Hatfield Broad Oak
PARISH COUNCIL

Clerk – Amy Ferraro
Email: parishclerk@hatfieldbroadoakpc.gov.uk
Tel: 01279 927150

MINUTES

for the Parish Council Meeting

St Mary's C of E Primary School, CM22 7HH

On **Wednesday 11th February 2026** at **8:00 PM**

Those present:

Chair:	Cllr M Strutt
Vice-Chair:	
Parish Councillors:	Cllrs V Ambler, K Stedman, C Webb
Officers:	Mrs A Ferraro
Other councillors:	Cllr G Driscoll
Members of the public:	12

26/2/1 Chairman's Welcome

Cllr Strutt welcomed councillors and the public to the meeting and gave an apology to Cllr Ambler regarding some document wording mistakenly released by the Clerk.

26/2/2 Public Questions

The Clerk requested that the items regarding the Parish Council Information Sheet be deferred to a future meeting due to the pre-election period of sensitivity.

Cllr Strutt advised that all of the proposers of items 26/2/5/ and 26/2/16-19 will not be moving the items and they are therefore withdrawn.

There are also some items that are inquorate due to conflicts of interests which are:

- Grants
- Judicial Review update
- Village Green vehicle entrance update

No written public questions were received. During public participation, a member of the public suggested including the expected outturn on the monthly budget updates which the Clerk agreed was a good idea.

26/2/3 Apologies for Absence

Apologies were received from Cllr Artus, Cllr Hunt, County Cllr Barker and District Cllr Reeve via Cllr Driscoll during this item.

26/2/4 Declaration of Interests

Cllr Ambler declared a non-registerable interest in the Judicial Review.

Cllr Strutt declared a non-registerable interest in the Judicial Review and an other registerable interest in HBO Sports and Community Club.

26/2/6 Minutes of Previous Meetings

The minutes of the January meeting were agreed as an accurate record. It was generally agreed to include more detail for the public participation section going forwards.

Proposer: Cllr Ambler
Seconder: Cllr Webb
Passed unanimously.

26/2/7 Reports from District and County Councillors

Cllr Driscoll reported that the local plan has been granted permission to be put in place. It has to go through a process; cabinet first then scrutiny, then full council to agree which is expected to be end of march. As it stands any planning application that doesn't correspond with the local plan will be hard to get through.

26/2/8 Reports of Cllrs Actions and Meetings Attended

To **RECEIVE** any Councillor action, reports, or meetings attended update.

26/2/9 Clerk's Report

The Clerk gave a brief verbal report, with key items being covered by agenda items.

26/2/10 Highways Matters

Cllr Stedman raised an issue on Hammonds Road which Cllr Barker has visited and taken forward to Essex County Council. It will

The Clerk reported that we will be invited to a teams meeting regarding the mobile VAS signs.

26/2/11 Bush End Ward

Highways were gathering under the old railway bridge to cure the water problem, now left but hopefully a sign of progress.

26/2/12 Village Ward

i) It was agreed that the Clerk can contract for the tree work up to £980.
Proposer: Cllr Strutt
Seconder: Cllr Ambler
Passed unanimously.

ii) Councillors discussed the tree works requested by a resident, the Clerk is to go back to the resident advising they contact the landowner.

26/2/13 Recreation Ground

i) Clerk to firm up asbestos removal quote and get update from Kevin Beadle.

Cllr Stedman suggested getting a quote to repair all existing equipment.

ii) Cllr Ambler volunteered to be responsible for the recreation ground for the March meeting.

Proposer: Cllr Ambler
Seconder: Cllr Stedman
Passed unanimously

26/2/15 Parish Council information sheet

The Clerk requested to defer this item until the Council are not in a period of pre-election sensitivity.

Proposer: Cllr Strutt

Seconder: Cllr Webb
Passed unanimously.

26/2/20 Planning

There were no comments on any planning applications.

26/2/21 Finance / Payments

Councillors noted the bank balance of £83,001.46, the submission of the precept form and the payments made between meetings.

26/2/22 Items for next agenda

To review the meeting day to ensure it still works for councillors.

To appoint a councillor to be responsible for the recreation ground going forward.

To appoint a councillor to the planning working group.

Information sheet to be added when not in a period of pre-election sensitivity.

26/2/23 Date of the next meeting

Expected date of next meeting Wednesday 11th March 2026.

26/2/24 Confidential topics

It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972

Proposer: Ambler
Seconder: Webb
Passed unanimously.

26/2/25 Neighbourhood Plan Survey Update

- Meeting Close