



**Minutes of the Parish Council meeting held on
Monday 17th August 2026 at 19:00 at King George's Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri	✓		
Councillor M Lee	✓		
Councillor B Livesey	✓		
Vacancy	-	-	-

Also, in attendance:

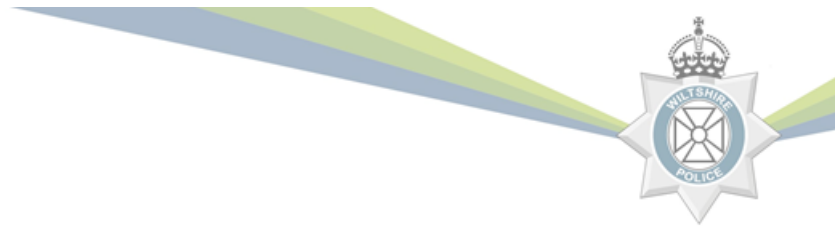
Amanda Owen – Clerk, Wiltshire Councillor Gregory Cooper and three members of the public.

117/26	To receive Chair's opening remarks. Councillor Higgins welcomed everyone to the meeting and provided an update on the recent vandalism that took place at the recreation ground and Dean Station.
118/26	To receive and accept apologies for absence. None.
119/26	To receive declarations of interest relating to items on this agenda. Councillor Higgins and Councillor Livesey advised they would abstain from voting at item 129/26 due to being members of the PCC.
120/26	To approve the minutes of the full council meeting held on Monday 20th July. The minutes of the meeting held on Monday 20 th July were AGREED as a correct record of the meeting. This motion was passed on a vote of 4 FOR and 2 ABSTENTIONS .
121/26	Public Forum. None.
122/26	To receive reports from Wiltshire Council & Wiltshire Police. Wiltshire Councillor Cooper provided an update on the following topics: - Full council meeting last month on 21st July which discussed the scheme of delegation for planning. - New administration has viewed the updated policy. - Local Plan – details will be provided when known. - Email received highlighting changes to NPPF – to be read and reviewed. Wiltshire Police report can be found at APPENDIX A .
123/26	To receive updates with regards to: Glebe Farm River Group Footpaths Glebe Farm Councillor J Camilleri advised that there was nothing new to report and that work is ongoing. He also advised that he will follow up with regards to when the brambles along the footpath to the rear of the site will be cut back. River Group Following the signing of the contract for the electricity connection to the street lights, the Clerk is pending next steps instructions from PE Solutions. Footpaths Councillor Lee advised:

