



To: The Chairman and Members of Hightown Parish Council.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 15th September 2025 at 7.00 pm at the Alt Centre for the following purposes:

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes.**
Members are asked to consider and approve the Minutes of the Annual Meeting held on 21st July 2025.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. Application by Ørsted East Irish Sea Transmission Limited.**
Members will receive an update on the pre-application consultation meeting taking place on Wednesday 10th September 2025.
- 6. Sefton Healthwatch report.**
Members will receive an update on the report prepared by Sefton Healthwatch regarding the service provided by the GP.
- 7. Remembrance wreath.**
Members are asked to agree a donation of up to £50 to the Royal British Legion and to select a wreath for remembrance day.
- 8. Christmas lights switch on.**
Members are asked to:
 1. Amend the date for the Christmas event based on advice from Sefton; and
 2. Agree the format for the event.
- 9. Clothing bank at Alt Centre**
Members are asked to approve the placement of a clothing recycling bank at the Alt Centre.

10. **To receive reports of meetings.**
(For information purposes only - No decisions may be made under this item.)
11. **Correspondence.**
Members are asked to consider any correspondence which may have been received and respond.
12. **Planning Applications.**
Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.
13. **Cash flow to end of June 2025.**
Members will receive a cash flow report up to the end of June 2025 and are asked to note the financial position.
14. **Accounts paid and for payment.**
Members are asked to agree the payments set out in the schedule of payments circulated.

J Farrar

Miss J Farrar
Clerk to Hightown Parish Council
8th September 2025



**MINUTES OF THE ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 21st JULY 2025 AT THE ALT CENTRE**

- Present:** Cllrs: Shacklady (in the chair), Langley, Munro, Stobie and Williams.
- 2025/40.** **Apologies for absence.**
Cllrs Barlow and Magill.
- 2025/41.** **Minutes of the Annual Meeting held on 19th May 2025.**
RESOLVED that the Minutes of the Annual Meeting held on 19th May 2025 be approved as a correct record subject to amendments.
- 2025/42.** **Declarations of interest** - Members are requested to give notice of any interest relating to any item on the agenda.
None.
- 2025/43.** **To adjourn the meeting to receive public comments.**
None.
- 2025/44.** **British Legion up[date on Remembrance Service.**
A representative from the British Legion attended to advise that the police had confirmed that they would not be attending the service this year and as such there would be no road closure for the service. The vicar has been similarly advised and Cllr Munro will liaise with the church to see if we can assist with the format of the service.
- 2025/45.** **Friends of Hightown Group.**
RESOLVED that a budget of £600 be approved for the group, excluding the cost of applying for the green flag award as it had been identified that we are unlikely to qualify for that at the present time.
- 2025/46.** **Christmas lights switch on.**
RESOLVED that:
1. The preferred date for the switch on is either Tuesday 18th or Wednesday 19th November 2025; and

2. A donation of £250 to Sefton towards the cost of the xmas tree was approved.

2025/47.

Reports of meetings.

Cllr Munro reported that a report containing feedback from the consultation carried out by Healthwatch Sefton in respect of the GP surgery was expected to be finalised in the near future.

2025/48.

Correspondence.

None.

2025/49.

Planning applications.

RESOLVED that the applications be noted.

