

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held on Monday 7th March 2005
At the (New) Forest Primary School, Bury Road, Brandon

Present: The Chairman Ms J S Bourton, The Vice Chairman Cllr. Mrs E Milner, Cllr. N Vant, Cllr. S Newbon, Cllr. Mrs S Jureko, Cllr. Mrs J Ahern, Cllr. P MacLoughlin, Cllr.R Silvester, Cllr. P Ridgewell, Cllr. V Ashley, and later in the meeting Cllr. Mrs C Silvester

Also present: The Acting Clerk Mrs C Mason, 1 member of the press, 3 members of the public, District Councillor Mrs S Vincent, Sergeant Larner, John Milbank, Paul Mitchell, Davina Ralph and later in the evening Squadron Leader Jo Daniels
The meeting commenced at 7.10 pm

1. APOLOGIES FOR ABSENCE - None

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTEREST (PCC OF C2001/LGA 2000)

None

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Full Meeting on Monday 7th February 2005
(Public Items) (LGA 1972 Sch12)

Item 11. Reports from West and East Ward Lighting Committees should read:
....the lack of street lighting in The Old Part of St Benedicts Road and St Nicholas Walk
Item 5 Public Forum. Final paragraph should read.....asked if it were possible to have the dangerous keep clear junction on London Road removed

Resolution Record No. **BTC/212/07/Mar/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. Mrs S Jureko

CARRIED : 7 for 0 against 1 abstention

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF THE 7th FEBRUARY 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

From the Brandon Town Council Full Meeting of Monday 7th February 2005.

At the request of the Town Council a new litterbin has been sited in the Thetford Road bus shelter.

5. COUNCIL VACANCY – CO-OPTION

Resolution Record No. **BTC/213/07/Mar/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs S Jureko

CARRIED: 10 for 0 against 1 abstention

THAT MRS CHRISTINE ARNOLD BE DULY ELECTED AS A CO-OPTED MEMBER OF BRANDON TOWN COUNCIL

Cllr. Mrs C Arnold signed her Declaration of Acceptance of Office and was invited to join the meeting

6. PUBLIC FORUM

Resolution Record No **BTC/214/07/Mar/05**

Proposed by the Chairman Cllr. Ms J S Bourton and seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Key topics included in Squadron Leader Jo Daniels report:

Lords Walk: Suffolk County Council will continue to represent public interest. A Local Enquiry is to take place at the end of March when all objections will be looked into.

Footpaths: MOD will consult with interested parties before the Judicial Review takes place.

Exercise Euro-Flash: RAF Lakenheath will not be affected.

8. TO RECEIVE A REPORT FROM THE POLICE

Sergeant Lerner commenced his report by informing Councillors that PC Grant is to take up a new post at the end of the month. A new beat officer has been appointed and as such will be attending future Town Council meetings.

Current issues include:

A domestic burglary, with an arrest being made

Garage thefts

Motorcycle thefts

Market Hill –due mainly to local police work there has been significant reduction of problems within the area

CCTV – is presently non operational. FHDC are investigating the recurrent technical problems and are proposing to look at the complete system shortly

Police Support Officers – Two new Officers have been assigned to Brandon providing additional police presence within the town

Neighbourhood / Pub / Industrial Watch is to be re-launched in the foreseeable future.

Questions to Sergeant Lerner

Cllr. P Ridgewell raised two points:

a) The number of motorists going through traffic lights whilst on red. The High Street, London Road, and Thetford Road were highlighted as troublesome areas.

b) What can be done to prevent car number plates being taken from abandoned vehicles and subsequently cloned for illegal usage?

In response Sergeant said both these issues would be noted and appropriate action taken.

On behalf of the Council Cllr. S Newbon asked that a vote of thanks be given to PC Grant for the invaluable work he has carried out over the last 3½ years in Brandon – all in favour

9. PRESENTATION BY MILBANK

An information pack and a site plan were circulated to all Councillors at the meeting.

Mr John Milbank and Architect Mr Paul Mitchell gave an informative talk on the proposed new industrial building and associated works.

Issues raised by Councillors included: The possibility of an increase in noise levels when the new building is fully operational, lorry access into the site entrance and the impact of additional HGV lorries in the town.

With questions answered, Mr J Milbank concluded the presentation by formally inviting Brandon Town Council to visit the site when all new building work is completed.