	- Not many updates to provide, the bridge near the Village Hall will be looked at by engineering team at Wiltshire Council - The Dean Hill footpath is currently over grown. Councillor Lee will have a look at trimming vegetation back once the growing season slows. - Wiltshire Councillor Cooper and Councillor Lee will continue to liaise over footpath findings.																																												
124/26	To agree an action for the Himalayan Balsam during the September river clearance. It was NOTED that Councillor Lee and Councillor Livesey would remove as much visible Himalayan Balsam from the river banks in the days prior to the river clearance on Saturday 12th September. On the morning of the river clearance volunteers will be provided with a briefing relating to the Himalayan Balsam. The Clerk is to obtain quotes from registered waste carriers to remove the green waste.																																												
125/26	To agree the Rectory Hill permissive footpath specification and agreement for landowners. The footpath specification was AGREED and the agreement was SIGNED by the Landowner and the Parish Council. Councillor Higgins thanked Penne Edwards for her cooperation and assistance. It was AGREED that the Parish Council allow the installation of a permissive footpath across the recreation ground in to the Churchyard of St Marys West Dean. Proposed by Councillor Livesey, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution. The site plan of the permissive footpath can be found at APPENDIX B.																																												
126/26	To consider updating the Neighbourhood Development Plan. Following discussion it was NOTED the neighbourhood development plan (NDP) required review. The Parish Council would accept the offer of a meeting with Wiltshire Council and the suggestion of a working group with West Tytherley Parish Council was agreed.																																												
127/26	To note the financial situation. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st July 2026 being £42,744.98. The bank reconciliation can be found at APPENDIX C.																																												
128/26	To approve the requests for payments for August. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor J Camilleri, seconded by Councillor M Camilleri. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">August Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>August</td><td>£920.98</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>Staff</td><td>Expenses</td><td></td><td>£4.99</td></tr><tr><td>Clive Francis</td><td>Grass Cutting</td><td>Inv 010726</td><td>£564.00</td></tr><tr><td>Parish Online</td><td>Mapping Software - July 26 to July 27</td><td>Inv 00HY233-0007</td><td>£28.80</td></tr><tr><td>Gary Wolfe</td><td>Goal Post Maintenance</td><td></td><td>£280.00</td></tr><tr><td>Councillor Livesey</td><td>Train repair - recreation ground</td><td></td><td>£87.73</td></tr><tr><td>Councillor Lee</td><td>Padlock - Flood Supply Shed</td><td></td><td>£13.99</td></tr><tr><td></td><td></td><td>Total</td><td>£1,904.74</td></tr></table>	August Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	August	£920.98	Lloyds	Bank Charges		£4.25	Staff	Expenses		£4.99	Clive Francis	Grass Cutting	Inv 010726	£564.00	Parish Online	Mapping Software - July 26 to July 27	Inv 00HY233-0007	£28.80	Gary Wolfe	Goal Post Maintenance		£280.00	Councillor Livesey	Train repair - recreation ground		£87.73	Councillor Lee	Padlock - Flood Supply Shed		£13.99			Total	£1,904.74
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	To consider the following planning application(s):																																												
129/26	PL/2026/04737 Notification of proposed works to trees in a conservation area: 1 - Hawthorn tree - crown raise to provide headroom for new path. 2 - 3 x dead tree trunks - remove and fell saplings (Elm, Holm Oak and Hazel) to clear route for new path. 3 - Hedge of Sycamore, Yew and Laurel - cut back to original root line. 4 - unspecified dead tree - remove tree roots. 5 and 6 - 2 x dead tree stumps – remove.																																												

	7 - Beech tree - crown raise to provide headroom for new path. 8 - tree stump – remove. 9 - Hedge of Blackthorn, Sycamore and Yew - cut back to original root line. 10 - 3 x Laurel trees – fell. 11 - Sycamore tree - crown raise to provide headroom for new path. 12 - Hedge and saplings (Elm, Holm Oak and Hazel) - remove to clear route of path. St Marys Church, West Dean SP5 1JQ. West Dean Parish Council ACTIVELY SUPPORT this application. Proposed by Councillor Seabrooke, seconded by Councillor Lee. This motion was passed on a vote of 4 FOR and 2 ABSTENTIONS.
130/26	26/01655/CLPS Application for a lawful development certificate for proposed siting of single unit caravan for ancillary family accommodation. Drove Farm Cottage Dean Road West Dean Salisbury Hampshire SP5 1JW. West Dean Parish Council has NO OBJECTION to this application. Proposed by Councillor Seabrooke, seconded by Councillor Livesey. All members voted unanimously to accept this resolution.
131/26	26/01457/VARS Variation of condition 02 (approved plans) of 23/01071/FULLS (Demolition of barn, erection of dwelling and installation of treatment plant) to add Juliette balcony and to change windows to doors in master bedroom. Friars Orchard Rectory Hill West Dean Salisbury Wiltshire SP5 1JL. West Dean Parish Council OBJECT to this application due to loss of amenity, the breach of condition 2 and it is felt enforcement should take action to remedy this breach. Proposed by Councillor Livesey, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.
132/26	To agree the date of the next meeting. The date of the next meeting was agreed as Monday 21st September.

There being no other business, the meeting closed at 20:53.



