

Minutes of the Regular Meeting of the Parish Council held on

Tuesday 3rd December 2019 at 7.30pm

St Joseph's RC Primary School, Bishop Thornton

(2019 – 093) **Present** were Cllr Tom Shepherd (Chairman), Cllr Paul Steer & Cllr Margaret Atkinson.

(2019 – 094) **Also present** were David Taylor, Clerk, 1 member of the public. Cllr. Dennis was not in attendance.

(2019 – 095) **Apologies** were received from Cllr Michael Harrison.

(2019 – 096) No **Declarations of Interest were received** and so **Dispensations were not required.**

(2019 – 097) It was **resolved** that the minutes of the meeting held on 1st October 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2019 – 098) In Cllr Harrison's absence, Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. As we move into the winter season, we should be aware that the county has over 5,800miles of roadways and that last year 12,385 routes were treated by gritters and snowploughs. Eight new replacement gritters have been added to the NYCC fleet, making a total of 86, and there are 111 farm contractors, five road snowblowers and seven footpath snowblowers. NYCC has 55,000 tons of salt stocks in storage barns and 8,000 grit heaps and bins. The £7m winter maintenance budget will see 54% of the roads gritted in one of England's largest and in places most remote road networks.
- b. NYCC maintain 50,400 streetlights in North Yorkshire. These cost about £2.1million to power and £1.2million to maintain every year. So far 35,000 fixtures have been upgraded to more efficient LED equipment. These will cost about 40 per cent less to power. So far there is a saving of £800,000.00 and there is a projected an annual overall saving of about £1.285million on completion of the project to change all of the fixtures.

(2019 – 099) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. There is no new prospective buyer for the old Harrogate Borough Council offices. Contrary to popular press reports HBC are not out of pocket by this situation since the deposit from the last purchaser was retained.
- b. The Harrogate Stray will be recovered and in good shape by the spring at no cost to Council Taxpayers since the UCI are bound to cover the costs.
- c. Work on the new Ripon swimming pool is due to start very shortly. There are no definitive plans for the old pool site.
- d. Further work on the District plan is on hold until after the General Election.

(2019 – 100) The Clerk **reported** that:-

- a. Progress is being made with the website minutes and agendas are now posted along with some basic script. Financial & audit figures will be scanned next and then posted.
- b. Ripon Lions have been contacted regarding the provision of defibrillators.
- c. Governance documents are nearly finished and will be sent out for checking shortly.
- d. Notice boards are now ordered; we await a delivery date.
- e. The new computer system will be installed in about 10days. The agreement between the three parish councils concerned was read out to the meeting.

(2019 – 101) It was **resolved** that in the forthcoming year public benches should be surveyed and repaired as necessary.

(2019 – 102) It was **resolved** that in the forthcoming year the notice board on Warsill Village Hall should be surveyed and repaired as necessary.

(2019 – 103) It was **resolved** that in the forthcoming year the Parish Council asset register should be compiled and made current.

Financial Matters:

(2019 – 104) It was **resolved** to approve the draft budget, as submitted by the Clerk.

(2019 – 105) It was **resolved** that the precept demand for the year 2020-2021 should be the same as that for 2019-2020. The Clerk shall submit the demand accordingly.

(2019 – 106) The accounts for payment as listed on "Appendix A", below, were approved for payment.

(2019 – 107) A bank reconciliation for the period to 3rd December 2019 was received and unanimously approved. The Chairman signed it accordingly. This appears at Appendix B", below.

Planning Matters:

