

**BRANDON TOWN COUNCIL**  
Minutes of the Special Meeting of the Full Brandon Town Council  
held at 7pm on Monday 26 July 2004  
at the Old School House, Market Hill, Brandon.

**Present:** The Chairman Cllr Ms J S Bourton, Cllr Mrs J A Ahern, Cllr Mr E V Ashley, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr N A Vant.

**1. APOLOGIES FOR ABSENCE**

The Vice Chairman Cllr Mrs E. Milner, Cllr Mr P S Baldwin, Cllr Mr S J Edwards, Cllr Mr R Silvester, Cllr Mrs C M Silvester.

**2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS**

None declared.

**3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Full Brandon Town Council Meeting of Monday 5th July 2004  
Resolution Record No. **BTC/095/26/July/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mrs J A Ahern.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5th JULY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

**4. MATTERS ARISING** for information exchange only

Item 26 – The Orchard, Coulson Lane, Brandon – Update

The Chairman informed the Council that Mrs Harwood donated the Orchard to be used as a park or garden for the People of Brandon.

**5. URGENT BUSINESS**

Planning Application

F/2004/0611/FUL: Land off Bracken Rise, Brandon. Erection of one bungalow and detached double garage. Applicant: Baker & Nisbet Ltd, 4,Holly Lane, Lakenheath.

Resolution Record No. **BTC/096/26/July/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr P R Ridgwell.

**CARRIED:** 7 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL STRONGLY OBJECTS TO PLANNING APPLICATION F/2004/0611/FUL, LAND OFF BRACKEN RISE, BRANDON ON THE FOLLOWING GROUNDS: 1) BRACKEN RISE ALREADY COMPRISES OF A DANGEROUS ROAD WITH NARROW ‘S’ BENDS. INCREASED TRAFFIC WOULD CAUSE GREATER DANGER TO ROAD USERS. 2) THIS IS A CONTRIVED DEVELOPMENT.

**6. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/097/26/July/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous.

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO

WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES;  
STAFFING ISSUES; QUOTATIONS; LAND. [Section 100(A)(4) LGA 1972]

**BRANDON TOWN COUNCIL**  
Confidential Minutes  
of the Special Brandon Town Council Meeting  
held on Monday 26th July 2004  
at the Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**7. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES** – Of the Full Brandon Town Council Meeting of Monday 5th July 2004.

Resolution Record No. **BTC/098/26/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern.

**CARRIED:** 4 for, 2 against, 2 abstentions.

**THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5th JULY 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD**

**8. MATTERS ARISING FROM CONFIDENTIAL MINUTES** - From the Full Brandon Town Council Meeting of Monday 5th July 2004

Cllr Mr P T MacLoughlin objected to the minutes.

The Chairman Cllr Ms J S Bourton informed him that the time to discuss the minutes had passed as the Council had agreed them.

Members of the Council further informed Cllr Mr P T MacLoughlin that the correct place to discuss the accuracy of minutes was under Item 7.

**Item 21. BRANDON TOWN COUNCIL HANGING BASKET WATERERS**

The Chairman Cllr Ms J S Bourton informed the Council that Mr B Thompson had returned the waterers.

**9. STAFF GRIEVANCE**

RESOLUTION from The Chairman Cllr Ms J S Bourton. Resolution No.107:

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7.30 pm - Cllr Mr P T MacLoughlin left the Meeting and did not return.

Resolution Record No. **BTC/099/26/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr N A Vant.

**CARRIED:** 6 for, 1 against, 0 abstentions.

\*\*\*\*\* CONFIDENTIAL \*\*\*\*\*

Resolution Record No. **BTC/100/26/July/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs S Jureko.

**CARRIED:** 5 for, 1 against, 1 abstention.

\*\*\*\*\* CONFIDENTIAL \*\*\*\*\*

## **10. STAFFING ISSUES**

RESOLUTION from The Chairman Cllr Ms J S Bourton. Resolution No.108:

“This Council employs additional admin staff due to the increased workload of the Clerk”

Resolution Record No. **BTC/101/26/July/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr N A Vant.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL EMPLOYS AN ADDITIONAL MEMBER OF STAFF AS A PERMANENT ADMIN ASSISTANT DUE TO THE INCREASED WORKLOAD OF THE CLERK

Resolution Record No. **BTC/102/26/July/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr A P Saxby.

**CARRIED:** 6 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL EMPLOYS AN ADDITIONAL MEMBER OF STAFF AS A PERMANENT ADMIN ASSISTANT AT A SALARY OF £11,000 PER ANNUM

Resolution Record No. **BTC/103/26/July/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL INSTRUCTS THE TOWN CLERK TO CREATE A JOB DESCRIPTION AND ADVERTISE A JOB VACANCY FOR THE POST OF PERMANENT FULL-TIME ADMIN ASSISTANT WITH THIS COUNCIL AS SOON AS POSSIBLE

The Meeting terminated at 7.55 pm