

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 1st July 2025 at 7.00pm

Present: Councillors: Quittenden, Crow-Brown, Jones, Bates, Ingleton, Smith, Andrews, Webzell

Also present: Clare Wilsdon (Assistant Clerk to the Council), Cllr Smith (TDC),

126. APOLOGIES FOR ABSENCE

Cllr Local, Fordyce, Kyla Lamb (Parish Clerk), PC Andrew Howe

127. MINUTES

RESOLVED: That the Minutes of the Council meeting held on 3rd June 2025 be approved.

128. MEMBERS INTERESTS

No members interests noted.

129. POLICING AND COMMUNITY WARDEN REPORT

PC Andy Howe advised that he is on leave and a report was not available.

Community Warden Gary Groombridge was not present.

130. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Smith reported as follows;

- Attended the excellent and well attended 40th anniversary celebrations event held at Monkton Nature Reserve.
- Enforcement officers have been investigating suspicious behaviour in Monkton.
- Questioned lack of response by TDC officers to queries raised by us, but has not had a sufficient answer.
- Chased the planning application at 55 High Street but this is not yet due to be discussed at Planning Committee.
- TDC have announced a call for brownfield sites to help meet the districts housing needs.
- Thanet Community Safety Partnership have collected 4217 knives in their knife amnesty bins this year.
- The next Teenage Market is to be held outside Peacocks in Ramsgate on Saturday 6th July.

131. CHAIRMAN'S ANNOUNCEMENT

Cllr Quittenden reported that following a meeting with the Clerks, an updated Emergency Plan will be published on our website.

Attended the Art Show and the Open Gardens event, that was a little quieter this year but still raised £3700 for the church.

Attended the 40th anniversary of Monkton Nature Reserve celebrations along with Jonathon Aitken and Sir Roger Gale.

Congratulations to Sally Willins who was ordained as a deacon at Canterbury Cathedral. Sally has often stood in when we have been without a vicar.

Thanks to the team of staff at Minster Parish Council who are now up to full strength and there has been a great improvement in the cleanliness of our streets.

132. REPORT OF THE CLERK

Nothing to report

133. DOCUMENTS AVAILABLE FOR INSPECTION

None.

134. MINSTER SHOW STORAGE REQUEST

Members considered a request for a storage container to be placed on the recreation ground to store items required for the Minster Show.

AGREED: A container should not be placed on the recreation ground but that we could offer assistance with short term storage at the time of the show.

135. DEVOLUTION

The Chairman updated members on information gathered from two recent conferences organised by NALC and KALC, on the subject of devolution.

Overall there is no further clarity on what will happen and there are many questions The part that parish councils will play is unclear.

KALC and NALC will play a large part going forward and it will be important to use local committees to help achieve any changes that we wish to see.

Mayors may be appointed to each area.

Devolved authority will rely on parishes for local information as there will not be a district council.

It is unknown how the agency payment that we received from TDC will fit with the new structure.

More information will be available in November

136. PLAY EQUIPMENT

Members considered two quotations for replacement play equipment at the recreation ground (information circulated previously by email)

AGREED: To accept the quotation from HAGS at a cost of £28710

AGREED: To request Section 106 funds from Hoo Farm development of £32071 from TDC to meet this cost in addition to the following spend on play equipment repairs:

Repairs planned/completed

Cradle swing seats	-complete	£242
Zip wire repair	-complete	£1736
Cyclops cradle replacement	-ordered	£1111
Additional cradle seat	-to order	£108
Additional flat swing seat and chains x2	-to order	£180
TOTAL REPAIRS COST		£3377

137. PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE

RESOLVED: That the minutes of the Planning, Highways & Transportation meeting held on 24th June 2025, be received and the recommendations contained therein.

Cllr Ingleton recommended that discussions take place on the possibility of community benefit that may be available from the Sealink Development application.

Information on recent flooding is being collated and this matter should be raised in any upcoming meetings with KCC Councillors.

It was suggested that a list of blocked drains be collated and submitted to Kent Highways with supporting photographs.

138. REVIEW OF INTERNAL AUDIT REPORT FOR 2024/2025 AND CONSIDER ANY RECOMMENDATIONS

Members considered the audit report and its recommendations, prepared by the internal auditor, David Bucket for the 2024/2025 audit, including preparing and adopting an IT Policy.

139. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC	Cllr Quittenden reported that the next meeting will be held on 14 th July.
Minster School	Cllr Webzell reported that the school are pleased that road safety issues in the surrounding area are being looked at.
Village Hall.	Cllr Smith reported that footfall was reduced at this year's Art Show but there was an increase in the number of paintings sold.

140. REPORT OF THE RFO

RESOLVED:

(a) the Bank balance statement be received and noted,

- (b) the statement of Receipts and Payments for the month of June 2025 be approved.

141. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS

Mrs Brown from Greenhill Gardens raised concerns about the volume of dust being created by the BDW development as no effort is being made to 'damp down' the site. Cllr Bates responded that Mrs Brown should report this to Environmental Health at TDC.

Mrs Brown asked about the possibility of traffic calming or a 20mph speed limit to be implemented along Greenhill Gardens/Fairfield Road. Cllr Ingleton responded that this would be discussed with KCC.

Mrs Brown said that some public rights of way are obstructed by vegetation from adjoining properties. Cllr Ingleton responded that these issues can be reported on the KCC website.

Time concluded: 8.00pm

2nd September 2025