



## **ANNUAL MEETING of the PARISH COUNCIL – No. 232a.**

Tuesday, 22<sup>nd</sup> May 2018  
Newton Regis Village Hall

**The meeting commenced at 7.00pm.**

**1. Election of Chairman for the ensuing year**

Cllr Cox proposed that Cllr Waithman continue as Chairman for the coming year and this was seconded by Cllr Wilson. Vote: Unanimous. Cllr Waithman accepted.

**2. Record of members present**

Cllr D Waithman (DW)(Chairman)  
Cllr D Cox (DC)  
Cllr S Wilson (SW)  
Cllr R Thirlby (RT)  
Cllr M Ruston (MR)  
Cllr G Hunt (GH)  
Mrs N Allton (Clerk)  
4 x Parishioners

**3. Apologies for Absence**

None.

**4. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests. \***

All in the register.

**5. Minutes of the last Annual Parish Council Meeting – 9<sup>th</sup> May 2017**

Minutes of the last Annual Meeting of the Parish Council, dated 9<sup>th</sup> May 2017, were approved and signed by the Chairman.

**6. Approve the Annual Governance Statement of Accounts 2017 / 2018**

The Clerk advised that the annual Parish Accounts for 2017 / 2018 had been completed and checked by the internal auditor. The accounts were agreed and the Annual Governance Statement was completed then signed and dated by the Chairman.

**7. Approve the Accounting Statements of Accounts 2017 / 2018**

The Clerk advised that the annual Parish Accounts for 2017 / 2018 had been completed and checked by the internal auditor. The accounts were agreed and the Accounting Statement was completed then signed and dated by the Chairman.

**8. Approve the Annual Governance and Accountability Return Exemption Certificate 2017/2018**

The Clerk advised that the annual Parish Accounts for 2017 / 2018 had been completed and checked by the internal auditor. The accounts were agreed and the Exemption Certificate was completed then signed and dated by the Chairman.

**9. Public Participation – see note\* below**

Read out.

**DRAFT ONLY – NOT YET AGREED**

**10. Receive the Chairman’s Declaration of Acceptance of Office**

Completed and signed by the Chairman.

**11. To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received.**

Not applicable.

**12. Appointment of Vice-Chairman**

Cllr Cox proposed that Cllr Hunt be nominated as Vice-Chair for the coming year and this was seconded by Cllr Wilson. Vote: Unanimous. Cllr Hunt accepted.

**13. To agree dates of and Venue for Council Meetings for the Year**

Schedule agreed.

**14. To agree Cheque Signatories and sign appropriate Bank Mandate**

Cllr. Hunt to be added.

**15. To agree to review Council’s Standing Orders, Financial Regulations and Risk Assessments, Insurance Cover and Asset List**

Financial, playground and pond risk assessment in place and adequate.

No change to Standing Orders.

No change to Financial Regulations.

**16. To consider the exclusion of the press and public in the public interest for consideration of the following items**

**i) To review Clerk’s salary**

National Pay for 2018/19 agreed. Bank mandate signed for salary increase. Spine point 20 + 1%.

**17. Business, which, in the opinion of the Chairman, should be considered as a matter of urgency under section 100B(4) of the Local Government Act 1972.**

None.

The Chairman closed this part of the meeting at 7:18pm, to be followed by the **Annual Parish Meeting**.

Chairman .....  
Cllr D Waithman

Date .....