

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 11th January 2022 at 7.00pm in the Memorial Hall**

Please note that this meeting will be recorded for the purposes of the Minutes

Attendees will be required to wear a face covering unless medically exempt. Please also bring a coat with you as it may be necessary to open the windows to increase ventilation.

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 2nd November 2021 are a correct record.
6. **To consider** and agree any action regarding **Correspondence**:
 - a) Email regarding Clean Growth Grant Swale Borough Council – (K H-C);
 - b) Email regarding Christmas Tree Recycling;
 - c) Email regarding cars causing obstruction in Landrail Road.
 - d) Email regarding proposed Solar Farm at Raspberry Hill and to discuss possible invitation for a presentation for February meeting.
 - e) Email from resident regarding Raspberry Hill Solar Farm – 5/01/22
7. **Matters Arising**:
 - a) To discuss planting trees for the Queen's Platinum Jubilee;
 - b) To discuss replacement of wooden posts at Britannia Green.
 - c) Handyman – vacant position.
8. **Finance**:
 - a) To Approve the Budget for the year 2022/23;
 - b) Quote for repairs to the Lookout fencing on the Brickfields (£480).
 - c) To discuss renewal of Grounds Maintenance contracts.
9. **Policies**:
 - a) To discuss and agree the Privacy Policy;
 - b) To discuss and agree the Privacy Notice;
 - c) To discuss and agree the Terms and Conditions of Lower Halstow Parish Council Wharf Licences;
 - d) To discuss the proposed Lower Halstow Wharf Rates.
 - e) To discuss S101 1972 LGA (Delegated Authority) (K H-C)
10. **To discuss and agree response (if any) including the following Planning Applications**:
None at time of producing the agenda.
11. **Any applications received between producing the agenda and this meeting.**

- 12. To receive reports on the following:**
- a) Parks & Leisure & Planning (MS)
 - b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
 - c) Parish Highways Plan (AS and K H-C)
 - d) Dock (MS)
 - e) Brickfields and Seawall (TP)
- 13. To acknowledge Reports on meetings attended on behalf of the Parish Council:**
- a) KALC Rep;
 - b) Memorial Hall Rep.
- 14. To receive Clerk's report, to include:**
- a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
- 15. Items for information only:**
- a) Items for Website and Village News.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 6th January 2022