(2019 – 108) The following **Planning Notices** were received:-

- a. Plan for a Lighting scheme at Drovers Fold, Bishop Thornton, although the plan supplied did not appear to indicate any sort of lighting scheme, it was **resolved** that the Clerk should reply that the Parish Council has no specific views as what the design of such a scheme should be, but that they support, in principle, a lighting scheme being installed at Drovers Fold. It was also **resolved** that NYCC should be aware that the cross roads at the development site "Drovers Crossroads" has been the site of two recent accidents, the report of one is below and request that the site is investigated with a view to installing suitable safety upgrades.
- b. PLANNING ENFORCEMENT: 19-00617-PR15: Thornton Grove Farm Bishop Thornton. Re: Siting of 2nd caravan – having been investigated there is no breach of planning law at this time - **Noted**
- c. PLANNING ENFORCEMENT 19-00574-PR01 E H Crack Co Ltd High Mill Shaw Mills Harrogate North Yorkshire HG3 3HY. Safety of temporary bridge installed - for implementation of planning application, having been investigated there is, for the time being, no breach of planning law - **Noted**
- d. DECISION ON PLANNING APPLICATION, 19/04008/FUL Erection of a single storey extension and conservatory. Hardgate Farm Bishop Thornton Mr S Hipps. Granted subject to conditions. - **Noted**
- e. 19-03932-KIOSK Consultation on BT Telephone Kiosks Notification under section 49 of the Communications Act 2003 – Both the Shaw Mills and Bishop Thornton telephone kiosks have been categorised by Harrogate Borough Council as not recommended for removal - **Noted**

- f. DECISION ON PLANNING APPLICATION, 19/03746/FUL Erection of first floor extension. Warren Hill Warren Lane Warsill Harrogate North Yorkshire HG3 3LH Mr I Brennand Granted. Subject to conditions. - **Noted**

(2019 – 109) The following **Planning Applications** were considered:-

- a. **Planning Application No: 19-04628-FUL**. Erection of garage and garden Room, Conversion of garage to form kitchen. Mount Pleasant Cottage Barkhouse Bank, Bishop Thornton HG3 3JN, Mr Tim Wray. It was resolved to return Option A.
- b. **Planning Application No 19-04417-DVCON** Variation of condition 3 (boundary treatment) to allow for rewording of condition to state 'The proposed boundary treatment to be as drawing S.M./104' of planning permission 14/04023/COU - Change of use of agricultural land to form domestic garden. It was resolved to return Option A.

(2019 – 110) It was **resolved** that Parking provision should be an agenda item at the next meeting.

(2019 – 111) **It was confirmed** that the next Ordinary meeting of the Parish Council would be on meeting Tuesday February 4th 2020 at 7.30pm at St Joseph's RC Primary School, Bishop Thornton.

(2019 – 112) The **meeting closed** at 8.40pm.

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Tom Shepherd, Chairman

Date:

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on Tuesday February 4th 2020 it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary & PAYE – Oct 2019
- ii. Clerks Salary & PAYE – Nov 2019
- iii. Standing Office and Out of Pocket Expenses Oct 2019
- iv. Standing Office and Out of Pocket Expenses Nov 2019
- v. YLCA – publications
- vi. Yorkshire Accountants Ripon – Payroll Management fees

Appendix "B"

Bank Reconciliation as at 28.11.2019 Including all payments (up to and over £100.00)

Barclays - *****534	£ 10,353.40	£ 10,535.40
Less Acs Outstanding - See Shed '1'		£ 384.23
Sub Total		£ 10,151.17 £ 10,151.17

Cash Book - 02.10.2019

Barclays - *****534	£ 11,056.64	
Add receipts - See Shed '3'	£ -	
Sub Total	£ 11,056.64	£ 11,056.64
Subtract payments - See Shed '2'	£ 521.24	
	£ 10,535.40	£ 10,535.40
Subtract A/cs Outstanding - Shed "1"	£ 384.23	

Current State

£ 10,151.17

30.07.2019 Balance

Minus outstanding accounts

Current Position	£ 10,151.17
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Shed 1

DN Taylor - Salary - Nov	£ 231.52
SOFFEX - Nov	£ 39.32
YLCA	£ 5.39
Yorkshire Accountants Ripon	£ 108.00
Total	£ 384.23

Sched 2

Mrs SJ Welch	£ 50.00
Clerk Salary - Oct	£ 227.52
Clerk's Salary - Sept	£ 227.52
SOFFEX - Oct	£ 16.20
Total	£ 521.24

Sched 3

£	-
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**Appendix "C" – Schedule of Forthcoming Meetings of Bishop Thornton,
Shaw Mills & Warsill Parish Council:**

Meetings begin at 7.30 after a 15 minute public participation session unless otherwise stated.

Tuesday **February 4th 2020** at 7.30pm at St Joseph's RC Primary School, Bishop Thornton.