

Yattendon Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 14th November 2019 at 7:30pm in the Village Hall, Yattendon

Councillors present: Councillors Gordon Robertson (Chair), Anne Harris, Philip Bickford Smith, Georgie Rudge and Adam McCormick.

Councillors not present: None

In attendance: Sarah Marshman (Clerk).

- 19/20-062** To receive apologies for absence and to consider acceptance of the reasons
There were none.
- 19/20-063** To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
There were none.
- 19/20-064** To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest
There were none.
- 19/20-065** To approve the minutes of the Parish Council Meeting held on 16th October 2019
It was resolved that the minutes be accepted as a true record and they were then signed by the Chairman.
- 19/20-066** Matters arising from the minutes of the Council Meeting on 16th October 2019
There were none.
- 19/20-067** Planning Applications
a) To consider the following applications:
There were none.
b) To receive an update on planning applications since the previous meeting

| App. Ref. | Location | Proposed Work | Response | WBC Decision |
|-------------------|--|--|----------|--------------|
| 19/01646/ FULD | Redwood, Burnt Hill, Yattendon, RG18 0XD | Demolition of existing house, garage and outbuildings, erection of one new dwelling. | Object | Refused |

- 19/20-068** To consider the budget and set the precept for 2020/21
It was resolved to adopt the budget for 2020/21 and to set the precept at £9,000 for the financial year.
- 19/20-069** To consider the appointment of the internal auditor for the 2019/20 financial year and agree the scope for audit

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| | It was resolved to appoint Heelis and Lodge as internal auditors for 2019/20 and to agree the scope of audit. |
| 19/20-070 | To consider adopting new Financial Regulations It was resolved to adopt the Financial Regulations. |
| 19/20-071 | To consider quotes for reprinting of the Footpaths Leaflet It was resolved that the Council has enough leaflets and so the Council would not to reprint the leaflets at this time. |
| 19/20-072 | To nominate a new representative to become a trustee for the Sports and Social Trust It was resolved to nominate Adam McCormick to become a trustee for the Sports and Social Trust. |
| 19/20-073 | To receive the finance report and approve cheques due for payment It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1. |
| 19/20-074 | Correspondence Notification was received that there were no CIL payments received between 1 st April – 30 th September. A request was received from 'Power for People' to consider passing a motion in support of the Local Electricity Bill. This will be included on the next agenda. |
| 19/20-075 | Matters for future consideration and information PBS had visited the archives and established the Well House is the property of Yattendon Parish Council, having been conveyed to it in 1958 from the Waterhouse family. The brick curtain was added at this time. Further research will be carried out. Meeting closed 9:20pm. |

Date and time of next scheduled meeting:

Parish Council Meeting: **Thursday 13th February 2019 at 8pm** in Yattendon Village Hall

Chairman:

Date:

Attachment 1:

| | | <u>RECEIPTS</u> | <u>PAYMENTS</u> |
|--|-----------------------------|-------------------------|-----------------|
| Balance at bank on 5th September 2019 | | £1,951.32 | |
| HMRC | VAT 2018/19 refund | £1,858.36 | |
| West Berkshire Council | Precept | £4,000.00 | |
| West Berkshire Council | Donation to Library Service | | £21.00 |
| Triangle Management | Emptying bins Sept | | £69.00 |
| Hampshire Association of Local Councils | BALC subscription 2019/20 | | £83.49 |
| Yattendon Village Hall | Hall hire Sep/Oct/Nov | | £45.00 |
| Heelis & Lodge | Internal Audit 2018/19 | | £158.00 |
| Triangle Management | Emptying bins Oct | | £55.20 |
| Clerk | Salary/expenses Sep/Oct/Nov | | £518.92 |
| Berks Pension Fund | Pension contributions | | £132.68 |
| Litter Picker | Salary Oct/Nov/Dec | | £125.00 |
| | | £7,809.68 | £1,208.29 |
| Balance at bank on 14th November 2019 | | <u>£6,601.39</u> | |