10. TO RECEIVE REPORTS (if any) from County and/or District Councillors - None

Resolution Record No. **BTC/215/07/Mar/05**

Proposed by the Chairman and seconded by Cllr. Mrs E Milner

CARRIED : Unanimous

THAT THE MEETING RECONVENES

11. URGENT BUSINESS - any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) LGA 1972)

The Chairman Cllr. Ms J S Bourton said she had received a letter from

Cllr. P Baldwin tendering his immediate resignation from Brandon Town Council. With 24 years of dedicated service it was unanimously agreed a thank you gift should be purchased and a small presentation made at a future Town Council meeting.

12. PLANNING APPLICATIONS: Notifications circulated: plans at meeting

12.1 Cllr. S Newbon declared an interest in F/2005/0163/OUT and left the meeting. The Declaration of Interest Book was duly signed.

Resolution Record No. **BTC/216/07/Mar/05**

Proposed by Cllr. Mrs J Ahern and seconded by Cllr. P Ridgewell

CARRIED: 8 for 0 against 3 abstentions

THAT BRANDON TOWN COUNCIL OBJECTS TO PLANNING APPLICATION F/2005/0163 OUT : ERECTION OF 2 DETACHED DWELLINGS WITH GARAGES (DEVELOPMENT AFFECTING A PUBLIC RIGHT OF WAY). LAND ADJACENT TO GREENACRES, COULSON LANE, BRANDON ON THE GROUNDS OF INADEQUATE ACCESS

Resolution record No. **BTC/217/07/Mar/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. V Ashley

CARRIED: 8 for 2 against 1 abstention

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2005/0045/FUL Replacement of shop front and new disabled access ramp.

55B High Street, Brandon NO OBJECTIONS

F/2005/0039/FUL Erection of a two storey dwelling. Land adjacent to 122 Seymour Avenue, Brandon

NO OBJECTIONS

F/2005/0084/TPO Remove major limb, deadwood and sucker 1 Oak tree and remove suckers and epicormic growth and deadwood 1 oak tree. Adjacent to 78 Riverside Way, Brandon

NO OBJECTIONS

F/2005/0137/FUL Installation of ATM machine, The Co-op Store 62 High Street, Brandon

NO OBJECTIONS

F/2005/0140/FUL Resubmission: erection of side and rear extension. 34 Manor Road, Brandon

NO OBJECTIONS

F/2005/0142/FUL Erection of single storey rear extension and alterations to covered way to provide extension to bar area. The Bell Public House, High Street, Brandon

NO OBJECTIONS

Resolution Record No. **BTC/218/07/Mar/05**

Proposed by Cllr. S Jureko and seconded by Cllr. V Ashley

CARRIED: 5 for 4 against 3 abstentions

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTIONS TO THE REMAINING PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2005/0118/OUT Resubmission – outline application: erection of one dwelling and provision of access for existing and proposed dwelling Land adjacent 182 London Road, Brandon

NO OBJECTIONS

F/2005/0130/OUT Outline application: Residential development. 242 London Road, Brandon

NO OBJECTIONS

12.2 DECISIONS and other information from FHDC since 6th January 2005.

12.2.1 Planning Applications GRANTED

12.2.2 F/2005/1042/FUL Erection of two dwellings and garages, provision of access roadway and alterations to existing vehicular access. (Amended plans received 11/1/05 & 14/1/05) (Development affecting a Right of Way). Land at rear of The Red House Gashouse Drove, Brandon

Approve with conditions

F/2005/0159/COU Change of use from part residential part Bed & Breakfast to wholly Residential. 162 London Road, Brandon

Approve with conditions

F/2005/1089/FUL Erection of 13 dwellings (amended/additional plans received 10/2/04 and 20/2/04) (Major development). Land between 169 & 177 London Road, Brandon

Approve with conditions

F/2005/0800/RMA Cross boundary application: submission of details under outline permission F/2001/415 for the erection of 63 dwellings plus associated roads, car parking and public open space. (Amended plans received 5/11/04, 29/11/04, 11/1/05 & 31/1/05). Land off Fengate Drove, Brandon

Approve with conditions

F/2005/1073/FUL Erection of front/side extension. 19 Falcon Drive, Brandon

Approve with conditions

F/2005/0016/FUL Erection of single storey front extension. 11 The Street, Brandon

Approve with conditions

12.2.2 Planning applications REFUSED

F/20054/1044/FUL Creation of two new vehicular accesses
101 London Road, Brandon

F/200004/0947/FUL Resubmission: erection of a two storey dwelling with integrated garage. Erection of a single storey garage and new vehicular access as amended by plans received 07/01/05 and 11/01/05

