

# Dalton Parish Council

## Minutes of the Finance & Employment Committee Meeting of 4<sup>th</sup> March 2021 held remotely via Zoom

Members: R Gleadhall (in the chair) D Pickering, S Pickering, C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**325 To receive apologies for absence given in advance of the meeting**

Cllrs M Gleadhall and C Barron

**Resolved: that the apologies of Cllrs M Gleadhall and C Barron are received**

**326 To consider approval of reasons given for absence**

**Resolved: that the reasons given for absence are approved**

**327 To receive any declarations of interest on items to be discussed on the agenda**

None

**328 To approve the minutes of the Finance & Employment Committee meeting held on 4<sup>th</sup> February 2021**

**Resolved: The minutes were accepted as a true record**

**329 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved: - that the press and public are excluded from agenda item 8 in relation to staffing.**

**330 To receive a verbal update from the clerk regarding matters from the previous meeting**

Separate agenda item

**331 To consider financial matters and agree further action where necessary including: -**

**331.1 Bank Reconciliation's including Combined Bank Reconciliation for 30<sup>th</sup> November, 31<sup>st</sup> December 2020 and 31<sup>st</sup> January 2021**





# Dalton Parish Council

**331.2 Confirmation of payment schedule to 30<sup>th</sup> November, 31<sup>st</sup> December 2020 and 31<sup>st</sup> January 2021**

**Resolved: - That the payment schedules to 30<sup>th</sup> November, 31<sup>st</sup> December 2020 and 31<sup>st</sup> January 2021, distributed as an appendix prior to the meeting, be received.**

**331.3 Confirmation of receipt schedules to 30<sup>th</sup> November, 31<sup>st</sup> December 2020 and 31<sup>st</sup> January 2021**

**Resolved: - That the receipt schedules to 30<sup>th</sup> November, 31<sup>st</sup> December 2020 and 31<sup>st</sup> January 2021, distributed as an appendix prior to the meeting, be received**

**331.4 Detailed income and expenditure to 31<sup>st</sup> January 2021**

**Resolved: - That the income and expenditure information to 31<sup>st</sup> January 2021, distributed as an appendix prior to the meeting, be received**

**331.5 Interim Audit**

**Resolved:- That the interim audit be received**

**332 To consider, discuss and agree further action where necessary regarding staffing matters including: -**

**332.1 Sickness**

Members were appraised of the latest sickness.

**332.2 Confirmation of hours worked on Sunnyside Community Centre and agree payment and take further action where necessary**

It was noted that no payment for extra hours was required this month

Cllr C Barron joined the meeting at 18.41

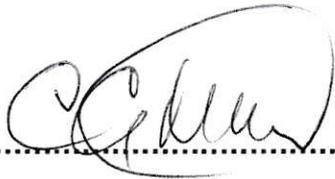
**333 To notify the Parish Clerk of matters for inclusion on a future agenda**

None

**334 To note the date of the next meeting: -**

**1<sup>st</sup> July 2021 at 6.30pm**

**The meeting was closed at 18.47pm**

**Chairperson.....  ..... Date 1<sup>st</sup> July 2021**

