## **MOULSFORD PARISH COUNCIL** MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 11th APRIL 2018, AT 8:00pm IN THE PAVILION, MOULSFORD

Cllr Powell (Chair) Mrs Sachse Cllr Stickings Mr G Twibell (Parish Clerk) PRESENT: **Cllr Wilkins** 

	Mrs Sachse Mr G Twibell (Parish Clerk)	
1.	Apologies For Absence Cllr Bemis, Cllr Hayward.	
2.	Declarations Of Interest None.	
3.	Minutes Of The Previous Meeting Cllr Wilkins proposed that the minutes of the meeting on 14 <sup>th</sup> February 2018 be signed by the chair as a true record. Seconded by Cllr Stickings.	
4.	Reports From District and County Councils None.	
5.	Planning Applications and Enforcement	
	P18/S0985/HH Grange Stables, Moulsford, OX10 9JD  Demolition of existing detached garage and erection of new detached garage.  MPC: Under consideration. SODC: Under consideration.	
	P18/S0904/DIS Mead Corner, Moulsford, OX10 9JD Discharge of condition 3 - sample materials on application ref. P17/S4338/LB to remove partition wall between kitchen and dining room to create a kitchen diner etc. No public consultation.	
	P18/S0818/LB Cranford House School, Moulsford, OX10 9HT Erection and retention of Portakabins for temporary period from 01 April 2018 to 31 October 2018 for use as temporary classrooms in connection with approved works to school buildings. SODC: Determined no planning consent required.	
	P18/S0788/HH Gingers Field, Moulsford, OX10 9JD Extensions and alterations to existing house MPC: No strong views. SODC: Under consideration.	
	P18/S0610/DIS Cranford House School, Moulsford, OX10 9HT Discharge of condition 5 - Wildlife Protection on application ref. P16/S4099/FUL Extensions and alterations to school buildings to include extensions to the Junior School and STEM centre etc. No public consultation.	
	P18/S0546/LB Cranford House School, Moulsford, OX10 9HT Minor changes to scheme approved by P16/S4100/LB relating to Junior School extensions only. MPC: No strong views. SODC: Approved.	
	P18/S0442/FUL Cranford House School, Moulsford, OX10 9HT Variation of condition 2 (approved plans) of P16/S4099/FUL Extensions and alterations to include extensions to the Junior School and STEM centre etc. MPC: No strong views. SODC: Approved.	
	P17/S4299/HH 38 Underhill Moulsford OX10 9JH Single storey rear extension and front porch. MPC: No strong views. SODC: Approved.	
6.	Matters from the Floor Given the pressure on advertising space in Moulsford News, Mrs Sachse (editor) asked if there was a policy on giving village/non-profit organisations priority over	

	external and business interests. It was recognised that there were existing paid advertising bookings that were being separately managed however the Editor's discretion was available for Mrs Sachse to highlight and included particular activities that were providing a social benefit to the village and would be "What's On Activities" and typically being run by local community or non-profit groups.	
7.	Actions From Previous Minutes Completed: Completed: Cllr Hayward installed disabled parking signs and shortened exposed bolt. Emergency plan request clarified. Playground valuation revised. Will be considered when insurance renewed. Thank-you letters from CAB and BFYC sent to Cllr Stickings. Mrs. Dixon advised of salt bin progress. Manor Lodge fence attended to after Fixmystreet report. Multiple Ferry Lane potholes repaired after Cllr Powell reported via Fixmystreet. CXTOG agreement for grass cutting returned signed. Held on file. Ongoing: Cllr Hayward attending to viewpoint seat when weather is suitable. Cllr Powell to remind SCAS of defibrillator training session. Cllr Powell progressing compliant Web site. Cllr Powell progressing salt bin application process and location options with OCC.	Cllr Hayward Cllr Powell Cllr Powell Cllr Powell
9.	<ul> <li>Pavilion Management Committee (PMC) Update</li> <li>Compliant storage for flammable and non-flammable chemicals now in place.</li> <li>Kitchen fire extinguisher relocated to a more visible position.</li> <li>Changing area shower being cleared of stored materials and to be repaired.</li> <li>Estimate for redecorating kitchen and toilets being sought.</li> <li>Hire charges increased by an average 50p per hour. (Subsequent edit - Driveway surface and lighting were discussed in a recent risk assessment. Surface unevenness was determined to be a bigger risk than a lack of lighting. Low-level/ground level solar lighting was suggested as an option.)</li> <li>Moulsford Events Committee (MEC) Update</li> <li>Two more completed surveys received. Overall feedback suggesting a simplified,</li> </ul>	
	<ul><li>back to basics approach without food every week.</li><li>Boat trip on 22nd June. Will be self-funding from ticket sales.</li></ul>	
10.	<ul> <li>Reports/Correspondence/Other Matters</li> <li>From Cllr Wilkins:</li> <li>On recreational equipment, the bench seat near the basketball net is largely rotted away and one football goal net is damaged and will need replacing.</li> <li>From Cllr Stickings:</li> <li>Queried whether Cranford School's charitable status required them to formally support the village in any way. Advised that is not the case.</li> <li>Suggested recruitment of new councillors for 2019 onwards be considered. Cllr Powell to cover in his chair report at the May parish meeting and in future MPC reports in Moulsford News.</li> <li>From the Clerk:</li> </ul>	Cllr Powell
	<ul> <li>Cranford School request to use cricket pitch for up to three days a week referred to cricket club. Mutual agreement subsequently reached, including provisos over keeping pavilion clear and not inconveniencing booked users.</li> <li>Given updates on Underhill sewage treatment plant, one spare allotment now let leaving two remaining. Cllr Powell to mention as part of Moulsford News report.</li> <li>SODC deep clean due May 14th-16th, requires list of areas to be covered. Clerk to circulate the previous year's request for discussion.</li> <li>Weight limit and liability notices from car park badly corroded. Price alternatives. From Cllr Powell:</li> <li>Underhill sewage treatment plant progress report. Environment Agency permissions have to be secured before any work can start. A change in contractor by SODC on 31st March also likely to introduce delays. Cllr Powell to write to SODC seeking detail on what permissions are outstanding, whether budget is still available, and confirmation of project start date.</li> </ul>	Cllr Powell Clerk Clerk Clerk
	<ul> <li>Last village litter pick was October 2011, a subsequent planned event was stalled by flooding. New litter pick proposed for 9:00am to 1:30pm Sunday 30th</li> </ul>	

