

Lanhydrock Parish Council: Minutes of Meeting held virtually at 20:30 on Monday 27<sup>th</sup> July 2020

(This meeting was held virtually, using video conferencing software at the following web address:

- 1) **NOTIFICATION THAT MEETINGS MAY BE ELECTRONICALLY RECORDED**
- 2) **TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:**
  - a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad, Cllr. W. Ayres, Cllr. A. Hill, Cllr. P. Miller, S. Knight (clerk), Cllr. C. Batters (C.C.), Steve Kirkpatrick (National Trust) and one member of the public
  - b) Apologies: None
- 3) **TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:**

None received.
- 4) **PUBLIC FORUM:**

No matters raised.
- 5) **TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:**
  - a) It was resolved that the Minutes of the Parish Council meeting held on 18.05.2020 were an accurate record.
- 6) **TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:**
  - a) **Cornwall Council:** Cllr. Batters reported that there had been a report of COVID-19 in Lanivet but reassured attendees that it had subsequently proved to be false.
- 7) **PLANNING MATTERS:** No planning applications received
- 8) **PARISH MATTERS**
  - a) **Travellers:** Following an alert from Cllr. Batters that travellers had moved into the Launceston area, the chairman and members of the parish council had sent out informal communications to other landowners in the parish, to allow them to secure their land if necessary. The travellers had subsequently moved on, bypassing Lanhydrock, but it was suggested that a formal communication tree should be set up to ensure future alerts are received by anyone with a concern.

**ACTION:** Chairman to investigate creating a communication tree of parish landowners.

- b) Respryn:** Steve Kirkpatrick, Countryside Manager for the National Trust at Lanhydrock, requested the parish council's help in dealing with inconsiderate parking at Respryn. He stated that this long running issue has been exacerbated by the closure of the Respryn car park following the COVID-19 lockdown and, although the situation has been alleviated by Cllr. Colin Martin (C.C.)'s action to get 'no waiting' cones placed on site, a long-term solution was required. Cllr. J. Coad urged that the car park should be re-opened as soon as possible but Mr Kirkpatrick responded that this couldn't happen until the National Trust had installed software to allow them to operate all their car parks on the same contactless system and, given the National Trust's loss of income due to COVID-19, they were not in a position to open the car park for free. It was suggested that this might be a suitable project for Cornwall Council's Community Network Scheme (CNS) but Cllr. Batters voiced concern that funding for these schemes was depleted and volunteered to investigate progressing the scheme through his own channels.

**ACTION:** Cllr. Batters to investigate progressing works directly through Cornwall Council.

- c) Flooding on highway:** Cllr J. Coad reported that there had recently been significant highway flooding issues in the parish, noting in particular the B3268 at the entrance to Trebyan House and Kirland Road by the entrance to the Lanhydrock Hotel and Golf Club. It was noted that gully emptiers had been sighted in the parish in the last few days and Cllr Batters encouraged parishioners to bring any further flooding incidents directly to him, where they would be actioned within 48 hours. Steve Kirkpatrick informed Cllr. Batters of a flood issue on Newton Lane and Cllr. Batters requested the details so that he could pursue the matter.

**9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:**

Date	Sender	Regarding	ACTION
05.06.2020	Beata Prudnikow	Councillors Advocates Scheme	Cllr. J Coad agreed to become the parish council's Councillor Advocate. Clerk to inform police.
16.06.2020	Andrew Williams	Flooding on highway	See Minute 07/2020/8/c
17.06.2020	Chris Batters	Flooding at Trebyan House	See Minute 07/2020/8/c
15.07.2020	Steve Shaw	Local Electricity Bill	Upon discussion it was deemed that the Local Electricity Bill is not of relevance to the parish – no action.



**10) FINANCE**

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed no outstanding credits or payments and a total balance of £4264.62.
- b) **Update on online banking:** It was confirmed that the parish council has now successfully switched to online banking, with Cllr. J Coad and Cllr. Ayres set up as authorisers. The clerk reported that she had visited Barclays in Wadebridge where they confirmed that the incorrect paperwork had been sent to Cllr. M. Coad and that she could be set up as an online authorizer by visiting the bank or ringing the advice line. They further advised the clerk on the paperwork required for 'look only' access to the account.

**ACTION:** Clerk to complete the process for gaining 'look only' access to the parish bank account and Cllr. M Coad to set herself up as an online authorizer.

**11) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:**

- a) Online banking
- b) Litter pick
- c) Travellers
- d) Respryn Parking

**12) DATE OF NEXT MEETING:** Monday 28<sup>th</sup> September 2020

**13) PUBLIC AND PRESS EXCLUDED****14) CLERK PAYMENT:**

- a) The following payments were authorized,

Recipient	Payment Ref.	Reason for payment	Amount
S Knight	Clerk Salary	Clerk Salary + Expenses	
HMRC	120PA00289343	PAYE tax on Clerk Salary	

Meeting Closed at: 21:40

Signed and Accepted as a correct record

Chairman



Date: 28<sup>th</sup> September '20