86-88 London Road, Brandon

F/2005/00005/TPO Felling of 6 Birch trees

2 & 4 Walton Way, Brandon

12.2.3 Planning Applications WITHDRAWN

None to date

12.3 TREE PRESERVATION ORDRS/ TREE REDUCTION AND REMOVAL

None to date

12.4 STREET NAMING AND NUMBERING

None to date

12.4 DELEGATION PLANNING MEETING and Case office recommendations

None to date

12.6 NOTICES OF PLANNING APPEALS SINCE 7th February 2005

None to date

12.7 AGENDA / MINUTES FROM FHDC SINCE 7th February 2005

None to date

13. JUSTICES LICENCE APPLICATION

13.1 Brandon Leisure Centre

13.2 Breckland Bingo & Social Club – Renewal of Gaming Licence

Cllr. N Vant declared an interest in item 13.2 and left the room.

Resolution record No. **BTC/219/07/Mar/05**

Proposed by Cllr. S Newbon and seconded by Cllr. V Ashley

CARRIED : Unanimous

THAT BRANDON TOWN COUNCIL HAS NO OBJECTION TO THE TRANSFER OF A JUSTICES LICENCE APPLICATION APERTAINING TO THE PREMISES KNOWN AS BRANDON LEISURE CENTRE AND NO OBJECTION TO THE RENEWAL OF THE GAMING LICENCE IN RESPECT OF BRECKLAND BINGO & SOCIAL CLUB, THE CINEMA, LONDON ROAD, BRANDON, SUFFOLK

14. ACCOUNTS

14.1 Public items – February 2005

Resolution record No. **BTC/220/07/Mar/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs E Milner

CARRIED : 11 for 0 against 1 abstention

THAT BRANDON TOWN COUNCIL DEFER PAYMENTS TO ABBA AND ANGLO FINANCIAL SERVICES UNTIL THESE SUPPLIERS CAN BE IDENTIFIED. ALL FURTHER PAYMENTS ON THE LIST SUBMITTED FOR FEBRUARY 2005 (PUBLIC ITEMS) AND PRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
Feb-05	11.00	Brandon Church Inst.	11.00	
Feb-05	140.40	M T Panks	128.00	22.00
Feb-05	3,835.97	SCC (cemetery footway)	3,835.97	
Feb-05	65.07	Tindalls	55.38	9.69
Feb-05	6.00	J & D Green	6.00	
Feb-05	83.78	Border Building Supplies	83.78	
Feb-05	11.49	Neat Ideas	9.78	1.71
Feb-05	103.64	Pearsons	103.64	
Feb-05	71.59	Finvale	63.91	7.68
Feb-05	48.39	Cannon	41.18	7.21
Feb-05	287.88	S & P Landscapes	245.00	42.88
Feb-05	78.00	Abba	78.00	
Feb-05	12.00	Tindalls	10.22	1.78

Feb-05	2,086.15	Public Wrks Loan Board	2,086.15	
Feb-05	13.00	Local Council Review, Sub	13.00	
Feb-05	20.00	Suffolk Acre Subscription	20.00	
Feb-05	45.00	Chmbr of Trade(xmas tree)	45.00	
Feb-05	193.90	Anglo Financial Services	172.47	21.43
TOTALS	7,113.26		4,338.64	41.08
DD	197.64	British Gas	188.23	9.41
DD	98.75	Anglian Water	98.74	
SO	538.54	AM Govt Services	458.33	80.21
quarterly		Powergen-20/2 OSH Box	quarterly	quarterly
quarterly		Powergen- no 27 St. lights	quarterly	quarterly
quarterly		Powergen- no 49 OSH	quarterly	quarterly
	42.95	Powergen – Xmas lights DD	40.90	20.05
	55.30	Powergen – no 51 Cemetery	52.67	2.63
	65.86	Unicom tel/fax/internet	56.05	9.81
	22.00	FHDC garage rent	18.15	3.85
	24.00	FHDC Rates Cemetery	24.00	
	223.00	FHDC Rates OSH	223.00	
TOTALS	1,268.04		1,160.07	107.96

Confidential – February 2005 (Staff Salaries/Loc Gov. Pension)

Approval of these payments was deferred to the Confidential Section of the Agenda

14.2 Request for Grant

A letter has been received from The Crown Hotel, Brandon requesting a donation of £500 towards the cost of a 60th Anniversary VE Day Party for 50 local children.

Resolution Record No. **BTC/221/07/Mar/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. Mrs S Jureko

NOT CARRIED : 2 for 10 against 0 abstentions

THAT BRANDON TOWN COUNCIL GIVE A DONATION OF £250 TOWARDS THE COST OF THE 60TH ANNIVERSARY VE DAY PARTY TO BE ORGANISED BY THE CROWN HOTEL, BRANDON

15. REPORTS FROM WEST AND EAST WARD LIGHTING COMMITTEES

REFERENCE REQUESTS FOR ADDITIONAL STREET LIGHTING – Deferred until the next meeting to allow written reports from West and East Ward Lighting Committees to be prepared.