WILTSHIRE POLICE PARISH COUNCIL REPORT

West Dean

August 2026

On the team

PC Marc Evans 70162

PCSO John TAYLOR 9465

Sgt Susan BROWN 2775

Crimes and incidents

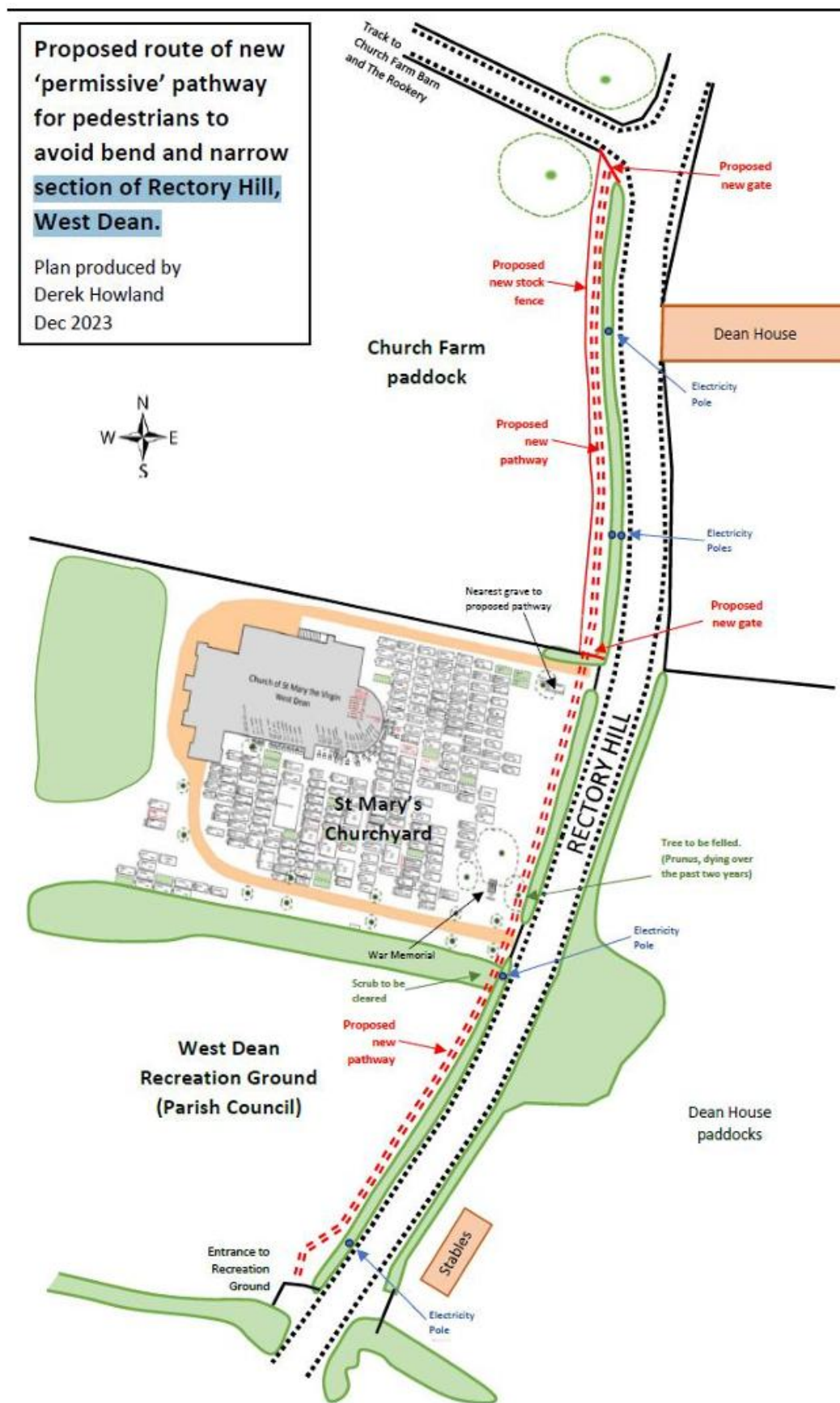
Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Report for past 30 days:

24/07 – Dean Railway Station - Suspect has damaged a bike which was locked in a bike rack causing the bike to become unusable.

24/07 – West Dean Play Park, Rectory Hill - 3 youths have been seen causing criminal damage to a wooden train. The value of damage is approximately £500. – Under investigation



APPENDIX C

WEST DEAN PARISH COUNCIL							
Bank Reconciliation for the Year 2026 / 2027							
Opening Balance Community Account at 01/04/2026				Opening Balance Instant Access Account at 01/04/2026			
Receipts 2026/27		17,663.00		Receipts 2026/27		11,866.65	
Payments 2026/27		9,110.99		Payments 2026/27		4,500.00	
Unpresented Cheques 2026/27							
Closing Balance Community Account 31/07/2026		£366.59		Closing Balance Business Bank Instant 31/07/2026		£42,378.39	
TOTAL BANK BALANCES		£42,744.98					