

**MINUTES OF THE ANNUAL MEETING OF BRINDLEY AND FADDILEY PARISH COUNCIL  
HELD REMOTELY ON 4<sup>TH</sup> MAY 2021**

<b>PRESENT:</b>	Cllr G Barlow Cllr T Long Cllr J Thomas Cllr P Major	Chairman Vice-Chairman Cllr P Robinson
<b>APOLOGIES:</b>	Cllr R Ford	Cllr S Davies (Cheshire East)
<b>ALSO PRESENT</b>	Dr. M Bailey (Clerk/RFO) One member of the public.	

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**PART ONE – ANNUAL MEETING BUSINESS**

**193 ELECTION OF CHAIR**

Cllr G Barlow took the Chair and asked for nominations for Chair of the Parish Council until the 2022 Annual Parish Council meeting.

Members **AGREED** to nominate and elect Cllr G Barlow as Chair of the Parish Council for the 2021-22 year.

**194 ELECTION OF VICE-CHAIR**

The Chair asked for nominations for Vice-Chair of the Parish Council until the Annual Parish Council meeting in 2022.

Members **AGREED** to nominate and elect Cllr T Long as Vice-Chair of the Parish Council for the 2021-22 year.

**195 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr R Ford and from Cheshire East Councillor S Davies.

**196 DECLARATIONS OF INTEREST**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

There were no declarations of interest made by Members present.

**197 MINUTES – 1<sup>st</sup> MARCH 2021**

**RESOLVED:** Members resolved that the minutes of the Parish Council meeting held on 1<sup>st</sup> March 2021 be approved as a correct record and signed by the Chairman.

**198 MINUTES – 12<sup>th</sup> APRIL 2021 (EXTRAORDINARY MEETING)**

**RESOLVED:** Members resolved that the minutes of the extraordinary Parish Council meeting held on 12<sup>th</sup> April 2021 be approved as a correct record and signed by the Chairman.

**199 MATTERS ARISING**

The following items were raised from the above minutes: -

- Common – the Chair reported that meeting had taken place with Jo Fawcett (Horticulturist) with Councillors/Clerk at the Common in April 2021. Cllr Major said that it was important to get people who live on Windsor Drive on board with any plans. It was agreed to ask the football team how much space they need around the edge of the pitch. There was a focus on two main actions – to locate the bench a noticeboard. It was also agreed to do a leaflet drop about the proposals and to get a quote for a noticeboard.
- Bench – still need to decide on the location, possibly by the pathway with the perennial trees. Cllr Robinson agreed to pick up the bench and store in the Goodwill Hall. The Council **AGREED** that Councillors Barlow, Thomas, and Robinson would decide on the location and

Cllr Major would install the bench.

- Phone Box – not able to contact BT in terms of ceasing the power supply, so the Chair will contact an electrician to remove the power supply. It was confirmed that the phone box belongs to the Parish Council. It was **AGREED** to ask for offers in writing before the next Council meeting.
- Windsor Drive Sign – the Chair agreed to get the sign picked up and it was **AGREED** that Councillors Barlow/Major will install the sign.
- A534 hedge – this has now been cut back but concerns remain about ownership/responsibility. It was **AGREED** to approach United Utilities about the issue.
- Hearn Lane – it was confirmed that the problems remain with the road and that it had been reported to Cheshire East Council by a number of residents.
- Road Safety – the Chair said that the Parish Council had possibly done as much as it could in this area. It was agreed to focus on signage. Cllr Long said that she is happy to do the speed gun and Cllr Thomas said that the police are willing to train people. Cllr Major said that it would help to sort out the flooding issues on the A534.
- Flooding – a report was given from the meeting which took place in March 2021 at Church Minshull involving a range of agencies. It was confirmed that everyone was frustrated with Cheshire East Council. A meeting involving the MP may take place at some point. Cllr Major mentioned the issues with Kidderton Close where there is considerable flooding. It was mentioned that grids had been unblocked, but other (Brindley Lea Lane) had not been sorted. There have also been issues with septic tanks which need to be addressed. It was agreed that Cllrs Barlow and Major would contact the Environment Agency to check on the situation and will feedback to residents of Kidderton Close.
- Bus Shelter – now completed and looking very good – Parish Council thanked Cllr Robinson for his work and plaque will be put up in memory of former Cllr Latham. It was noted that a noticeboard on the Common could be located on the shelter. It was also suggested that the Parish Council noticeboard by the Goodwill Hall could be moved to the post box (after being replaced).
- 12<sup>th</sup> April 2021 Extraordinary Meeting – no updates – Cllr Davies said that the Planning Department refused to call in the application.

