

*THRUXTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON MONDAY 3<sup>RD</sup> JUNE 2024**

Present: Cllr P Christie (Chairman), Cllr S Cotterill & Cllr Will Odling.

In attendance:

Mrs H Bourner – Clerk  
3 members of the public

**1) Apologies for Absence.**

Apologies for absence had been received from Cllr R Munday & Cllr R Sherlock.

**Public Participation**

2) A member of public present raised an issue regarding the screening of the substation. She had recently sent an email but as this was not an agenda item it will need to be discussed at the next meeting.

**Declarations of Interest**

3) Cllr Odling declared an interest in a planning application at his property. There were no other declarations of interest. All councillors present confirmed that no changes to register of interest forms were required.

**Minutes**

4) **Resolved:** The minutes of the meeting held on the 9<sup>th</sup> May were confirmed as a correct record and will be signed by the Chairman. Proposer Cllr Cotterill, seconded Cllr Odling. All in favour.

**Specific Reports**

5) The Chairman confirmed allocated responsibilities as  
Cllr Christie-chairman, roads and footpaths, PAN parish rep, Editor of newsletter  
Cllr Munday- Biodiversity, flooding & planning  
Cllr Odling- Planning, children's play area  
Cllr Cotterill- environmental, open green spaces including Village Green  
Cllr Sherlock – Thruxton Times distribution and advertising

Cllr Munday- (Flooding & Biodiversity) – had sent apologies

Cllr Christie (Roads & footpaths) – reported he had met with a representative of Hampshire Highways in connection with the Pilhill Pan Parish Forum and he was able to talk to him about the damaged wall at the village green. He confirmed structural engineers were now considering how this can be repaired but no work can be carried out until the water levels have dropped. The HCC representative agreed to arrange for a CCTV camera to review the blocked drains which keep flooding on Village Street, to request a repair to the broken drain cover, dig a larger soakaway into Mullins Pond and look at the blocked culverts by the Village Green entrance and the Lambourne Close bridge. Finally, he agreed to get the 30mph sign reinstated

Overgrown foliage along Village Street from the layby at the allotments down to the junction of Amesbury Road and up to Stanbury Farm was impeding on the pavement. The Clerk will ask the lengthsman to trim this back.

Cllr Cotterill – Environment & Village Green & Mandy Garden –reported that she had noted a large amount of ivy growing in the bus shelter. The lengthsman will be asked if he can remove this.

She said that several trees were also suffering from ivy growth around the trunks and she will survey this to establish which will need to be treated.

She noted with thanks to the volunteers work to tidy the Mandy Garden. A review of the area will be carried out in the Autumn with regards to the possibility of rotavating and seeding the area. Cllr Cotterill will wash down the metal benches in the shade of the horse chestnut trees. It was agreed the litter bin at this site should be removed as it is constantly used for dog waste despite notices asking for this to be placed in the dog waste bin. The Clerk will arrange

for it to be removed

Cllr Odling (Play area safety checks) –had circulated his recent report. He had also reviewed the RoSPA playsafety report which highlighted worn bushes on swings, he suggested replacing shackle pins. He agreed to research what work is required. Also, there is some deterioration of the wooden slide structure, there is wear to the main posts which can be supported by some concrete posts, again he will speak to a contractor who could help with this work.

The report will need to be circulated to the Sports Trust along with the review carried out by Cllr Odling as there is action they need to take.

Speed awareness - The Clerk reported the machine has been moved from the Church Lane/Village Street junction to the bottom end of Stanbury Road. The volunteers who move the machines reported that both padlocks are showing signs of wear and water ingress. They suggest some waterproof padlocks are purchased to replace these. The Clerk was asked to provide quotes to replace these at the next meeting.

The possibility of setting up a speed watch team will be considered at the July meeting along with the possibility of setting up a speed watch team. It was agreed the volumes of traffic need to be monitored particularly over the past meeting

### **Green Space by electricity sub-station**

6) Cllr Cotterill reported that work to register the green space as a Village Green continues. She is obtaining statements from long term residents which will accompany the application form but noted that the process once submitted was a lengthy one.

