

7pm, Monday 10th February 2020, The Roy Underdown Pavilion, Baron Road, Hamble SO31 4RY

Present: Councillors: S Hand (Chair); M Cross; J Dajka; T Dann; S Hayward; J Nesbit-Bell; D Rolfe; A Thompson and I Underdown.

Clerk and Deputy Clerk

Members of the Public: Two in attendance.

Minute reference is 10.02.2020 + the agenda item number

1a. Apologies for absence			
Cllr S Cohen, Cllr Schofield and Cllr Airey			
1b. Declaration of interest and approved dispensations			
Cllr Hand Dinghy Storage Park, RSrnYC, Cllr Dan Co-op, Cllr Hayward RSrnYC, Cllr Cross Coronation Parade, Cllr Underdown Dinghy Storage Park and History Society			
1.c To approve minutes of previous Council Meetings			
IT WAS RESOLVED to approve the Minutes of 13/01/2020 and note that the minutes of 09/12/2019 had been amended as agreed and signed by the Chair.			
The minutes for 13/01/2020 were then signed by the Chair.			
Proposed	Cllr Underdown	Seconded	Cllr Rolfe
2. Public Participation			
Two members in attendance - one spoke about their Grant request in respect of their chair exercise class business to cover the £50 deposit and also a £300 contribution towards the room hire increase. The other talked about a proposal to hold a football tournament at Mount Pleasant Recreation Ground on the weekends of 4 th & 5 th and 11 th & 12 th July 2020.			
3. Grant Applications and Grant Feedback			
Request for a grant to cover the cost of the deposit for the Roy Underdown Pavilion for Chair aerobics			
The Clerk advised as a private business rather than a not for profit or charity organisation the Grant request was not appropriate use of public funds and may be contested by members of the public or other businesses as in effect the Grant could be seen as a subsidy.			
IT WAS RESOLVED TO: accept a cheque for the deposit in an effort to support the group but not offer a discount towards the room hire.			
Proposed	Cllr Hand	Seconded	Cllr Dajka
IT WAS RESOLVED TO: agree to the application for a football Tournament to be held at the Mount Pleasant Recreation Ground. Subject to the criteria set by the Clerk being agreed and fully met.			
Proposed	Cllr Underdown	Seconded	Cllr Cross
Grant Feedback from Hamble River Sailing Club			

The report from Hamble River Sailing Club was noted.

4. Motion 1/4 -10.02.2020. "I propose that Hamble Parish Council undertake a project with Hamble Primary School and Hampshire County Council to help improve air quality, encourage fitness for our local children and significantly reduce many school run car journeys, at the Mount Pleasant Car Park during school drop off and pick up times" - Cllr Trevor Dann

Cllr Dann gave a verbal report explaining the parking survey information submitted to the Council.

Cllr Hand and the Clerk will be meeting with the Head Teacher of Hamble Primary School shortly and will report back to the Council. The issue will be highlighted in the next issue of the Village Magazine and feedback or suggests from residents are welcome.

Cllr Cross suggested the school is asked about its travel plan and what actions it is pursuing to reduce car journeys and improve air quality.

Concerns were raised about the safety of the three parking bays closest to the entrance during busy times - the Clerk will arrange for a safety review to be carried out in the near future.

5. Eastleigh Borough Council (EBC) Report

Cllr Cross advised a Cabinet Report is awaited regarding the environmental pollution issues raised by the Clerk.

6. Election timetable - Confirmation from EBC

This was noted.

In addition, the role profile information and guidance will be prepared by Officers for any member of the public and current Councillors who want to stand in the May 2020 election.

7. Report Hamble River Valley Forum

The report was noted.

8. Applications and allocation for Use of Parish Council Facilities 2020

Cllrs Hand, Haywood and Dajka left the meeting. As the Chair left the meeting It was resolved that Cllr Underdown would act as Chair for this item.

Proposed

Cllr Hand

Seconded

Cllr Rolfe

The Clerk explained a change to the proposal put forward by Cllr Schofield Chair of the Asset Management Committee to include the RSrNYC X-yachts Solent Cup with the River Raid event which takes place on the same day.

Initially applicants will be asked to share with organisations holding events on the same day(s).

Organisers will be advised that in the event of cancellations, without at least one month's notice, any likely future applicants will not be considered by the Council.

IT WAS RESOLVED TO:

Approve use of the Donkey Derby Field and Parish Council facilities as detailed on the appended 'Parish Council Facilities Applications 2020' chart, but to include the Royal Southern Yacht Club's request for use on 8th and 10th May 2020, taking the total number of days allocated up to 23.

