



## **Lower Slaughter Parish Council Full Council Meeting Minutes**

**Date:** 18 May 2026

**Venue:** Village Hall, Lower Slaughter

**Time:** 6.00 pm – 7.40 pm

Present:

Cllr Cornelius O'Boyle (Chair)

Cllr Grimshaw

Cllr Julie Hooson

Cllr Papadakis

In Attendance:

Alison Robinson – Parish Clerk

15 members of the public

Cllr Len Wilkins (Cotswold District Council)

Cllr Paul Hodgkinson (Gloucestershire County Council)

MINUTE REF: 26/05/01 – PUBLIC PARTICIPATION

Residents raised concerns regarding:

- Sewage and public health matters relating to Thames Water.

ACTION: District Councillor to raise concerns with Environmental Health.

ACTION: the clerk to write to the owner of Mill Cottage asking what measures would be taken to prevent sewage leaking out from under their wooden gate and on to the public footpath between Mill Cottage and the Mill Coffee Horse Box.

- The Hawkstone Brewery car park, including potential planning and pollution concerns.

ACTION: District Councillor to investigate and add to the July agenda.

- Safety concerns relating to the Hawkstone Brewery cut-through route.

ACTION: County Councillor to raise with Highways.

MINUTE REF: 26/05/02 – ELECTION OF CHAIR

RESOLVED:

That Cllr Cornelius O'Boyle be elected Chair of Lower Slaughter Parish Council for the ensuing municipal year.

MINUTE REF: 26/05/03 – ELECTION OF VICE-CHAIR

RESOLVED:

That Cllr Julie Hooson be elected Vice-Chair for the ensuing municipal year.

MINUTE REF: 26/05/04 – APOLOGIES FOR ABSENCE

No apologies were received.

MINUTE REF: 26/05/05 – DECLARATIONS OF INTEREST

No declarations of interest were made.



#### MINUTE REF: 26/05/06 – APPROVAL OF PREVIOUS MINUTES

##### RESOLVED:

That the minutes of the Parish Council meeting held on 16 March 2026 be approved as a true and accurate record.

#### MINUTE REF: 26/05/07 – CHAIRPERSON'S ANNOUNCEMENTS

The Chairperson reported on:

- the successful litter pick on Pike Lane;
- the recent parish walkabout with parish councillors and wardens;
- plans to install an additional "No Fishing" sign near Scare Lane;
- reseeded works to grassed areas along river verges;
- concerns regarding roadbridge damage;
- maintenance required to riverbank saplings;
- works planned at Mill Dam Lane to remove vegetation obscuring the dog bin and improve signage;
- replacement planting of the vandalised cherry tree;
- discussions with CDC regarding litter bin provision.

ACTION: Roadbridge concerns to be raised with Highways.

##### RESOLVED:

That Principal Authority updates and the Becky Hill lay-by item be brought forward on the agenda.

#### MINUTE REF: 26/05/08 – PRINCIPAL AUTHORITY UPDATES

##### 8.1 Gloucestershire County Council

Cllr Hodgkinson provided updates regarding:

- Local Government Reorganisation;
- progress on the A417 Missing Link project;
- pothole reporting procedures;
- parking enforcement activity.

ACTION: Continue monitoring village parking issues.

The Council noted Cllr Hodgkinson's re-election to the Cabinet for Public Health.

##### 8.2 Cotswold District Council

A written report from Cllr Wilkins was received and noted.

Updates included:

- preparations for local government reorganisation;
- staffing retention concerns;
- district housing targets and enforcement issues.

Cllrs Wilkins and Hodgkinson left the meeting at 6.32 pm.

#### MINUTE REF: 26/05/09 – BECKY HILL LAY-BY

The Council considered issues relating to overnight parking and campervan usage linked to the "park4night" online application.



**RESOLVED:**

That the situation continue to be monitored.

**ACTION:** Clerk to contact Gloucestershire County Council Highways to establish ownership of the lay-by.

**MINUTE REF: 26/05/10 – CO-OPTION TO CASUAL VACANCY**

The Council considered the application from Florence Edgar.

**RESOLVED:**

That Florence Edgar be co-opted onto Lower Slaughter Parish Council.

Following the signing of the Declaration of Acceptance of Office, Cllr Edgar joined the meeting.

**MINUTE REF: 26/05/11 – HIGHWAYS AND VILLAGE MAINTENANCE**

**11.1 GCC Works Programme**

The Council noted the update received from Gloucestershire County Council regarding road lining works.

Concerns were raised regarding road markings on Mill Lane.

**ACTION:** Clerk to investigate.

**11.2 Road Sign Repair**

**ACTION:** Clerk to follow up with Rhodri Grey.

**11.3 Wooden Bridge Handrail**

**ACTION:** Clerk to follow up with Rhodri Grey.

**11.4 Parking Enforcement**

The Council noted additional weekend parking patrols within the village.

**11.5 Shrub Removal**

The Council noted ongoing liaison regarding removal of vegetation obscuring the path sign and dog waste bin.

**11.6 Parking Concerns**

The Council noted further enforcement visits by parking wardens arranged by Gloucestershire County Council.

**MINUTE REF: 26/05/12 – COTSWOLD DISTRICT COUNCIL MATTERS**

**12.1 Litter and Waste Management**

The Council noted discussions with CDC and Ubico regarding litter collection pressures during peak visitor periods.

**12.2 Bin Provision**

**ACTION:** Clerk to contact CDC regarding replacement of the existing dog waste bin with a litter bin.

**12.3 Collapsed Riverbank**



ACTION: Clerk to seek further update from the Local Highways Officer.

