

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 8.00 pm Wednesday 1st August 2018
EAST WORLDHAM VILLAGE HALL

Present: Terry Blake, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk).
 District Cllr David Ashcroft; 0 Members of the public.

Prior to the start of the meeting Cllr Trigwell-Jones proposed and Cllr Gaffney seconded the resolution that Cllr Blake chairs the meeting. AIF

29/18 To receive and accept apologies for absence

Apologies were received from Cllr Aldridge, Cllr Brock, and Cllr Fife

30/18 Minutes from previous meeting

Minutes of the Worldham Parish Council held on 6th June were approved and duly signed by the Chairman
 Proposed by Cllr Trigwell-Jones and seconded by Cllr Gaffney All in favour and duly RESOLVED.

31/18 Declaration of Interest

None were declared.

32/18 The floor will be opened to the public to raise any matters of concern or interest

No questions or issues were raised.

33/18 Review of actions from last meeting

June 04-18 Clerk to should contact the Arboricultural Officer whether the TPO at 4 Sandals Cottage is still justified and could it be removed. The Clerk reported that he had received a reply from Stewart Garside stating: *“There are no plans at present to review the TPO which covers a yew tree at 4 Sandals Cottages. The last application we had was from the owner in 2012, when consent was granted to reduce the crown.*

The situation remains that anyone could make an application to either prune or fell the tree. If consent were refused this would open up the right to appeal to the Planning Inspectorate. A government inspector would then be the final arbiter”.

34/18 To receive a report from the District Councillor

District Councillor Ashcroft reported that EHDC are undertaking a review of the contract for the waste collection service from wheeled bins. The contract expires next year and a press announcement on the service will be made shortly. District Councillor Ashcroft also provided a short update on issues regarding planning.

35/18 Finance and accounts

a) The monthly finance report and schedule of expenditure was agreed.

Proposed by Cllr Trigwell-Jones and seconded by Cllr Gaffney All in favour and duly resolved.

The current accounts balance as at 1st August 2018

TSB current account balance: **£4,195.51**

TSB Business Instant account balance: **£12,350.29**

Total balance of both accounts as at 1/08/18: £16,545.80

Total balance of Community Benefit Fund £6,855.20

Payments authorised and paid at March meeting

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid since June meeting		

16/7/18	1217	R Twining	Clerk's salary – Month 3 June	506.70	
16/7/18	1218	East Worldham PCC	Grant to East Worldham Churchyard	400	
16/7/18	1219	West Worldham PCC	Grant to West Worldham Churchyard	100	
16/7/18	1220	Hartley Mauditt PCC	Grant to Hartley Mauditt Churchyard	100	
16/7/18	1221	East Hampshire CAB	Grant to East Hampshire CAB	100	
16/7/18	1222	Play Safety Ltd	Annual playground inspection	66.50	13.30
16/7/18	1223	Southern Electric	Electricity bill for East Worldham village hall	123.51	5.88
16/7/18	1224	Water Choices	Water bill for East Worldham village hall	11.87	
			Total Payments authorised & paid since June meeting	1,421.88	19.18
			Payments authorised and paid at August meeting		
1/8/18	1225	Larry George	Installation of defibrillator at EW village hall	305	
1/8/18	1226	Larry George	Installation of 3 heaters for EW village hall	60	
1/8/18	1227	R Twining	Clerk's salary – Month 4 July	506.70	
1/8/18	1228	R Twining	3 Heaters for EW village hall	610.80	
			Payments authorised and paid at August meeting	1,482.50	101.79

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
20/7/18	500123	Mrs Trigwell-Jones; Tim Hayes; EW Players	£20 hire of tables; £85 hire of marquee; £12.50 hire of hall	117.50
20/7/18	500124	Maycock-Walker	Hire of marquee	75.00
Total Receipts Received				192.50

Worldham Community Benefit Fund

Total Paid in £nil Total Paid out £nil

- b) Update on the payment of the solar farm
The Clerk had written to the Chairman of Canadian Solar Ltd requesting immediate payment of the monies due. The Clerk had received a response from Alastair Carrington who works for Low Carbon who have been appointed as Asset Manager by Greencoat Capital who have recently acquired the Solar Farm at Wilson Farm. The Clerk sent Mr Carrington an invoice for £4,285 which was paid on 31st July. (This is not included in the balances stated above).

36/18 To receive and update on the proposed traffic mitigation proposals and to decide which proposals to fund.

