

AGENDA

Donhead St Andrew Parish Council Full Meeting

Friday 8th November 2019 at 7:30pm
Donhead St Mary Village Hall

Councillors are summoned to a meeting called by:

Mrs Jessica Luck, Clerk to the Parish Council
c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES
donheadstandrewpc@gmail.com 07858 099512

Jessica Luck

4th November 2019

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

08.11.01 **Apologies** received/accepted and those present/not present.

08.11.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

[PCnllr SL will declare a personal interest and abstain from voting on agenda items 08.11.10 and 08.11.12.](#)

08.11.03 **Public Participation and Presentations** - Questions and/or statements
This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

08.11.04 **Parish Councillor Vacancy - Co-option.**

Any eligible candidates to briefly outline to the PCnllrs why they would like to be considered for the role. PCnllrs to vote on the appointment of candidate/s.

08.11.05 **Approval of minutes:**

Full meeting - 13th September 2019

Interim meeting Orchard Cottage - 18th October 2019

PLANNING MATTERS

08.11.06 **Planning application - Shaftesbury Neighbourhood Plan Regulation 14 Consultation**
PCnllrs to note that the Clerk has submitted a response on behalf of DsA PC, raising concerns regarding the Water drainage system problems potentially being exacerbated by any further housing development around Shaftesbury. The Clerk also gave positive feedback concerning their Dark Skies policy.

08.11.07 **Applications determined** - None since last meeting.

FINANCE

08.11.08 **Approval of payments information**

PCnllrs to note and approve retrospective payments made between 01/09/2019 and 31/10/2019 - all from approved budgets, circulated previously via email.

08.11.09 **Approval of Bank Reconciliation**

PCnllrs to note and approve the bank reconciliation for September and October 2019, Circulated previously via email.

08.11.10 **Clerk's Hours**

	PCnllrs to refer to Clerk's previously circulated timesheets and resolve whether to pay the additional 73 hours the clerk has worked and accumulated since commencement of employment on 01/02/2019.	
08.11.11	Precept Consideration PCnllrs to consider and discuss the first draft working budget:- papers circulated previously via email.	
08.11.12	DsA Parish Council's Laptop Pcnllrs to resolve whether existing reserve in the DsA PC bank account can be used to replace the Clerk's laptop rather than waiting for next years budget (Due for replacement as old and slow). PCnllrs to refer to laptop quotes previously circulated by Clerk.	
CEMETERY		
08.11.13	War memorial maintenance - none currently required.	
08.11.14	Cemetery grounds: <ul style="list-style-type: none"> a. Mowing & strimming ongoing -ongoing. b. General grounds Maintenance - ongoing. c. cremation plots - Nothing to report. d. Wildflower Bank - Update. Also Pcnllrs to resolve whether they would like to pay for this from the donation money. 	
HIGHWAYS/Rights of Way		
08.11.15	Footpaths - <ul style="list-style-type: none"> i. Update on any footpath matters from P.Cnllr PMA. ii. Pcnllrs to note that due to concerns raised by a resident, the Clerk has reported potential oil contamination on DSTA3 to the Environment Agency. iii. Update from PCnllr MC concerning the potential installation of a dog gate on DSTA5 by Donhead Mill. 	
08.11.16	Pedestrian Gate Funds - P.Cnllr PMA and P.Cnllr MC to report whether owner approval of TISB50 (Westfield Farm) and DSTA4 (Kelloway's Mill) has been obtained, to potentially replace styles with pedestrian gates. PCnllrs to decide whether to ask owner of DSTA5 whether he would consider pedestrian gates to replace the existing stiles. Approval for a gate at DSTA6 (near Leat House) obtained so far.	
08.11.17	Wooden Bench Replacement PCnllrs to look at quotes provided by Clerk and decide which bench they would like to replace rotten bench on grass triangle. Pcnllrs also to decide whether they want to replace the bench near the Milkwell noticeboard.	
08.11.18	Finger Post Replacment PCnllr MC to confirm which, if any need replacing/repairing.	
08.11.19	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
08.11.20	Other Matters - <ul style="list-style-type: none"> i. Have all action points from previous minutes dated 13/09/2019 been addressed? 	
Reports		
08.11.21	W. Cnllr Tony Deane	
08.11.22	Other reports: <ul style="list-style-type: none"> i. Chairman - Simon Wakeman has removed the majority of the Ivy from the Walnut tree, another 30mins will be carried out this month. ii. Clerk -The Clerk has finished her online ILCA Training. The Clerk investigated the overgrown bridleway DSTA24 (Milkwell) 	

	which now appears to be clear.	
08.11.23	Public participation - for comments relating to the evening's agenda items and discussion.	
08.11.24	Date and time of next meetings: Full Council Meeting 10/01/2020 7.30pm at Donhead St Andrew Church Interim planning meetings as required.	