

BROOKLAND PARISH COUNCIL

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MINUTES 152

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 17 October 2016 at 7.15 pm

Prior to the meeting a presentation was given on The Romney Marsh and The Romney Marsh Partnership. Please see their website www.visitromneymarsh.com.

PRESENT: Councillor, Mrs S Saxby (Chair), Councillor, Mrs K Coleman,
Councillor Mrs V Wallington, Councillor Mr J Burgoyne and
Councillor Mr C Hill
Mr Clive Stanley for part of the meeting

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There was one Member of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 151 of the meeting held on 22 August 2016 were accepted and it was unanimously agreed that Councillor Saxby should sign them.

Proposed Councillor Wallington Seconded Councillor Hill

4. **PARISH COUNCIL WEBSITE**

Councillors agreed to migrate information across to the KCC EiS website with immediate effect.

5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

An officer from Highways England replied to our email about lorry trailers being left in laybys, informing us that HE is not an enforcement agency and as such has little power to move parked vehicles or trailers on. The recommendation is that anyone concerned should contact the police by calling 101 and report the issue to them.

6. PUBLIC INTERVAL

The meeting was opened to the Member of the Public present from 7.20 - 7.30 for questions and comment.

7. CHAIRMAN'S REPORT

Nothing to report.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Marie Curie – Dinner Down Memory Lane
Clerk and Councils Direct
Damian Collins MP
Nat West
KALC Notice of the 69th AGM

Email Correspondence – all emails forwarded to councillors with email

NALC/KALC re the Local Government finance settlement 2017/2018 technical consultation (closes 28/10/16). Government proposals include consideration about the extension of council tax referendums to all local precepting authorities including small parish councils such as ours.

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	49168.45	Current Account	46053.68
Plus Receipts	<u>5704.76</u>	Plus u/c receipts	<u>0.00</u>
	54873.21		46053.68
Less Payments	<u>8397.83</u>	Less u/c cheques	<u>2901.21</u>
	46475.38		43152.47
Less Earmarked funds	<u>25961.93</u>	Plus Reserve a/c	<u>3322.91</u>
Available Funds	20513.43		46475.38
		Less Earmarked Funds	<u>25961.93</u>
		Available Funds	20513.43

Accounts to be paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	818	Salary Expenses General Admin	531.42 8.01 31.78		571.21
J Burgoyne Ltd	819	Clearing Rubbish	80.00	16.00	96.00
The Play Inspection Co	820	Annual Inspection	62.50	12.50	75.00
M Coleman	821	Grass Cutting Spraying Weeds	150.00 80.00	46.00	276.00
Clive Stanley	822	Webmaster Services	143.00		143.00
M Coleman	823	Grass Cutting	150.00	30.00	180.00
Royal British Legion	824	Wreath	50.00		50.00

Proposed Councillor Saxby**Seconded Councillor Wallington****Bank Mandate**

Councillors will visit the bank with their ID so that a new mandate can be activated.

	Balance 22 Aug 2016	+/- Oct	Balance 17 Oct 2016
Youth Area Expenses	1751.43	-62.50	1688.93
Youth Area Rent	NIL		NIL
War Memorial	28.00		28.00
Notice Board	835.43		835.43
Cemetery Maintenance	19025.40		
Grass Cutting – Aug		-150.00	
Spraying Weeds		-80.00	
Clearing Rubbish		-80.00	
Grass Cutting – Sept		-150.00	
Error Sept 2015		-150.00	18415.40
Village Hall Grass	NIL		NIL
Tree Maintenance	2350.00		2350.00
Election Expenses	2494.17		2494.17
TOTAL	26484.43	-672.50	25811.93

Budget and Setting of Precept for 2017/2018

Councillors were given a copy of the Summary Receipts and Payments for consideration. The budget will be prepared at the November meeting.

SDC Parish Charter for Shepway District

Defer to next meeting.

Risk Assessment

Councillors will complete in time for the next meeting.

9. CEMETERY**Arrangements for Clearance of Rubbish from Cemetery**

J Burgoyne Ltd will continue to clear the rubbish until after Christmas. Mrs Saxby will contact a local firm and discuss setting up a contract to include a replacement bin.

Mr Hill will ask Mr Coleman to trim the brambles and weeds around the edge of the Cemetery as we have received a complaint from a Deed of Grant Holder.

Quotation for Cemetery Fence

Defer to the new year.

Registering of Memorial Garden

Nothing to report. We are still waiting to hear from the Solicitor.

Cemetery Account as at 17 October 2016

Opening Balance		14386.03
Plus:		
Budget 16/17	1860.00	
Sale of Grave Spaces	1200.00	
Reservations	800.00	
Internments	1875.00	
Memorials	<u>550.00</u>	
		<u>6285.00</u>
Less:		20671.03
Error September 2015	150.00	
Plans for Land Registry	80.00	
Cemetery Deeds	45.63	
Vegetation Clearance	650.00	
Grass Cutting	1050.00	
Spraying	160.00	
Clearing Rubbish	<u>120.00</u>	<u>2255.63</u>
		18415.40

10. YOUTH AREA**Report from The Play Inspection Co**

Councillors will deal with this when undertaking the Risk Assessment.

It was agreed to instruct The Play Inspection Co to undertake next year's inspection.

11. PLANNING

Please see attached.

Pepperland Nursery Public Consultation

Councillors completed the Public Consultation Feedback Questionnaire on behalf of the Parish Council and Mrs Saxby will hand it in on 22 October 2016.

Councillors agreed that they did not support the proposed development on the grounds that it is outside the settlement boundary, adjacent to the conservation area and it is over development of the site.

Any other matters related to Planning issues within the Parish
SDC Local Plan Preferred Options

Three sites have been put forward: -

Old Slaughterhouse Brookland

Pod Corner

Land opposite Pod Corner

Resolution: Councillors unanimously agreed not to comment on any of the above proposals.

12. VILLAGE RESPONSIBILITIES

Items to be reported to Kent Highway Services/PROW/IDB

No items put forward.

13. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

The next meeting will be held on 21 November 2016.

There being no other business the meeting closed at 8.39 pm.

Signed Dated
Chairperson

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

OCTOBER 2016

Y16/1107/SH Brattle Lodge Kennards Lane Brookland Romney Marsh Kent TN29 9FH
Retrospective application for the retention of an agricultural outbuilding
(Field Shelter/Barn)
Parish Council: Support

Decision Notices received from SDC

Y16/0550/SH Sunnyside, Old House Lane, Brookland, Romney Marsh, Kent TN29 9RN
Change of use of land from agricultural to the keeping of horses and erection of
associated fencing and lighting
District Council: Approved with Conditions

