

BURTON LEONARD PARISH COUNCIL
MEETING: 10 December 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES

Present:

Cllr. K Townson (Chair)

Cllr. A O'Kane, Cllr. F Barwick, Cllr. P Bappoo, Cllr. C Trout, Cllr Z Metcalfe (HBC), P Thornhill (Parish Clerk)

ACTION

1. Apologies for Absence

Cllr. M Harrison (NYCC)

2. Declarations of Interest in Items on the Agenda

Cllr O'Kane declared an interest in item 5.iii and did not participate in discussion on this planning application

3. Approval of Minutes from the previous Meeting held on 5 November 2018 as a correct record

Proposed: Cllr. F Barwick; Seconded: Cllr. C Trout; Adopted unanimously

4. Matters Arising from the Minutes not covered by the Agenda

None

5. Planning

Notifications received since last meeting:

- i. **HBC Status: Registered** [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]
Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.
08.05.17: BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. **09.04.18:** letter sent from BLPC re flooding on the area. **03.12.18:** consultation email response to NYCC/HBC on drainage inadequacies. Additional overall objection prepared by Clerk confirmed - to be submitted on 11 Dec 18
- ii. **HBC Status: Registered** [18/04505/FUL|Received: 29 Oct 2018|Validated: 05 Nov 2018]
Erection of cabin. | Burton Leonard Church Of England Primary School Front Street Burton Leonard HG3 3RW
Residents nearby and most likely to be affected had been consulted. In absence of comments from village direct to BLPC and having reviewed site and plans, unanimously resolved that BLPC had no objections or comments. Clerk to advise HBC
- iii. **HBC Status: Registered** [18/04502/FUL|Received: 29 Oct 2018|Validated: 07 Nov 2018]
Demolition of conservatory, erection of a single story extension, installation of rooflight and alterations to door. (Revised Scheme). | Spring Bank Station Lane Burton Leonard HG3 3RU
No objections so far received from village. Cllrs Townson and/or Barwick and/or Trout to undertake site visit and advise Clerk of assessment prior to Clerk responding to HBC by 17 Dec 18.

Notifications decided since last meeting:

- iv. **HBC Status: Approved** [18/03595/FUL|Received: 29 Aug 2018|Validated: 04 Oct 2018]
Erection of single storey extension, attic conversion incorporating a dormer window and alterations to fenestration: Rosings Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RU
Noted

Major applications on-going:

- v. **HBC Status: Awaiting decision** [17/00525/FULMAJ|Received Mon 6 Feb|Validated Fri 17 Feb 2017]
Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage)

On-going applications:

On-going tree and enforcement notifications:

- vi. **HBC Status: Alleged Breach** [18/00545/BRPC15 |Received 04 Oct 18]
2 storey extension not built in accordance with the approved plans (17/00096/FUL): Manor House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SG

Request for advice:

BURTON LEONARD PARISH COUNCIL
MEETING: 10 December 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES (Continued)

- vii. **Mr R Gilpin:** Hare & Hounds, Mill Lane
Mr Gilpin updated Parish Council on his assessment commercially with Hare & Hounds PH and absence of progress on its sale. Informal discussion having been held with HBC planners, Mr Gilpin updated Parish Council on initial thoughts for site redevelopment for a number of smaller houses. Advice given by Cllr Metcalfe concerning village consultation via leaflet drop and presentation to village prior to submitting an application. Cllr Townson commented that HBC had a Community-led Housing initiative targeted at younger and older people. Clerk advised that one email had been received from a villager raising questions concerning the future use of the Hare & Hounds.
Agreed that:
a) Mr Gilpin should confirm situation with HBC EDU
b) Mr Gilpin would develop firmer proposals for presentation to the village and consultation
b) Letter received by Parish Council would be summarised anonymously and summary forwarded to Mr Gilpin

Mr Gilpin
Mr Gilpin
Clerk

6. Members of the Public are invited to Address the Council with Questions or Comments

Mrs Worrall raised concerns about the additional impact of new development on existing flooding in the vicinity of Firlands. Clerk suggested that Mrs Worrall annotate a map of the vicinity to show the affected areas and submit this to the Clerk and HBC planning.