#### 12.4 Grass Verge Reseeding

ACTION: Clerk to obtain timescales and phased proposals from idverde.

#### 12.5 “No Fishing” Signage

RESOLVED:

That the purchase of a third “No Fishing” sign at a cost of £11.46 plus VAT be approved.

#### 12.6 Replacement Cherry Tree

The Council noted that the replacement tree had been planted on 14 May 2026.

#### 12.7 Town and Parish Council Forum

The Council noted the recent forum held at the Royal Agricultural University.

ACTION: Further information regarding community resilience to be obtained from Gloucestershire Rural Community Council.

#### MINUTE REF: 26/05/13 – ALLOTMENTS

##### 13.1 Maintenance Contract

The Council noted payment of the allotment and grass maintenance invoice.

##### 13.2 Vacant Plots

The Council noted there are currently five vacant plots and several outstanding tenancy payments.

#### MINUTE REF: 26/05/14 – FLOODING

RESOLVED:

That an Extraordinary Meeting be held on 15 June 2026 at 6.00 pm in the Village Hall to discuss flooding and drainage concerns.

The Council noted invitations had been extended to Thames Water representatives and local businesses.

ACTION: Clerk to follow up regarding Thames Water attendance.

#### MINUTE REF: 26/05/15 – PLANNING

##### 15.1 Current Applications

The Council agreed the following planning principle:

“Materials used in extensions or roof alterations should normally match the appearance of the existing building to maintain the character of the area.”

Application: Ivy Cottage, The Square, Lower Slaughter  
Ref: 26/00998/FUL

The Council noted that the application had been withdrawn.

##### 15.2 Previous Applications

The following updates were noted:



- Bourton Vale Equestrian Centre – Approved
- Greyholme, Copse Hill Road – Permitted

MINUTE REF: 26/05/16 – FINANCE

#### 16.1 Payments and Receipts

RESOLVED:

That the payments listed within the finance schedule be approved and/or ratified.

RESOLVED:

That the outstanding payments be approved.

#### 16.2 Financial Reports

RESOLVED:

That the Statement of Accounts and Bank Reconciliation be approved.

#### 16.3 Internal Financial Controls

RESOLVED:

That Cllrs Hooson, Grimshaw and Papadakis undertake quarterly internal control checks.

ACTION: Clerk to arrange dates.

#### 16.4 Asset Register

The asset inventory was reviewed.

ACTION: Cllr O'Boyle to provide updated version to the Clerk.

#### 16.5 Insurance Renewal

RESOLVED:

That the annual insurance policy renewal with Gallagher be approved.

#### 16.6 Bank Signatories

RESOLVED:

That Ann Classen be removed as a bank signatory.

RESOLVED:

That Cllrs Hooson and Grimshaw be added as bank signatories.

ACTION: Clerk to progress amendments.

MINUTE REF: 26/05/17 – ANNUAL AUDIT ARRANGEMENTS

#### 17.1 Internal Audit Report

The report was received and noted.

ACTION: Clerk to review recommendations and report back.

#### 17.2 Certificate of Exemption

RESOLVED:

That the Council certify itself as exempt from a limited assurance review under the Local Audit (Smaller Authorities) Regulations 2015.

#### 17.3 Annual Governance Statement



**RESOLVED:**

That Section 1 of the Annual Governance Statement be approved.

17.4 Annual Return and Accounts

**RESOLVED:**

That Section 2 of the Annual Return and the End of Year Accounts be approved.

17.5 Exercise of Public Rights

The dates for the Exercise of Public Rights were noted.

**MINUTE REF: 26/05/18 – DIGITAL AND DATA COMPLIANCE**

18.1 Council Email Domains

The Council noted completion of council email domains for the Clerk and Chair.

18.2 Website Accessibility

The Council noted accessibility compliance issues identified within the website review.

**ACTION:** Clerk to continue liaison with website provider.

18.3 Data Risk Assessment

**ACTION:** Draft assessment to be prepared for July 2026 Council consideration.

**MINUTE REF: 26/05/19 – COTSWOLDS NATIONAL LANDSCAPE FUNDING**

The Council discussed a potential funding application relating to resurfacing the cricket pitch path.

**ACTION:** Initial application process to be progressed and reviewed by the Clerk.

**MINUTE REF: 26/05/20 – REPORTS AND RECOMMENDATIONS**

20.1 Weir Project

The Council received the arboriculture report and noted contractor mobilisation planned for July.

**ACTION:** Clerk to liaise with contractor.

20.2 Warden Updates

The Council received updates regarding:

- Neighbourhood Watch matters;
- Rights of Way;
- River matters;
- Tree Works;
- Flood and Snow signage.

**ACTION:** Clerk to follow up outstanding tree works relating to branches.

**RESOLVED:**

That two flood/snow warning signs be ordered.

**MINUTE REF: 26/05/21 – GALC CALL FOR MOTIONS**



The Council considered potential motions for submission to the Gloucestershire Association for Local Councils AGM.

The Council noted a possible future motion relating to flooding matters.

MINUTE REF: 26/05/22 – RESIGNATION OF CLLR O’BOYLE

The Council formally accepted the resignation of Cllr Cornelius O’Boyle.

Members expressed their appreciation for his leadership and contribution to the Council.

MINUTE REF: 26/05/23 – DATE OF NEXT MEETING

The next scheduled Parish Council meeting will take place on:

Wednesday 15 July 2026

6.00 pm

Village Hall, Lower Slaughter

The calendar of meetings across the year were noted.

The Extraordinary Meeting regarding flooding and drainage will take place on:

Monday 15 June 2026

6.00 pm

Village Hall, Lower Slaughter

The meeting closed at 7.40 pm.