## **200 PUBLIC QUESTION TIME**

There was one member of the public present at the meeting, but no issues were raised.

## **201 CASUAL VACANCY**

Following the resignation of Cllrs Pochin and Latham, two vacancies exist on the Parish Council. It was **AGREED** to co-opt at the next meeting in July 2021.

## **202 APPOINTMENTS TO PARISH COUNCIL ROLES/OUTSIDE BODIES**

The following appointments were **AGREED** by the Parish Council.

- Footpaths – Cllr Robinson
- Planning – Cllrs Robinson and Ford
- Goodwill Hall Committee – Cllr Barlow
- ChALC – To be decided
- Police Cluster – Cllr Barlow

It was **AGREED** to clarify with Cheshire East Council about the Local Highways Group.

## **203 FINANCIAL MATTERS**

### **203.1 End of Year Accounts (1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021)**

The Parish Council **RESOLVED** to approve the Annual Governance and Accountability Return (AGAR) for 2020-21.

**203.2 Responsible Financial Officer**

The Parish Council **RESOLVED** to appoint the Parish Clerk as the RFO for the 2021-22 financial year.

**203.3 Internal Auditor**

The Parish Council **RESOLVED** to appoint Peter Kent as the Internal Auditor for the 2021-22 financial year.

**203.4 External Audit 2020-21**

The Parish Council **RESOLVED** to approve the Certificate of Exemption for the 2020-21 audit.

**203.5 Asset Register 2020-21**

The Parish Council **RESOLVED** to approve the 2020-21 Asset Register. The bus shelter will be added to the Asset Register.

**203.6 Risk Assessment 2020-21**

The Parish Council **RESOLVED** to approve the 2020-21 Risk Assessment

**203.7 Authorisation of Payments**

*Cllr Robinson declared a personal and pecuniary interest and left the meeting for this item.*

£266.42	Dr MJ Bailey – salary payment for Clerk (April/May 2021)
£66.60	HMRC for months 1 and 2 of the tax year (Clerk's salary)
£337.32	BHIB (Parish Council Insurance 2021-22)
£2,520.00	P&R Robinson (Bus Shelter)
£93.96	ChALC (Annual Membership Fee 2021-22)
£12.60	Shires Pay Services (Payroll Costs M11-12 2020-21)

**RESOLVED:** The above payments were approved by the Council

**204 CALENDAR OF MEETINGS 2021-22**

Members **APPROVED** the following meeting dates for the 2021-22 council year.

5<sup>th</sup> July 2021  
6<sup>th</sup> September  
1<sup>st</sup> November  
3<sup>rd</sup> January 2022  
7<sup>th</sup> March  
3<sup>rd</sup> May 2022 (Annual Meeting – Tuesday)

**PART TWO – ORDINARY MEETING BUSINESS**

**205 CHAIRMAN'S REPORT**

The Chairman of the Council made his report and referred to the following: -

- Flooding in the Parish – endorsed the points made under minute 199 (above).
- Bus Shelter – welcomed completion of the work
- Highways – need to continue to report issues to Cheshire East Council

**206 BOROUGH COUNCILLOR'S REPORT**

Cllr Davies was not present at the meeting.

**207 HIGHWAY MATTERS**

The Parish Council considered matters relating to highways in the parish – these are covered under 'Matters Arising' – Minute 199 above.

Issues with gritting are still ongoing.

**207.1 Road Safety and Speed Limits**

This is an ongoing issue and one which Cllr Pochin had been working on. It was agreed to ask Cheshire East for information on the number of deaths on the A534 in the parish and what the acceptable number of deaths would be before action will be taken.

**208 PLANNING MATTERS**

The Council considered planning matters affecting the parish.

**209 COMMUNICATION/SHARED INFORMATION**

No further issues were raised by Members present.

**210 DATE OF NEXT MEETING**

The next regular meeting of the Parish Council will be held on Monday 5<sup>th</sup> July 2021 – Goodwill Hall.

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9.13pm