Since the last Parish Council meeting the Clerk had emailed Parish Councillors asking for authorisation to sign the SDNPA Form B to apply for the SDNPA Section 106 Transport money to purchase a SID

(as resolved in the June Parish Council meeting). Councillors had provided the authorisation and the Clerk confirmed that he had signed and sent Form B to SDNPA.

(After the meeting the Clerk has received an email from SDNPA confirming that SDNPA have commenced assessing the Form B and should have all the necessary paperwork over to you by the end of next week confirming award and payment).

The Clerk had previously circulated to Councillors copies of drawings showing revised proposals for the gateways, 30mph signs and markings and pedestrian crossing point at East Worldham. The estimated costs of the revised proposals are:

- (i) Gateways – £4,700.
- (ii) 30mph signs & markings – £6,100.
- (iii) Pedestrian crossing point – £6,600.

The Clerk informed the Councillors that he had recently discovered that EHDC have withdrawn their grants authorised by the EHDC cabinet. He was hoping to apply to them for a grant of £10,000 to help fund the traffic mitigation proposals.

The Clerk noted that Parish Councils can apply for a HCC County Councillor Grant for up to £8000. The Clerk had emailed County Councillor Mark Kemp-Gee asking if Worldham Parish Council submitted a proposal for a grant for £6000 would it receive his support?

Mark Kemp-Gee had replied that the grant is for me to assist the 16 parishes in this Division, so normally works out at £500 each. I wasn't aware that EHDC had stopped their members' devolved budgets, I'll check. They got £4000 each per annum which equated to 5 times as much as County as we have 13000 electors and they 2500!

The Clerk confirmed that the following grant monies were available to help fund any proposals:

- EHDC Section 106 Transport monies £5,931
- District Councillors grant £1500 (although it will need to be divided into 2 projects – as there is a maximum grant of £1,000 per project)
- Worldham Community Benefit Fund up to £11,140 (If the entire fund was spent on traffic mitigation).

The Clerk proposed that any mitigation work is undertaken in 2 or 3 stages. Stage 1 the 30mph signs and markings which includes the necessary posts to attach a SID to

Stage 2 and/or 3 either and/or the village gateways and pedestrian crossing – with any decision being made when all Parish Councillors are able to attend a Parish Council meeting.

A resolution to undertake the traffic mitigation in 2 or 3 stages with stage 1 being the implementation of the 30mph signs and markings which includes the necessary posts to attach a SID to was proposed by Cllr Gaffney and seconded by Cllr Trigwell-Jones. AIF and duly resolved.

District Councillor ASHCROFT recommended that the Clerk talks to Nick Easeman and Chris Patterson of SDNPA to see if there are any SDNPA funds available to pay for village gateways.

New Action Point August 01-18 Clerk talks to Nick Easeman and Chris Patterson of SDNPA to see if there are any SDNPA funds available to pay for village gateways

37/18 To receive an update on the preliminary analysis of the Parish Plan Questionnaire

Cllr Trigwell-Jones reported that the draft parish plan and action points have been sent to the Clerk and the Parish Plan sub-committee for comments. It was agreed that a quote would be obtained from Design Print to produce the final document. (Proposed by Cllr Blake and seconded by Cllr Gaffney. AIF)

Councillors noted that the population of the parish had increased by 6.

WPC ref number: wpc 2018/05 EHDC Ref number: 57718
Site address: The Clock House, Truncheaunts Lane, East Worldham, Alton, GU34 3AA
Proposal: Deed of variation of S106 agreement dated 2000 on application 27227/006 to remove the rental clause.

Councillors noted: Application in progress.

WPC ref number: wpc 2018/06 SDNP Ref number SDNP/18/01292/FUL
Site address: 4 Binswood View Business Centre Hartley Lane Oakhanger GU35 9JW
Proposal: Proposed agricultural building

Councillors noted: Application in progress.

- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)
None had been received.
- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:
None had been received.

40/18 To note any issues regarding the state of the roads, pavements and footpaths in the Parish, including work by the Lengthsman

A complaint had been received from a Parishioner regarding the state of the pavements in East Worldham compared to Kingsley. The Clerk reported that since receiving the complaint, HCC's contractors Iverge had undertaken some work in East Worldham, In addition In response to the criticism Cllr Trigwell-Jones had cleared the pavement from Selborne cottage to Shelley's Lane and the Clerk from Shelley's Lane to Church Lane on the north side of the B3004 and from the village hall to the bus stop on the south side.

Councillors agreed that the Worldham Community Group should be encouraged to assist in litter picking throughout the community.