16. REMEMBRANCE PLAYING FIELD - COUNCIL REPRESENTATION

Cllr. Mrs C Arnold and Cllr. Mrs S Jureko declared an interest in this item and left the meeting. The Declaration of Interests book was duly signed

Resolution Record No. **BTC/222/07/Mar/05**

Proposed by Cllr. R Silvester and seconded by Cllr. S Newbon

CARRIED : 7 for 3 against 0 abstentions

THAT BRANDON TOWN COUNCIL APPOINT COUNCILLOR P MACLOUGHLIN TO SERVE ON THE BRANDON REMEMBRANCE PLAYING FIELD COMMITTEE AS THE COUNCIL REPRESENTATIVE

LETTER RECEIVED

A letter has been received from the Brandon Remembrance Playing Fields Committee enquiring about the deficit of £786.04 on the £20,000 precepted for the Playing Fields.

Resolution Record No. **BTC/223/07/Mar/05**

Proposed by Cllr. R Silvester and seconded by Cllr. S Newbon

CARRIED : 6 for 1 against 3 abstentions

THAT THE BALANCE OF PRECEPTED FUNDS FOR 2004/05 BE PAID TO THE BRANDON REMEMBRANCE PLAYING FIELDS COMMITTEE

Resolution Record No. **BTC/224/07/Mar/05**

Proposed by Cllr. R Silvester and seconded by Cllr. P Ridgewell

CARRIED : 7 for 2 against 1 abstention

THAT BRANDON TOWN COUNCIL PAY THE BRANDON REMEMBRANCE PLAYING FIELDS COMMITTEE THE SAME DONATION AS LAST YEAR IN TWO EQUAL PARTS OF £10,000

17. STANDARDS BOARD FOR ENGLAND CONSULTATION PAPER

Deferred to the next meeting

18. COMPLAINTS AGAINST A COUNCILLOR

In relation to letters received from a member of the public and a Brandon Town Council employee, Cllr. P Ridgewell responded by vehemently denying the allegations directed against him and asked that his own version of events be taken into account before any conclusions are reached.

After due deliberation of the facts it was unanimously agreed no further action should be taken.

19. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/225/07/Mar/05**

Proposed by the Chairman and seconded by Cllr. Mrs S Jureko

CARRIED : Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS : CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. (Section 100(A)(4) LGA 1972)

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

20. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES OF the Full Brandon Town Council Meeting of Monday 7th February 2005

Resolution Record No. **BTC/226/07/Mar/05**

Proposed by the Vice Chairman Cllr. Mrs E Milner and seconded by Cllr. Mrs S Jureko

CARRIED: 9 for 1 against 1 abstention.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING ON MONDAY 7TH FEBRUARY 2005 BE APPROVED 21. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES CONFIDENTIAL

22. EMPLOYMENT MATTER TOWN CLERK – The Chairman Ms J S Bourton said the problems with the Town Clerk's salary slips have now been rectified. Asked by Cllr. R Silvester why the Town Council had not been previously made aware of these issues Cllr. Ms J S Bourton replied that the matter was an internal administrative error and did not necessitate the involvement of the Full Town Council.

Retrospective Resolution Record No. **BTC/227/07/Mar/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs S Jureko

CARRIED: 9 for 0 against 2 abstentions

THAT BRANDON TOWN COUNCIL APPOINT THE CHAIRMAN CLLR. MS J S BOURTON TO BE THE RESPONSIBLE FINANCIAL OFFICER DURING THE ABSENCE OF THE TOWN CLERK

At this point in the meeting it was agreed to receive and approve the Confidential Accounts - February 2005 (Staff Salaries/Loc Gov.Pension).

Resolution record No. **BTC/228/07/Mar/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs E Milner

CARRIED: Unanimous

THAT PAYMENT ON THE LIST SUBMITTED FOR FEBRUARY2005 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED

Medical Report

CONFIDENTIAL

ASSISTANT TOWN KEEPER

Resolution Record No. **BTC/229/07/Mar/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. Mrs C Silvester

CARRIED: 9 for 1 against 1 abstention.

THAT THE POST FOR A FULL TIME ASSISTANT TOWN KEEPER BE ADVERTISED FORTHWITH TOWN KEEPER CONFIDENTIAL

The Meeting terminated at 10.10pm.