

GLANTON PARISH COUNCIL

Clerk: Sarah Trushell | glantonparishclerk@gmail.com | 07455 004164

MINUTES of the Ordinary Meeting of the Parish Council

Minutes of the Ordinary Meeting of Glanton Parish Council held on Wednesday 30th July 2025, at the Glanton Memorial Hall.

Present:

Councillors John Guiry (Chairman), Craig Auchinachie, Jerry Dronsfield, Andrew McKendrick, Susan Rogers, Lisa Chisholm, Glenn Martin

Clerk Sarah Trushell

Members of the Public: 3

1/25 Apologies for Absence

Apologies were received from Cllr Collingwood-Cameron

2/25 Declaration of Interests

No declarations of interest were received.

3/25 Public Participation

Concerns raised regarding elections, street lighting in the village and the Parish Council website

4/25 Appointment of Clerk

It was resolved to confirm the appointment of Sarah Trushell as Clerk and Responsible Financial Officer.

5/25 Minutes of the Meeting of 19th May 2025

Approved with amendment of item 1.2.8, last sentence regarding Cllr Dronsfield removed.

6/25 Updates on Previous Minute Items

None were raised

7/25 Community Matters

a) Footpath from Glanton to Whittingham

Cllr Guiry confirmed nettles returning but path otherwise in good condition. Weed spraying to be considered; Cllr Guiry to investigate correct chemical usage.

b) Village Tidy Up

Road sweeper had attended before any parking restrictions could be arranged. Residents to be asked to tidy outside their own properties where needed.

c) Grass Verges

Complaints received regarding verge cutting. Cllr Guiry had cut from the junction to the slow signs plus extra at the top; NCC had cut some sections since. Clerk to contact NCC to confirm cutting schedule and frequency and circulate to councillors.

Flag Pole Area – Agreed to remove shrubs, purple planting, and stumps, and strim monthly. Working group to meet monthly to maintain area.

8/25 Parish Council Administration Matters

a) Governance Documents

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The Clerk advised that many documents need creating or updating and will begin this work ahead of the next meeting.

b) Website and Emails

The Clerk advised that the website does not meet transparency guidelines and requires imminent action. By April 2025, parish councils must be using gov.uk domain emails; this could be implemented alongside an updated website. The Clerk will obtain quotes and information ahead of the next meeting.

9/25 Financial Matters

a) Transaction Report

The list of transactions for the period was noted

NCC £244.54

Cleaner £60

Website £102

b) Bank Reconciliation

The bank reconciliation for the Treasurer's Account was reviewed in accordance with Financial Regulation 2.2 and confirmed to be accurate.

Bank Balance as of 30 July 2025 is £17,787.86

c) Payments for Authorisation

The following payments were authorised:

Clerk's Wages (amount redacted)

d) AGAR Administration

The Council confirmed it meets the criteria for exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Certificate of Exemption, the Annual Governance Statement (Section 1), and the Accounting Statements (Section 2) for 2024/25 had previously been approved by resolution and signed by the Chairman. The Clerk, having now been appointed, signed the required sections and will submit the documents to the external auditor. The Annual Governance Statement was approved before the Accounting Statements, in accordance with the Accounts and Audit Regulations 2015. The period for the exercise of public rights will be published alongside the AGAR documents.

10/25 Items for Information or Future Agenda

The following items were proposed for the next meeting agenda:

Heritage Road sign

Bank Strimming

Fix My Street Log

11/25 a) Date of Next and Future Meetings

The next meeting of Glanton Parish Council will be held on **Wednesday 17th September 2025 at 7:00pm**, at Glanton Memorial Hall, Glanton

b) Future Meeting Dates (all meetings commence at 7:00pm; meetings are held on the 3rd Wednesday, every other month)

19th November 2025