41/18 To receive and approve a report from the Clerk and Councillors regarding:

- a) Defibrillator
The Clerk reported that the Defibrillator had been installed and was up and running. A training workshop on how to use it and on CPR is expected to be held on Tuesday 24th September. The workshop will be widely publicised. If not all the places are taken, it was agreed that the Clerk would contact the Selborne and Kingsley Clerks to publicise the workshop.
- b) Ownership of the East Worldham village hall – It was agreed to defer this item to a future Parish Council meeting
- c) Jalsa Salana – Information about the Jalsa Salana had been put in the Kings World, on the notice boards, on the Worldham closed Face book page and on the Worldham website. There will be a wash up meeting in September, but Cllr Blake will be unable to attend.
- d) Correspondence received and e) Meetings to attend and attended
The Clerk had previously circulated his report to the Councillors regarding Correspondence received and Meetings to attend and attended which was accepted by them. The report is attached as Annex A to these minutes.

42/18 To note any issues that has been brought to Councillors attention

A parishioner had complained that the footpaths in Binswood and its boundaries were not clearly marked. The Parishioner had got lost and had been approached by a person with a gun. It was thought that the parishioner had mistakenly strayed into Hartley Wood, where deer stalking takes place, and had been approached by the gamekeeper.

November 11th 2018 will be the Armistice Day centenary. Councillors raised the question whether the Parish should do anything to mark this occasion. It was agreed to put this onto the next month's agenda.

Cllr Gaffney reported her concerns regarding the state of the road and pavement outside the East Worldham village hall, as she felt it was dangerous to the public and asked the Clerk to report this to Highways.

43/18 Dates of next Parish Council Meeting

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday, 5th September, 3rd October, 7th November and 5th December, 9th January, 6th February, 6th March all starting at 8.00 pm

The Chairman closed the meeting at 9.35 pm

New Action Points

	Action detail	Owner
August 01-18	Clerk talks to Nick Easeman and Chris Patterson of SDNPA to see if there are any SDNPA funds available to pay for village gateways	Clerk

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner	Status
April 01-17	Clerk to contact Selborne Parish Clerk to ascertain whether they have any traffic data for the B3006 which they could share with Worldham.	Clerk	On-going
January 04-18	Clerk to investigate on how to arrange the removal of temporary road signs.	Clerk	On-going

Annex A

Clerks report August 2018

TAG Farnborough airspace

Email from John Denyer providing an update.

You will have seen the disappointing news that the CAA has approved TAG's request to change their airspace around Farnborough. As I understand it, the proposal has been accepted in full as far as the impact on us is concerned, meaning that from next year, ALL departures from both runways will route via Oaklands farm and West Worldham, rather than taking off and turning straight onto the heading for their destination (N/S/E/W). My earlier calculations suggest this will lead to an increase of movement over the Parish from about 1,100/year to up to 16,000/year.

They will be a little higher than at present, and we should avoid arrivals altogether.

It is a highly unpopular decision by the CAA with all stakeholders apart from TAG – nobody else thinks it's a good idea or in the least bit necessary. Perhaps we won't really notice the increased traffic, but we'll have to wait and see.

Consultations

Local Heritage List - Consultation with Parish Councils

The South Downs National Park Authority is looking to create a 'Local Heritage List' (LHL) which will cover the entire park. This is one way of identifying non-designated heritage assets.

In practice, this does not provide any extra direct controls. However, should a planning application be submitted which affects the significance of a non-designated heritage asset, that effect should be taken into account when determining the application.

If the LHL is to be successful, it needs to be based on a rigorous and transparent system and the first step in achieving this is to establish the criteria against which potential additions to the LHL can be assessed. To that

end, a draft set of criteria and a guidance note which attempts to explain them have been prepared. They can be found here <https://www.southdowns.gov.uk/planning/supplementary-documents/>

Eventually we will invite amenity societies and Parish Councils to offer suggested additions to the LHL, so it is important that the documents are as clear as possible. We would be very pleased to receive any comment or suggestion that you think would improve the criteria and guidance notes. These should be sent by email to HistoricBuildings@southdowns.gov.uk or in writing to The Conservation Officer, South Downs Centre, North Street, Midhurst, West Sussex GU29 9DH by 30 July 2018

Consultation on bus subsidies and street lighting hours

Hampshire County Council is asking for residents' and stakeholders' views on options for applying budget reductions in subsidies for public transport and street lighting.

The County Council is having to consider how to reduce the subsidies provided to support those bus services which are not commercially viable. In Hampshire, 89% of bus services run without public subsidy.

