



Clun Town Council with Chapel Lawn

MINUTES OF THE COUNCIL MEETING HELD AT THE FIRE STATION MEETING ROOM TUESDAY 2nd JUNE 2026 AT 7.30PM

Present: Cllrs M. Jones (Chair), R. Bowles, J. Limond, D. Morris, A. Martin, J. McVicar, P. Jones
(Joined after Agenda Item 6)

There were 7 members of the public present.

Minute	Agenda Item	
99-2026	1	TO RECORD PERSONS PRESENT As above
100-2026	2	APOLOGIES None
101-2026	3	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING (a) One declaration of a Disclosable Pecuniary Interest was made – Cllr Limond declared an interest in Agenda Item 19(d) (b) No requests for Dispensation were made.
102-2026	4	APPROVAL OF MINUTES (a) It was RESOLVED by a unanimous vote to approve the minutes of the annual town council meeting held on 5 th May 2026.
103-2026	5	TO REVIEW ACTIONS ARISING FROM THE MINUTES ACTION 165-2025: Cllr Bowles reported that work on the solar panels was ongoing. ACTION 178-2025: Action Closed (see 67-2026) ACTION 017-2026: Cllr Bowles and Cllr McVicar are now confirmed as bank signatories. Action Closed. ACTION 029-2026: Cllr Walmsley stated there had been no update; he was aware it needs resolving by winter. Cllr Walmsley to provide contact details to Cllr Limond. ACTION 034-2026: Cllr M Jones reported that this action was ongoing. ACTION 066-2026 (1): Cllr Martin has reviewed the grant application form (see item 15) Action Closed ACTION 067-2026: Cllr Walmsley has contacted Andy Morton at Shropshire Council. He is currently on leave: response awaited.
104-2026	6	CO-OPTION TO THE COUNCIL (a) IT WAS RESOLVED to appoint Philip Jones as Councillor by unanimous vote.

- 105-2026 7 TO RECEIVE CLERK'S REPORT**
Council noted the Clerk's report:
105-2025 There is a problem with a light on Newport Street. Clerk to raise a case with NGED
- 106-2026 8 PUBLIC SESSION**
(a) Cllr Walmsley reported that a Local Plan consultation has commenced, delivering a framework for development to 2040; further details are on the SC website. Bin collection: there has been a change in procedure; it is still bedding in. He was aware of a bin at Mount Pleasant that is not on the rota – being addressed. An issue about Parking and emergency vehicle access had been raised: he suggested joint action with the Fire Service to assess the space that emergency vehicles require. Pot holes: Clun was on the repair rota for Mon/Tues this week but he was aware that the work was not completed and is chasing.
(b) There was no report from the Police.
(c) Members of the public raised the issue of the 745 bus service being cancelled. There were submissions by several members of the public about the negative impact this would have on those that rely on the service for various reasons as well as the impact on tourism. Cllr Walmsley stated that the challenge is the high cost per user and that work is ongoing on more sustainable options, with the potential to have something in place soon. No consultation has taken place as this is not a Shropshire Council service. Cllr Walmsley commented that lobbying will have little effect and will distract Shropshire Council from finding a viable replacement.
- 107-2026 9 FINANCE COMMITTEE**
The establishment of the Finance Committee was discussed. Cllr Limond proposed the following amendments to the draft Terms of Reference: that the Committee keep copies of contracts and review three-monthly; that the Finance Committee have access to the HMRC PAYE account. With those amendments **IT WAS RESOLVED** by an unanimous vote to establish the Finance Committee.

IT WAS RESOLVED by unanimous votes that Cllrs McVicar, P Jones, Limond and Martin be appointed to the finance committee and that Cllr Limond be appointed Chair for 2026/27.
- 108-2026 10 ORDINARY MEETINGS OF THE COUNCIL 2026/27**
IT WAS AGREED that the following would be the dates/locations for the ordinary meetings of the Council, commencing at 7.30pm:
(a) 7th July 2026, 6th October 2026 and 2nd March 2027 to be held at Chapel Lawn Village Hall;
(b) 4th August 2026, 1st September 2026, 3rd November 2026, 1st December 2026, 5th January 2027, 2nd February 2027 and 6th April 2026 to be held at Clun Fire Station Meeting Room;
(c) Annual General Meeting 4th May 2027 would be held at Clun Memorial Hall.
- 109-2026 11 ANNUAL ITEMS – GOVERNANCE AND FINANCE**
(a) **IT WAS RESOLVED** by a unanimous vote to approve the drafted Standing Orders with the proposed amendments (in red) made to 5(f), 22 (b) and 22 (c).
(b) **IT WAS RESOLVED** by a unanimous vote to approve the drafted Financial Regulations.
(c) Council **NOTED** the Internal Auditors Report 2025/26
(d) **IT WAS RESOLVED** by a unanimous vote to accept and approve the Response to the Internal Auditors Report 2025/6