	<ul> <li>September. Cllr Wilkins to book pavilion for refreshment service for volunteers, clerk to check availability of equipment and bags from SODC.</li> <li>Had received a definitive reply from OCC on primary schooling. To be submitted to Moulsford News with a reference in the MPC report in the same issue.</li> <li>Gravel added to car park, excess to be moved to lower end of pavilion driveway.</li> <li>Will redistribute existing gravel beside pavilion entrance. (Subsequent edit - additional work on driveway resurfacing beyond simple gravel redistribution would most probably involve removal of existing material, laying of a new substrate and then a new surface, significantly inflating the project costs. Specialist advice was to redistribute existing gravel).</li> </ul>	Cllr Wilkins Clerk Cllr Powell Cllr Powell Cllr Powell
11.	<ul> <li>Treasurer's Report/Budget</li> <li>Treasurer's reports for March and April 2018 presented and attached.</li> <li>Reviewing paid memberships of Oxfordshire Association of Local Councils, Oxfordshire Playing Fields Association and Community First Oxfordshire. Latter to be discussed with PMC by Cllr Wilkins.</li> <li>2017/18 budget and proposed 2018/19 budget circulated for review and comment by all members. Responses by email.</li> <li>Parish Council risk assessment to be circulated for review and possible updating/amendment. Responses by email.</li> <li>Cllr Stickings thanked for her continuing excellent work as treasurer.</li> </ul>	CIIr Wilkins AII AII
12.	Other Business None	
13.	<ul> <li>Date Of Next Meeting</li> <li>Next meeting: Wednesday 9<sup>th</sup> May at 7:00pm. Followed by annual parish meeting at 8:00pm.</li> <li>The meeting closed at 10:32pm.</li> </ul>	
	Signed: Dated:	