The County Council's Cabinet agreed earlier this year to protect the community transport service which provides vital support for elderly and disabled residents in particular. Therefore, Community Transport schemes, such as Dial-a-Ride, Call and Go, Taxishares and Minibus Group Hire Schemes are not included in these proposals. People are also being asked their views on whether the discretionary discount for holders of older persons' bus passes on community transport should be continued.

The County Council is also asking residents their views on proposals to switch off some street lights for two or more hours during the night. This would mean that some areas of the county would have no street lighting for a period of the night time.

The public consultation runs until midnight on Sunday 5 August 2018.

The questionnaire which we are using during the consultation process can either be completed on line or is available for download on the consultation website www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/publictransportandstreetlighting along with other supporting information.

Hampshire County Council Permit Scheme for Road Works and Street Works

Part 3 of the Traffic Management Act 2004 and The Traffic Management Permit Scheme (England) Regulations 2007 gives local authorities powers to design and operate a permit scheme to improve the management of works in the street undertaken by highway authorities and utilities companies.

Hampshire County Council proposes to exercise these powers to introduce a system of permits for street works and road works. In simple terms, the Permit Scheme will require permission to be obtained for most road and street works, whether they are undertaken by or on behalf of utility companies or the highway authority.

This consultation is aimed at statutory consultees; primarily highway works promoter, utility companies and neighbouring highway authorities. However, as an organisation that has an interest in matters that affect local traffic, the County Council wishes to obtain your views as well.

Hampshire County Council will adopt solely the nationally agreed conditions text developed and approved by HAUC (England) as our standard conditions, including referencing. In addition, the scheme will operate in accordance with the HAUC (England) Guidance, Operation of Permit Schemes (February 2017). We recognise that these documents may be subject to change and may develop over time. Any future changes to them ratified through the HAUC (England) formal approval process will automatically be incorporated into this scheme.

The closing date for this consultation is the 31st of July 2018.

Natural England consultation on bye laws on sites of special scientific interest (SSSI's).

The consultation document can be found here: <https://consult.defra.gov.uk/natural-england/byelaws-for-sss/>.

NALC will be responding to the consultation on behalf of the local councils that we represent. To help us we would like your council to email us your thoughts on the consultation questions. These include:
Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)

1. Do you agree with the proposed Operational Principles in Annex 1? If not, please tell us how these could be improved, and why.
2. Do you agree with the scope of the Model SSSI Byelaws in Annex 2? If not, please tell us how these could be improved, and why?
3. What additional practical measures do you think Natural England could develop or consider that could help people comply with any byelaws designed to ensure the special features of England's SSSIs are protected?

The deadline for responses to us is Friday 10 August.

Southampton to London Pipeline - EIA Scoping Notification and Consultation

Application by Esso Petroleum Company, Limited (for an Order granting Development Consent for the Southampton to London Pipeline Project (the Proposed Development))

The Applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its opinion (a Scoping Opinion) as to the information to be provided in an Environmental Statement (ES) relating to the Proposed Development.

You can access the report accompanying the request for a Scoping Opinion via our website:

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful therefore if you would:

- inform the Planning Inspectorate of the information you consider should be provided in the ES; or
- confirm that you do not have any comments.

If you consider that you are not a consultation body as defined in the EIA Regulations please let us know.

The Planning Inspectorate on behalf of the SoS is entitled to assume under Regulation 10(11) of the EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by 24 August 2018. The deadline for consultation responses is a statutory requirement and cannot be extended.

HALC - Steven Lugg

We are deeply saddened to inform you that our Chief Executive, Steven Lugg sadly passed away on Friday. As many of you will be aware Steven had been fighting a courageous battle against cancer for a number of months, and our deepest sympathies go out to his wife and family at this difficult time.

Guidance Note – Providing Financial Assistance to a Church

Hampshire Association of Local Councils (the ALC) is of the opinion that Parish and Town Councils have powers to provide financial contributions to their local Church, but the ALC recommends that the purposes of the grant are clearly specified and demonstrate a benefit to all or some of the community

The Local Government Act 1972, Section 214 (6), (8) (Power to contribute towards any expenses incurred by any other person in maintaining a cemetery (which includes a burial ground), which the inhabitants of the authority's area maybe buried) Using this power, the Parish Council can contribute to the maintenance of an open churchyard to either improve the appearance of an unkempt Churchyard, or remove the financial burden of churchyard maintenance from the Parochial Church Council helping to improve the appearance of the church.