### **County and Borough Councillors' Report**

7) HCC Chris Donnelly was not present.

TVBC Cllr Phil Lashbrook was not present.

### **8) Village Green**

The Clerk reported she had resolved the problem with TVBC regarding the non-collection of the garden waste bin.

Work to tidy the wildlife garden has been taken on by volunteers and is already looking better. The old and rotten benches have now been removed with thanks to Roger Oliver.

Quotes for new benches were reviewed but after some discussion it was agreed those available are sufficient.

Finally, the Clerk was asked to remind the grass cutting contractor not to leave benches under the trees once cutting had taken place.

### **9) Site Mirror-entrance to sports field car park**

The Clerk reported on a request she had received asking for a replacement mirror to be erected on the post opposite the sports field car park entrance. As hedges grow it becomes more difficult to see when exiting. After some discussion it was agreed a replacement mirror could be purchased. The villager placing the request had offered to fit a new mirror and he will be asked to source the correct replacement.

### **10) Grant Policy**

A policy document had been circulated and reviewed by all Councillors. Cllr Christie proposed this was adopted. This was seconded by Cllr Odling. All agreed. The Clerk will publish this on the Parish Council website.

### **11) Housing Needs Survey**

Cllr Christie highlighted the survey which had been produced by the informal planning group. He explained the wish to circulate to all households with the June newsletter. Cllr Odling highlighted two areas which he felt needed to be reworded. These were discussed and some small amendments were agreed. Taking these into account Cllr Christie proposed this be circulated and this was seconded by Cllr Odling. All agreed

### **12) Finance**

i) To note the bank balances as at 28/05/2024  
Lloyds £22373.45

United Trust Reserve £14083.63

ii) To approve the following payments and authorise online transactions: -

H Bourner salary	£630.00
HMRC	0
H Bourner exp.	£18.00
Thrupton Mem Hall	£28.00
Taits	£52.00
Do The Numbers	£250.00
Janet Wright	£6.25
Ray Welch (Village Green)	£200.00
Playsafety	£127.20
Do The Numbers	£250.00
Amport PC	£19.54

**Retrospective**

H Bourner (refreshments)	£39.17
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iii) Accounts for the year ended 31<sup>st</sup> March 2024 were discussed and agreed. The Audit return was reviewed. Section 1 was reviewed and agreed followed by section 2 which was also reviewed and agreed, both will be signed by the Chairman. The asset register was also reviewed and agreed by all present. The internal audit had taken place on 15<sup>th</sup> May and the issues highlighted had been addressed by the Clerk. The Parish Council also agreed it had no conflicts of interest with BDO LLP and it was agreed Cllr Christie should sign the necessary form. Dates for public rights to review the financial records were agreed as 1st July to 09<sup>th</sup> August. The Clerk will arrange for the return to be submitted one signed.

**Planning**

13) The following decisions by TVBC were noted:  
23/02678/FULLN-erection of dwelling with access to Beech Close- George House- permission

**Resolved:** that the planning advisory committee's approval on the following applications were endorsed: None

**Attendance at Events**

14)

**Community Thanks**

15) Thanks were expressed to Roger Oliver for removing benches and Janet Graham for work to green, Lousia for work to HNS.

**Correspondence**

16) The Clerk highlighted correspondence as follows: -  
An email from TVBC in respect of an application for work to trees in Dauntsey Lane subject to tree preservation orders. The request has been declined  
The Chairman highlighted a letter of resignation from the Clerk. She has agreed to give three months' notice but work will commence now to engage a new Clerk. Details will be published in the June newsletter.

**Items for next agenda**

17) Screening of substation, moving defibrillator, published plans for Thrupton Circuit & setting up a speed watch team.

**Community News**

18) The fete committee have made a plea for helpers on fete day, particularly with heavy lifting. Anyone able to help should contact the Clerk.

**Date of next meeting**

19) The next meeting will take place at 7.30 pm on Monday 1<sup>st</sup> July