7. Finance

i. **Bank statement**

To receive the bank statement: Balance £13,878.36 dated 3 Dec 2018 - signed by the Chairman

ii. **Income and expenditure:**

To receive the I&E account dated 30 Nov 2018 circulated to Councillors with the Agenda.

iii. **Notification of receipts:**

None received

iv. **Invoices to approve for payment:**

- a) Farm & Land Services Ltd (Inv 5243; 19.11.18): £336.00 via BACS
- b) Eura Audit (22.11.18): £36.00 via BACS
- c) Cllr Bappoo (expenses, (01.10.18): £20.00 via cheque
- d) Clerk, P Thornhill for January £300.69 gross claim sheet for Chairman to sign, payment by BACS.
- e) Farm & Land Services Ltd (Inv 5211; 03.11.18): £142.20 via BACS

Cllr O'Kane
to process
following
approval

v. **Proposed expenditure for approval**

None - however, Cllr Bappoo advised that pre-approved minute item 18_09 7. iv. e (£52.00) would not be progressing

vi. **Donation to BLOG**

Outstanding approved payment of £780 (18_10: 7.viii) to BLOG to support initial legal costs to be cancelled since High Court Appeal action withdrawn and no costs incurred by BLOG. BLOG to be advised

Cllr Townson

vii. **Review of existing banking signatories**

On-going with Barclays Bank for signatories, BACS, cheques and address for the issue of bank statements
Forms passed to Clerk to apply to view bank account activity on-line

Cllr O'Kane

viii. **Consider transfer to another bank for the PC account**

Cllr O'Kane

ix. **Precept planning process**

Clerk advised that first pass assessment had had to be deferred due to time input required on Jomast planning application re-consultation. Agreed that first pass summary would be circulated to BLPC Councillors during Xmas-New Year period to enable consideration prior to 14 Jan 2019 meeting

Clerk

8. Correspondence

i. **Summary list**

Noted

9. Councillors Reports

i. **School access road**

Remains on-going

Cllr Townson

ii. **Condition of Lower Village Green following work by Yorkshire Water**

Cllr Townson

BURTON LEONARD PARISH COUNCIL
MEETING: 10 December 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
MINUTES (Continued)

<p>Affected area still sinking. YW have closed original case. New case opened</p>	
<p>iii. Potentially dangerous wall on Dolly Walk – unsafe wall No further progress achieved with NYCC Highways because original case officer has now left NYCC. To be progressed</p>	<p>Cllr Townson</p>
<p>iv. Tree donation planting update Planted</p>	
<p>v. Councillor areas of responsibility Presentation on website - discussion of proposals deferred until January meeting</p>	<p>Clerk</p>
<p>vi. Update on risk assessment for village green and school access road (draft RA's circulated by Cllr. Barwick 26.08.18) Update awaited on school access road from Cllr Harrison. Cllr Barwick reported/updated meeting on parking situation around lower village greens and potential dangers to children /older pedestrians and passing traffic. To be progressed</p>	<p>Cllr Harrison Cllr Barwick</p>
<p>vii. Condition of footpath stile nr Lime Kilns (Mountgarret Estates) Location details annotated on map by Cllr O'Kane. Clerk to write on behalf of BLPC</p>	<p>Clerk</p>
<p>viii. Consultation on Xmas lights in vicinity of Parish Pump Feedback given by Cllr Trout. Technical issue with nearest available power supply and short timescale means impractical for 2018 but to be progressed for 2019. Existing Christmas lights to be installed in vicinity of Parish Pump</p>	<p>Cllr Trout</p>
<p>ix. LED replacement LED street lighting in Burnett Close Cllr O'Kane reported on question from residents near to Burnett Close concerning 'stark' bright white LED lighting and whether this would be progressively rolled out throughout village. Clerk to contact NYCC</p>	<p>Cllr Townson Clerk</p>
10. Items for Discussion/Review/Action	
<p>i. Standing orders Inclusion on website - likely to be completed in early January</p>	<p>Clerk</p>
<p>ii. Absence of road markings along Apron Lane NYCC Parish Portal on-line advises matter investigated and resolved. But, no lines. To be pursued.</p>	<p>Clerk</p>
<p>iii. NYCC Parish Portal Clerk advised that portal covers only highways reporting matters. Cllr Townson to be set-up with access details.</p>	<p>Cllr Townson/ Clerk</p>
<p>iv. Items for Parish Magazine</p> <ul style="list-style-type: none"> a) North Yorkshire Fire and Rescue Authority – Change in governance b) HBC: Government consultation on proposals to ease some of the restrictions on the use of the Stray in order to host the UCI Road World Championships in 2019 c) Details of waste park visitor centre d) Update on Parish Council input to HBC on Jomast planning application f) Christmas greeting from Chairman 	<p>Cllr Townson/ Clerk</p>
11. Dates of Next Meetings	
<p>i. Monday 14 January 2019: 7.30pm St Leonard's Hall</p>	
<p>ii. Monday 4 March 2019: 7.30pm St Leonard's Hall</p>	
12. Confidential Items	
None	

The meeting closed at 9.20pm