

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meetings held at The Festival Centre, Market Drayton on Wednesday the 25th July 2018.

Present:

Chair: Cllr A Jackson
Cllr R Gittins, Cllr C Swaithe, Cllr L Jarvis and Cllr J Danks.
Clerk: Graham Bould
RAF Shawbury: Warrant Officer Kevin Morley.

46/18. Welcome and Public Session: The Chair formally welcomed everyone to the Parish Council meeting. There being no Parishioners present WO Morley from the RAF was invited to update the Parish Council. The Warrant Officer explained that RAF Shawbury would be parading in Market Drayton as part of the RAF 100 years and having secured the freedom of the Town; and that a substitute representative would cover a period of absence whilst on deployment. The Chair thanked WO Morley for his attendance and a safe deployment and speedy return. There being no further items for discussion Members moved to the next item of business.

47/18. Apologies: Cllr M Dams and Cllr B Hill (work commitments), Cllr B Maddox (illness) and Cllr K Kearns, (family reasons); Nicola Fisher Shropshire Council and PC Alan Ambrose West Mercia Police (other commitments); the apologies were accepted.

48/18. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None declared.

49/18. Approval of the minutes of the meeting held on 30th May 2018: Cllr L Jarvis proposed and Cllr R Gittins seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

50/18. Matters arising from the minutes not on the agenda:

1. Parish Plan: Members agreed an initial meeting with Cllrs A Jackson, M Dams and R Gittins with the Clerk and Nicola Fisher in August 2018.
2. External Notice Boards: Members agreed that the Clerk should visit all the sites with notice boards to prepare a detailed specification to gain three quotes against durable metal/recycled plastic lockable notice boards fixed at the five locations; and that sponsorship for the notice boards be also built into any specification. Cllr C Swaithe also agreed to speak with the owners of the Astra Store on the A41 about the replacement on their building of the notice board, and that any of the boards that could be reused be retained as replacement/back up boards also built into the specification.
3. Feed back on the visit to RAF Shawbury: Members indicated how very fruitful and interesting the recent visit to the base had been and had a better understanding of the different elements and would welcomed any future opportunity to re-visit.

51/18. Co-options: Members agreed to continue to approach Parishioners who may show an interest in co-option to the Parish Council. In terms of localities represented Members felt that anyone coming forward from the Buntingsdale Estate should be encouraged.

52/18. Request for a six months leave of absence: Members agreed a leave of absence for Cllr K Kearns due to family reasons to run until the Parish Council meeting on the 30th January 2019.

53/18. Planning Applications.

Members noted the three applications already determined between meetings on the agenda and raised No Objections to the following application received at the beginning of the week: 18/03210/FUL Salisbury Hill Cottage, 2, Sutton. Change of use of land from agricultural use to equestrian use.

54/18. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention: Members agreed the revised contract for the replacement of lighting at Garden City, Tern Hill by Highline Electrical Ltd and that the households are consulted prior to any works commencing.

55/18. Correspondence:

1. The email agreed with the Chairman and Vice Chairman in support of Market Drayton Town Council's Neighbourhood Plan was communicated to the Parish Council.
2. Cllr C Swaithe raised the concerns which had been communicated to the Clerk with reference to an Army Welfare issue on the Buntingsdale Estate which had been amicably resolved between two parties.

56/18. Highways & Footpaths.

- 1. Improvements on the A529:** Cllr R Gittins updated the Parish Council on the 3.88 million pounds worth of grant secured by Shropshire Council for road safety initiatives to reduce speed along the 14 mile stretch of the A529. Once the technical details had been completed with Government Highways would bring the interested parties together to discuss the detail of the scheme.
- 2. Improvements to the footpaths at Woodseaves:** Cllr B Maddox had raised as part of the agreement on the Parish Councils Place Plan improvements to the footpaths at Woodseaves. Members agreed that the Clerk meets with Cllr B Maddox's on site to see if a potential project can be developed and brought before a future Parish Council meeting.

57/18. Courses/Meeting: Cllr L Jarvis and Cllr J Danks have been booked on SALC training for Councillors.

58/18. Finance:

- Members agreed the Asset Register, Risk Assessment and Financial Regulations for 18/19. A series of options were also agreed relating to Model Standing Orders set out by NALC. These options would be incorporated within a new set of Standing Orders to be circulated prior to the next Parish Council meeting for amendment prior to the meeting in September 2018 at which a substantive set of Standing Orders would be agreed.
- Members agreed to the setting up of a Direct Debit for Data Protection Registration at £40 pa.
- The Parish Council agreed the items of expenditure listed below.

Number	Name	Amount
100284	Festival Drayton Centre (room hire)	£ 30.00
100285	Post Office (Shropshire Council election recharge)	£100.00
100286	Graham Bould (clerks expenses)	£ 23.40

59/18. Any Other Parish Matters/Items for inclusion on the next Agenda:

The following agenda items were raised for inclusion on the next agenda.

- Update on various enforcement and potential enforcement cases at Colehurst.
- Speed and use of the parish roads/lanes by agricultural vehicles.
- Use of bridle and walk ways across the Parish
- Litter on highways and byways across the Parish
- Mapping potholes for action across the Parish
- Report back from the 'Future Fit' meeting on Shropshire Health

There being no other business the meeting closed at 20.58pm

Signed

Date 26th September 2018