RSrNYC Christmas Fayre traders will be offered use of the car park at the Roy Underdown Pavilion.

Proposed

Cllr Dann

Seconded

Cllr Cross

Cllrs Hand, Haywood and Dajka returned to the meeting

9. F/20/87197 - 8-9 CORONATION PARADE, HAMBLE, SO31 4JT

Conversion of existing residential flat (Class C3) to retail space (Class A1); the erection of a single storey rear extension with roof mounted plant and alteration to shopfront.

IT WAS RESOLVED TO: Raise no objections but express disappointment at the loss of affordable rental accommodation and concerns around the possible noise from the refrigeration unit.

Proposed

Cllr Underdown

Seconded

Cllr Dajka

10. Fees and Charges**10a. Roy Underdown Pavilion**

- i. Full Day Rate
- ii. Minimum Charge
- iii. Frequent user discount

IT WAS RESOLVED TO:

Sessions to be in blocks of 4 hours with each block £40.00 and the day broken into 3 blocks, morning, afternoon and evening.

A £10.00 hourly rate with a minimum hire period of 2 hours to apply to all hirers.

Honour existing booking for 2 days use of the pavilion/car park after April 2020 at the current hire rate.

Policy will be drafted to cover regular users and negotiated discounts and the use of sports fields plus the pavilion.

To agree the hire charge for the Nespresso Coffee machine and consumables to be reviewed at the end of September 2020 £15.00 catering cost for tea and coffee.

Proposed

Cllr Rolfe

Seconded

Cllr Haywood

10b. Village Magazine Advertising Rates**IT WAS RESOLVED TO:**

Approve the rates for advertising in the Village Magazine as below, taking effect from 1st April 2020:

Size	One-Off	Annual
Eighth	£16.36 (min 3 editions)	£99.46
Quarter	£32.07	£198.91
Half	£65.43	£397.82
Full	£130.21	£796.95
Inside Cover	£148.42	£908.46
Back Cover	£181.71	£1,174.99

Proposed

Cllr Hand

Seconded

Cllr Rolfe

11. Review of Reserve Funds

IT WAS RESOLVED TO: approve the transfer of Barclays balances leaving a figure of £85,000 in the Barclays account to the Bank of Scotland account with an interest rate of 0.9%. The transfer should be affected as soon as possible. The Clerk and Chair to be the primary nominated signatories.

Proposed	Cllr Underdown	Seconded	Cllr Dajka
<p>12. Approve the Following (report):</p> <ul style="list-style-type: none"> a. Petty Cash and Bank Reconciliations; b. To Authorise the Schedule of Payments; c. New Financial Contracts (Grounds Team Mobiles and iPad data sim) and Increased Costs (River Hamble Harbour Authority); d. Contractual Changes (Enterprise's acquisition of SHB Hire Limited and Flowbird change of address); e. Cancelled Contracts (iPad support); and f. Income and Expenditure Schedule Including Irregular Payments and Receipts. 			
<p><u>IT WAS RESOLVED TO:</u> Accept the Petty cash reconciliation at £10.75 Note the business current account reconciliation as £79,140.61 Authorise the presented schedule of payments. Authorise new contracts for grounds team mobiles at a monthly cost of no more than £48+VAT for all 3 mobiles and up to £15+VAT for a data sim for one iPad Note increased cost of Mudland Moorings from River Hamble Harbour Authority. Note Enterprise's acquisition of SHB Hire Limited and Flowbird change of address Note cancellation of iPad support contract. Accept the detailed list of income and expenditure for January 2020 sent separately to all councillors.</p>			
Proposed	Cllr Hand	Seconded	Cllr Haywood
<p>13. Task List</p> <p>Cllr Thompson asked if the Tree project could be added to the task list.</p>			
<p>14. Officers' Report, including:</p> <ul style="list-style-type: none"> a. Electrical Costs at Foreshore Toilets for Digital Locking System b. VE and VJ Day c. Hamble Lifeboat - Harbour Authority request to manage the Showers update d. Allotments Meeting Date e. Flowers in The Square f. Paper free meetings 			
<p>The Officers' Report was noted. It was agreed the allotment holders will be invited to attend a meeting prior to the April 2020 Council meeting. Other suppliers will be investigated for flowers planters this summer in an effort to reduce cost and support local organisations or businesses. The confidentiality and safety aspect of paper free Agendas will be investigated in preparation for the new Council from May 2020. An alternative option was suggested for consideration - that Councillors who prefer to work from a paper copy of the Agenda pack are supplied with paper and expenses to cover the cost of printing their own papers.</p> <p>IT WAS RESOLVED TO: approve the estimated cost £80 plus vat for electrical works at the Foreshore toilets</p>			
Proposed	Cllr Underdown	Seconded	Cllr Dajka
<p>IT WAS RESOLVED TO: approve expenditure of £2593.89 for works at the Roy Underdown Pavilion outlined in paragraph 4</p>			
Proposed	Cllr Rolfe	Seconded	Cllr Haywood

