNING** - to consider and note applications/decisions made from TDC including any late applications due to expire.
Applications:
 - a) **There are no applications.**
 - b) **Decided Applications: No decided applications for this meeting.**
7. **HIGHWAYS** – to note any updates/issues:
8. **MANSTON PARK** – to receive the park check.
9. **VILLAGE GREEN STATUS**– approval required to apply for Village Green status at Manston Park.
10. **INDIVIDUAL REPORTS TO NOTE** – to receive the reports
 - a) County Councillor
 - b) District Councillor
11. **PUBLIC QUESTIONS/ITEMS FOR THE NEXT AGENDA** – Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council’s consent, please email the Clerk with any contributions relevant to items on the agenda.

12. DATE OF NEXT MEETING

Monday 11th March 2024, 7.15pm.

Mrs Caroline Flynn

Clerk to the Council

6th February 2024