- (e) **IT WAS RESOLVED** by a unanimous vote to approve the Annual Governance Statement (Section 1 of the AGAR)
- (f) **IT WAS RESOLVED** by a unanimous vote to approve the Addendum to Section 1 of the AGAR
- (g) **IT WAS RESOLVED** by a unanimous vote to approve the Accounting Statement (Section 2 of the AGAR)
- (h) **IT WAS RESOLVED** by a unanimous vote to agree the dates proposed for the Exercise of Public Rights

Meeting suspended at 20:49 hours for comfort break

Meeting recommenced 20:55 hours

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| 110-2026 | 12 | PLANNING
(a) The Council NOTED Shropshire Council's intention to produce a new Local Plan. |
| 111-2026 | 13 | WHITCOTT KEYSETT BT PHONEBOX
(a) Cllr Limond confirmed that Clun Valley AED would be willing to provide and fit a defibrillator in the phonebox. Cllr McVicar stated that the British Heart Foundation could also provide AEDs. BT is making enquiries with Land Registry as to whether or not the phonebox is sited on private land. |
| 112-2026 | 14 | MEMORIAL HALL PLAY PARK
(a) There was a discussion on whether Council should investigate taking responsibility for the Play Park. It was AGREED to investigate the matter further at some point in the future.
ACTION 112-2026: Clerk to contact Memorial Hall with outcome of discussion. |
| 113-2026 | 15 | GRANT FORM APPLICATION AND PROCEDURE
(a) Cllr Bowles raised some amendments to the draft application form.
ACTION 113-2026: Cllr Martin to make amendments and to represent for approval at the next meeting. |
| 114-2026 | 16 | TOURISM
(a) Cllr Martin and Limond provided a report on progress towards developing the Council's strategy on Tourism.
ACTION 114-2026: Clerk to give content editor access to the tourism page on the website to Cllr Martin. |

IT WAS RESOLVED by a unanimous vote to extend the meeting by 30 minutes

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| 115-2026 | 17 | COUNCIL REPRESENTATION
(a) IT WAS RESOLVED by a unanimous vote to appoint Cllr Martin to be the liaison with Enterprise House, with Cllr Limond as a substitute.
(b) IT WAS RESOLVED by unanimous vote to appoint Cllr Bowles to represent the Council on the Clun Castle Group. |
| 116-2026 | 19 | FINANCE (see separate Financial Report)
(a) Council NOTED the Bank Reconciliation
(b) Council NOTED the payments made between meetings by Standing Order or Direct Debit
(c) Council NOTED that no income had been received since the last meeting
(d) IT WAS RESOLVED by a unanimous vote (Cllr Limond withdrawing) to approve the following payments: |

A Wallace	Mowing & Strimming at Waterloo and Castle Bank May 2026	£100
RLT Auditing	Internal Audit for 2025/26	£325
Rampant Horse	Reimbursement for Public Convenience Cleaning materials (Nitrile Gloves)	£17
Village Outreach Equipment Hire	Equipment Hire for Christmas Lights Event	£74
MRT Electrical	Fixing of Lights in Public Conveniences	£355
PKF	Charges for External Audit 2024/25	£504
A Wallace	Mowing & Strimming at Waterloo and Castle Bank March/April 2026	£80

Payment of an invoice from BT for £1,361.10 to terminate the unused Broadband service was included in this approval.

- (e) Council **NOTED** the expenditure to date against the 2026/27 budget
- (f) **IT WAS RESOLVED** by a unanimous vote to amend the 2026/27 Budget to increase the provision for grants and licences by up to £11,000. **ACTION 116:** Clerk to present revised Budget.
- (g) **IT WAS RESOLVED** by a unanimous vote to approve a grant to Clun Parish Paths Partnership of £274.30.
- (h) **IT WAS RESOLVED** by a unanimous vote to approve the annual grants for Clun Memorial Hall (£2,000) and the River Clun Monitoring Group (£750) for 2026/27. Cllr McVicar proposed that the Memorial Hall needed to provide an annual report; this was **AGREED** by a unanimous vote.

117-2026 20 **CORRESPONDENCE AND COMPLAINTS**

- (a) No complaints have been received, and none were in progress towards settlement.
- (b) A resident had contacted Cllr Martin about disabled access to the Castle Grounds; discussion of this was deferred to the July meeting.

118-2026 21 **TOWN CEMETERY**

- (a) Deferred to July meeting
- (b) The Clerk presented a report with the recommendation that the Council approve the charging of a nominal fee of £10 for Grants of Exclusive Right of Burial in this instance. This was **RESOLVED** by a unanimous vote.

119-2026 22 **ITEMS FOR THE NEXT AGENDA**

- (a) Bin outside SPAR
- (b) Accessibility and the Castle Grounds
- (c) Closed Churchyard Committee ToR to be extended to cover the Cemetery
- (d) To discuss burial and other fees
- (e) To discuss a Youth Council
- (f) To discuss the 745 Bus service
- (g) To discuss and approve the new Grant Application Form

120-2026 23 **DATE OF THE NEXT MEETING**

The next meeting of the Council will be at 7.30pm on Tuesday 7th July 2026 at Chapel Lawn Village Hall.

Meeting closed at 10:07pm

Signed: _____

Dated: _____