## **Moulsford Parish Council** Treasurer's Report 31st March 2018 Monthly Expenditure

PARISH COUNCIL			Income	Payments		Balance
Instant Access Accounts b/f 17,2					17,294.53	
Business Deposit						
09-Feb Boyds Interest			0.73			
09-Jan ∎oyds Interest 29-Mar Bank Transfer			0.66	4,000.00		
23 Mai Daile Hallstei		-	1.39	4,000.00		
				4,000.00		
	Balance				-	42 205 02
Business Current	Balance				-	13,295.92
29-Mar Bank Transfer			4,000.00		-	1,073.53
23-Feb Moulsford News - Iswariah			45.00			.,
29-Mar Moulsford News		-	51.00			
			4,096.00			
		Cheque				
14-Feb Castle Water - Garages		1351		6.15		
14-Feb R Haywood - Disable signs		1352		18.00		
29-Mar G Twibell - Salary		1353		414.96		
29-Mar SODC - Dog Bins 29-Mar TP Jones & Co		1354 1355		37.68 57.60		
29-Mar Finch Sand & Ballast		1356		680.00		
31-Mar A Stickings Petty Cash reimburement		1357		8.77		
31-Mar SODC - Allotments		1358		30.00	-	
	L			1,253.16		3,916.37
Balance	Parish Council				-	47.040.00
						17.212.29
					-	17,212.29
PROJECTS			Income	Payments	Sub Bal	Balance
PROJECTS Pavilion B/f			Income	Payments	Sub Bal 4,622.75	
Pavilion B/f no transactions			Income	Payments	4,622.75	
Pavilion B/f no transactions	avilion balance		Income	Payments		
Pavilion B/f no transactions			Income	Payments	4,622.75	
Pavilion B/f no transactions P			Income	Payments	4,622.75 4,622.75	
Pavilion B/f no transactions  P Playground B/f			Income	Payments	4,622.75 4,622.75	
Pavilion B/f no transactions  P  Playground B/f no transactions			Income	Payments	4,622.75 4,622.75	
Pavilion B/f no transactions  P  Playground B/f no transactions  Play	avilion balance		Income	Payments	4,622.75 4,622.75 1,316.23 1,316.23	
Pavilion B/f no transactions  P  Playground B/f no transactions	avilion balance		Income 1,700.00	Payments	4,622.75 4,622.75 1,316.23	
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Events Committee	avilion balance			Payments	4,622.75 4,622.75 1,316.23 1,316.23	
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Events Committee	avilion balance			Payments	4,622.75 4,622.75 1,316.23 1,316.23	Balance
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Events Committee	avilion balance			Payments	4,622.75 4,622.75 1,316.23 1,316.23 3,027.50	
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Events Committee  Driveway Refurbishment B/F Events Committee	avilion balance			Payments	4,622.75 4,622.75 1,316.23 1,316.23 3,027.50	Balance
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Events Committee	avilion balance			Payments	4,622.75 4,622.75 1,316.23 1,316.23 3,027.50	Balance
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Driveway Refurbishment B/F Events Committee  Driveway Refurbishment B/F	Pavilion balance ground balance iveway balance sub balance				4,622.75 4,622.75 1,316.23 1,316.23 3,027.50 4,727.50	Balance
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Driveway Refurbishment B/F Events Committee  Driveway Refurbishment B/F	avilion balance ground balance iveway balance			Payments 8.77	4,622.75 4,622.75 1,316.23 1,316.23 3,027.50 4,727.50	Balance 10,666.48 43.28
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Driveway Refurbishment B/F Events Committee  Driveway Refurbishment B/F	Pavilion balance ground balance iveway balance sub balance				4,622.75 4,622.75 1,316.23 1,316.23 3,027.50 4,727.50	Balance 10,666.48 43.28
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F Driveway Refurbishment B/F Events Committee  Driveway Refurbishment B/F	ground balance iveway balance sub balance Reimbursement				4,622.75 4,622.75 1,316.23 1,316.23 3,027.50 4,727.50	10,666.48 43.28 41.23
Pavilion B/f no transactions  Playground B/f no transactions  Playground B/F no transactions  Playground B/F Events Committee  Driveway Refurbishment B/F Events Committee  Driveway Refurbishment B/F Events Committee	ground balance iveway balance sub balance Reimbursement				4,622.75 4,622.75 1,316.23 1,316.23 3,027.50 4,727.50	10,666.48 43.28 41.23

## Moulsford Parish Council Treasurer's Report 11th April 2018 Monthly Expenditure

PARISH COUNCIL		Income	Payments		Balance
Instant Access Accounts b/f					13,295.92
Business Deposit 05-Apr SODC - Precept 09-Apr lloyds Interest	-	6,875.00 0.72 6,875.72			
Balance Business Current			0.00	- -	20,171.64
03-Apr Moulsford News - Busy Baskets 03-Apr Moulsford News - Abel	-	25.00 45.00 70.00			3,916.37
No transactions OPFA, Community First and OALC subs to be approved	Cheque				
L			0.00		3,986.37
Balance Parish Council				-	24,158.01
PROJECTS Pavilion B/f no transactions Pavilion balance		Income	Payments	Sub Bal 4,622.75 4,622.75	Balance
Playground B/f no transactions				1,316.23	
Playground balance				1,316.23	
Driveway Refurbishment B/F no transactions				4,727.50	
Driveway balance				4,727.50	10,666.48
Petty Cash b/f no transactions					50.00
Balance				-	50.00
Balance of all Accounts Note				:	34,874.49