

Minutes of the Ordinary Meeting of Wolverton Parish Council held on Zoom at 7.45pm on 24 November 2020

Present: Cllr S Easterbrook (Chair); Cllr P Anthony (Vice-Chair); Cllr S Murphy; Cllr T Phillips; Cllr Wynn-Evans; WCC Cllr J Horner (for part of the meeting)

Parish Clerk: Mrs Jennifer Bendall

Public: None

20/11/24/01 Record of members present
Noted.

20/11/24/02 To receive apologies for absence
To receive, and consider for approval, apologies for absence and reasons given.
None.

20/11/24/03 To receive declarations of interests (existence and nature) on Items on the Agenda
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest, at this point or at any point during the meeting. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
None.

20/11/24/04 Minutes of the last meeting(s)
The minutes of the Ordinary Meeting held on 22 September 2020 and the Extra Ordinary Meeting held on 14 October 2020 were taken as read, APPROVED and signed by the Chairman.

20/11/24/05 Recruitment to Clerk vacancy
Having discussed by email the recruitment of Jennifer Bendall as Clerk/RFO effective from 1 November 2020, the councillors unanimously approved the appointment. The Chairman thanked the previous Clerk, Kathryn Hollinrake, for her efforts over the last 18 months.

20/11/24/06 Matters arising from the meetings held on 22 September 2020 and 14 October 2020 (not covered elsewhere on the agenda)
None.

20/11/24/07 To receive an update on the Parish Plan, the Annual Parish Meeting and the WPC Annual Meeting

- Discussion took place about the Parish Plan and Cllr Murphy advised that it was hoped that as many people as possible in the parish would become involved as areas to be addressed are identified. At the first meeting of the Parish Plan Consultation Committee the results of the Parish Survey were considered and those issues which can be actioned had been agreed, and it was noted that every issue would be followed through (eg. gritting was an issue, but it was felt that the levels of gritting in the parish were acceptable and so a telephone number for WCC would be provided for anyone to call if they are concerned). Also discussed were environmental issues which hadn't been specifically identified on the survey but had come up during discussions, including re-wilding verges. It was noted that the Environmental Lead would need to be asked if she was willing to look at these additional issues. It was hoped that an initial report would be ready to be presented to WPC by the end of January, and that as it was still not possible to hold meetings in person, updates would be included in the Parish Magazine. Cllr Murphy to forward some "bullet points" to Cllr Wynn-Evans to be included in the Parish Report.

- The Clerk advised that the Annual Parish Meeting is still not allowed to take place due to Covid-19 restrictions and that although it was permitted to hold the Annual Meeting (AGM) virtually, there was no requirement to do so until May 2021.
- There was discussion about the Supported Villages Initiative, and Cllr Murphy advised that the police were willing to come along to give a simple presentation. It was noted that funding for this initiative runs out at the end of March, and Wolverton is on their list as an area they would like to do a project with.

20/11/24/08 To receive an update on WCAG Website Accessibility Compliance & Accessibility Policy

The Clerk gave an update on the requirements of WCAG Website Accessibility, and it was agreed that she would prepare an Accessibility Statement for the website.

20/11/24/09 To receive an update on Woolly Park Farm lighting

The Chairman had contacted Woolly Park Farm and had spoken to a volunteer who advised that the lighting was to be reviewed. The Chairman to follow up.

20/11/24/10 To consider, and resolve to action if appropriate, arrangements for Christmas

There was discussion regarding the parish's arrangements for Christmas including a co-ordinated Christmas light switch on, a family Christmas quiz, Carols on the doorstep, and Father Christmas's visit to Wolverton. It was noted that these activities are being organised by parishioners, not the Parish Council, and therefore there was no insurance implications for WPC.

20/11/24/11 Report from County Councillor Horner

Received with thanks. Cllr Horner advised that funding for Birmingham Road relief works (by the Maybird Centre in Stratford) had now been found. He reported that Covid-19 lockdown was making Christmas plans very complicated, and that winter pressures on the NHS was a concern. Cllr Horner warned of current scams, particularly the sale of puppies. He gave a brief update on the proposed Local Government Devolution plans and advised that there had been confusion with the submission of bids from WCC and SDC. Both the County and Districts voted in favour of a unitary authority, and it was noted that substantial funding was on the table. Cllr Horner also discussed matters of direct concern to residents of Wolverton: there was a conversation about the state of the Saddlebow Lane carriageway and the difficulties in solving the issues, and Cllr Horner advised that he was providing funding for fixing the bridge over the ditch on the public right of way between Wolverton Court and Snitterfield Lane. Finally, Cllr Horner advised making enquiries with SDC for help with funding the Parish Plan.

20/11/24/12 Report from District Councillor Richards

Received with thanks prior to the meeting.