15. Recommendations from the Personnel Committee

- a. Approve Amended Terms of Reference.
- b. To renew the contract for HR and Health and Safety advice with Ellis Whittam for a further three years subject to a cost of £2,500+vat a year. The contract is not subject to full market testing given the specialist nature of the service and the knowledge of HPC issues over the last 3 years.
- c. To work with other parishes in the borough to see if a cost reduction can be secured.
- d. That the Council runs a Good Neighbour Award programme with work being overviewed by the Communication Working Group. Awards to be granted in September/October time.
- e. That the future HCC Pension Fund costs are noted alongside the decision to remain within the scheme.

IT WAS RESOLVED TO: approve the above recommendations (a-e).

Proposed

Cllr Hand

Seconded

Cllr Rolfe

16. Recommendations from the Planning Committee

- a. Local Plan Examination - HA2 - Policy HA2, Mercury Marina and Riverside Camping and Caravan Park.

Cllr Underdown gave an update on the Local Plan Examination specifically HA2 and concerns over the proposed amendments

17 Feedback and updates from Working Groups:

- a. Street Signage
- b. Information Boards
- c. Communications Working Group
- d. Operations Working Group - Purpose and Terms of Reference

Feedback from the working groups was noted.

IT WAS RESOLVED TO: approve the Terms of Reference for the Operations Working Group

Proposed

Cllr Hand

Seconded

Cllr Underdown.

The meeting ended at: 21:28

Appendix 1. Parish Council Facilities Applications 2020

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Organisation	Event	Com Day (DDF)	Other (DDF)	Days Agreed	FS	FS CP	Days Requested	Notes	DP	MP	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	
Brocante Markets	DATE TO BE CONFIRMED	1		1		1	1	Priority given to events that are held on the public foreshore/car park and/or that are charitable															
Hampshire Farmers Markets	Hamble Spring Festival	1		1	1	1	1								2								
Hampshire Farmers Markets	Hamble Food Festival	1		1	1	1	1												5				
River Hamble Games	River Hamble Games	1		1	1	1	1			1							6						
Royal Southern Yacht Club & Hamble River Raid (9th May)	X-Yachts Solent Cup & Hamble River Raid (9th May)	1	2	3			3		This event will be combined with use for River Raid on 9th May							8, 9 & 10						7	
		5	0	7																			
	Total days to allocate (COMMUNITY)			22																			
	Days available			15																			
Hamble Club Football Club	Youth Tournament							Days requested based on HRSC's priority ranking - plus joint use with HRSC for their Classics and RSYC for their J-70. Allocated to those without access to parking and/or ranked higher priority by organisation.		1							4, 5, 11 & 12						
Hamble River Sailing Club	HYS Hamble Winter Series (3rd Priority for HRSC)		4				4													4, 11, 18, 25			
Hamble River Sailing Club	HYS Hamble Winter Series (4th Priority for HRSC)		4				4														8, 15, 22, 29		
Hamble River Sailing Club	Hamble Warming Pan (1st Priority for HRSC)		1		1		1			1			29										
Hamble River Sailing Club & RSYC	Hamble Classics (HRSC) (2nd Priority for HRSC) & J-70 (RSYC)		4				4													10-13 (J-70) inc 11-12 (classics)			
Royal Southern Yacht Club (1st Priority for RSYC)	British Keelboat League Finals		3				3													25-27			
	Total Days Requested (OTHER)		16																				
	Days available (if above agreed)		-1																				
Hamble River Sailing Club	Summer Regatta (5th Priority for HRSC)		2				2	Insufficient days use remaining.								27-28							
Royal Southern Yacht Club	Christmas Fayre	1		1			1														7		
Royal Southern Yacht Club (4th Priority for RSYC)	Women's Open Keelboat Championship		3				3	Insufficient days use remaining.								12-14							
Royal Southern Yacht Club (3rd Priority for RSYC)	PMN Waterfront Wedding Fayre		1				1	This is a commercial activity and therefore is not appropriate for the use of the DDF.									5						
		Com Day (DDF)	Other (DDF)	Days Agreed	FS	FS CP	Days Requested		DP	MP	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	

Notes

These are two separate events/applications that HPC have combined due to clash of dates