

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority:

Worldham Parish Council

County area (local councils and parish meetings only):

East Hampshire

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Pamela Hibbins Clerk/RFO

Date:

14/04.2021

	£	£
Balance per bank statements as at 31/3/2021		
Current Account	6,186.66	
Deposit Account	22,613.23	
Worldham Community Benefit Fund	<u>9,876.43</u>	
		38,676.32
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
Cheque number 1314	<u>(33.60)</u>	(33.60)
Add: any un-banked cash as at 31/3/2021		
		<hr/>
		-
Net balances as at 31/3/xx (Box 8)		<u><u>38,642.72</u></u>