20/11/24/13 To receive a report on Local Government Devolution

See County Councillor Horner's report (agenda item 20/11/24/11).

20/11/24/14 Planning Matters

1. Community Infrastructure Payment (CIL)

The Chairman advised that SDC was still in discussion with the developer regarding the payment relating to the new homes below Wolverton Court. The component of the CIL for Parish Councils are paid twice a year in April and October.

2. Ownership of the Green

The Clerk to follow up

3. Applications and Decisions

To consider and resolve planning applications received, and to note current status of existing planning applications

Application Number / Address	Applicant	Application Details	Comment
20/02423/FUL Land adjacent to Bonnyton, Wolverton	Mr Constantine	Erection of one market dwelling and all associated works	WPC: support with qualifications (see minutes of Extra Ordinary Meeting 13 October 2020 for details) SDC: awaiting decision

20/11/24/15 Finance

1. Account Balances

Appendix 1 attached

2. Payments Received Since Last Meeting

Date	From	Reason	Total
28 September 2020	Stratford DC	2 nd half of Precept payment	£1,750.00

3. Payments Made Since Last Meeting

Date	To	Reason	Total
13 October 2020	Mr M Sagrott	Grass cutting	£265.00
14 October 2020	1&1 Internet	Web provider	£2.39
15 October 2020	Clerk	Salary	£111.54

4. Items of Expenditure to be Reviewed and Approved

Date	From	Reason	Total
-			

It was noted that the last grass cutting invoice for the year has been received. To be forwarded to the Clerk

20/11/24/16 Correspondence

Date	From	Details
5 November 2020	Resident	Vehicular Access to the Church
12 November 2020	Resident	Land adjacent to Bonnyton 20/02423/FUL
16 November 2020	Governor of Wolverton Primary School	Possible Grant Funding The Chairman to circulate to all Councillors

20/11/24/17 To agree dates for future meetings

The next two meeting dates were agreed:
Thursday 21 January 2021 – Ordinary Meeting
Tuesday 23 March 2021 – Ordinary Meeting

Signed:
Wolverton Parish Council Chair

20/11/24/18 The meeting closed at 9.15pm

Date:

APPENDIX 1

WOLVERTON PARISH COUNCIL

Accounts Year to Date as at 18 November 2020

Reconciled to bank statement dated 18 November 2020

Actual 2019/20		Budget 2020/21	Actual 2020/21
Balances B/F			
£ 2,106.67	Current Account at 1 April	£ 2,394.12	£ 2,394.12
£ -	Uncleared income at 1 April	£ -	£ -
£ 43.20	Unpresented cheques/payments at 1 April	£ -	£ -
£ 2,063.47	TOTAL B/F	£ 2,394.12	£ 2,394.12
INCOME			
£ 2,680.00	Precept	£ 3,500.00	£ 3,500.00
£ 1,000.00	Grants	£ -	£ -
£ -	Interest	£ -	£ -
£ -	VAT	£ -	£ -
£ -	Other	£ -	£ -
£ 3,680.00	TOTAL INCOME	£ 3,500.00	£ 3,500.00
EXPENDITURE			
£ 1,287.78	Clerks Salary	£ 1,400.00	£ 780.78
£ -	HMRC	£ -	£ -
£ 109.66	Admin Expenses (stationery, postage, internet, etc)	£ 150.00	£ 15.92
£ 735.00	Grass cutting	£ 900.00	£ 855.00
£ 250.80	Donations	£ 200.00	£ -
£ -	Parish Maintenance (excluding grass cutting)	£ 100.00	£ -
£ 149.00	Subscriptions (WALC, ICO, etc)	£ 175.00	£ 105.00
£ 297.11	Insurance	£ 300.00	£ 264.98
£ -	Room hire	£ 40.00	£ -
£ 100.00	Election Costs	£ -	£ -
£ -	Training	£ 50.00	£ 44.50
£ 420.00	Other	£ -	£ -
£ -	VAT paid	£ -	£ 21.20
£ 3,349.35	TOTAL EXPENDITURE	£3,315.00	£ 2,087.38
Actual Balance of Accounts at 31 March 2020		Forecast Balance of Accounts at 31 March 2021	Actual Balance of Accounts Year to Date
£ 2,394.12	Current Account Balance	£2,579.12	£3,806.74
£ 1,250.00	Ringfenced funds *	£1,250.00	£1,250.00
£ 500.00	Contingencies fund (sum retained for unexpected expenses)	£500.00	£500.00
£ 644.12	TOTAL DISPOSABLE FUNDS	£829.12	£2,056.74

*** Ringfenced funds**

Donation to PCC agreed in year 2019/20 for new churchyard fencing
WCC grant received in year 2019/20 ringfenced for PCC

£250.00

£1,000.00

£1,250.00