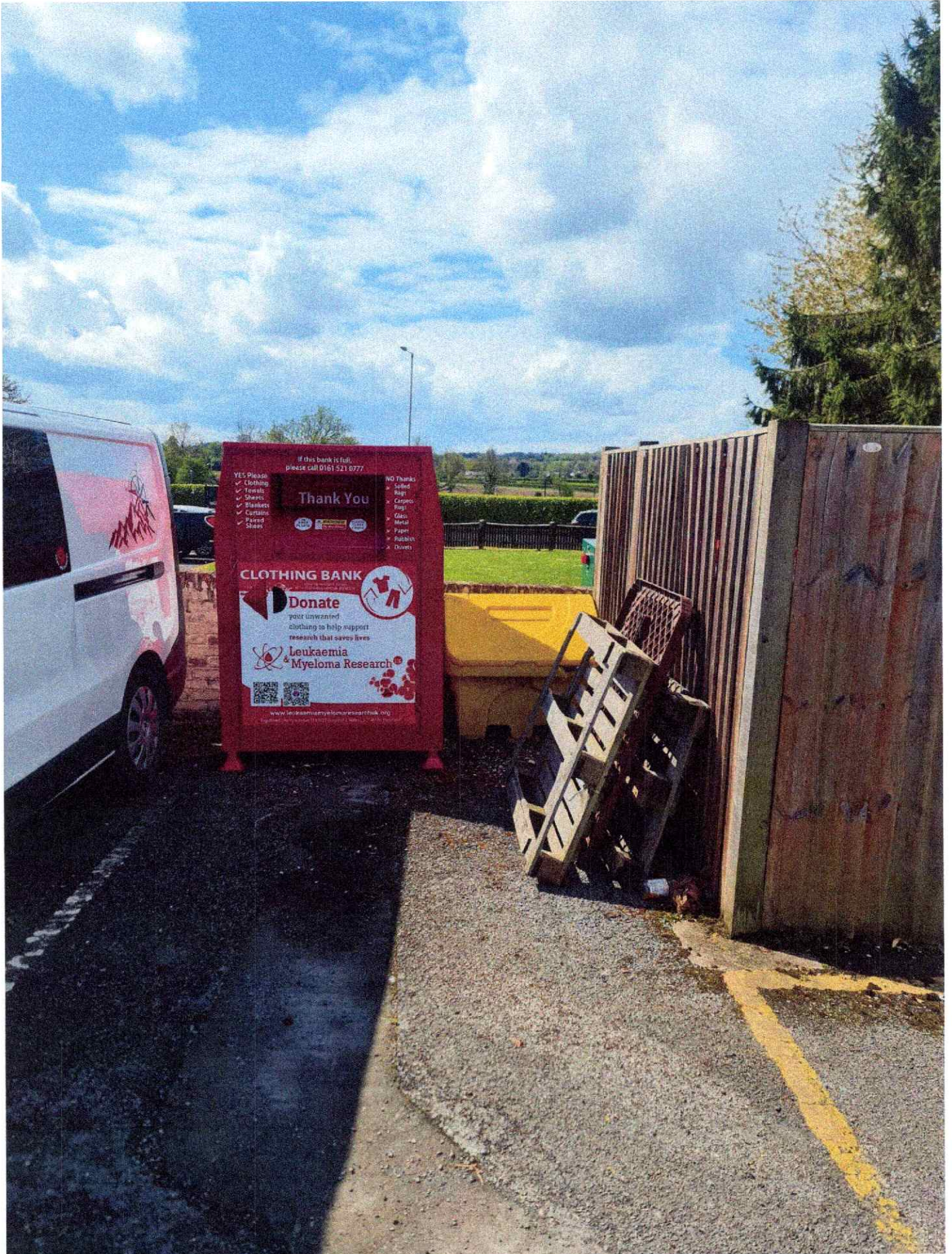
2025/50.

Accounts paid and for payment.

RESOLVED that the amounts listed on the schedule circulated be approved.

DRAFT

Item 9



<u>Small</u>	<u>Bin</u>
Height	1.7m
Width	1.2m
Depth	1m.

Item 9



Large Bin

Height 1.9m

Width 1.5m

Depth 1.2m.

Item 12

15th September 2025

Planning Applications

[Single storey extension to the side and a dormer extension to the rear of the dwellinghouse](#)

71 Mark Road Hightown L38 0BQ

Ref. No: DC/2025/00984 | Validated: Thu 10 Jul 2025 | Status: Decided

HIGHTOWN PARISH COUNCIL

CASH FLOW STATEMENT AS AT 30/06/2025

Surplus carried forward from 31/03/2025 35284.45

Summary of income 01/04/2025 to 30/06/2025

	<u>Actual</u>	<u>Budget</u>
		27500.00
Precept	27500.00	1000.00
Alt Centre Rental	555.00	1200.00
VAT repayment	0.00	1000.00
Bank interest	0.00	0.00
Other	797.23	0.00
TOTAL:	28852.23	30700.00

Summary of expenditure 01/04/2025 to 30/06/2025

VAT	49.53	500.00
General administration	4555.41	17000.00
Repairs	131.98	1000.00
Alt Centre	1207.88	7000.00
Equipment	0.00	200.00
Community Engagement Initiatives	0.00	700.00
Grants & Donations	0.00	500.00
Open Spaces	0.00	3000.00
Election Expenses	0.00	1800.00
Members Expenses	0.00	0.00
TOTAL:	5944.80	31700.00

SUMMARY

BANK ACCOUNTS

Cash in hand C/F	35284.45	Current Account	58644.06
(Add) Income	28852.23	Cash	651.41
		TOTAL	59295.47
	64136.68	Unpresented cheques	-1103.59
(Deduct) Expenditure	-5944.80		
			58191.88
TOTAL:	58191.88		

Temporary investments	0
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J Farrar

Clerk to the Council & RFO

30/06/2025