Upton Grey Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

THURSDAY 16 APRIL 2026, 7PM, VILLAGE HALL

Present: Parish Councillors – Charles Holroyd (Chairman), Alison Barker, Paul Barnes; Clerk Susan Turner. Guests Parish Lengthsman Gordon Hunt; Ward Cllrs Onnalee Cubitt and Kate Tuck

1 WELCOME AND APOLOGIES

Apologies from Nigel Long, Nick Ralls, County Cllr Juliet Henderson.

2 PUBLIC SESSION No members of public present.

3 MINUTES OF PREVIOUS MEETING of 19 March, agreed and signed.

4 DECLARATIONS OF INTEREST in items on the Agenda, none.

5 REPORTS TO MEETING

.1 The Hodd is scheduled to reopen in June; had originally hoped for May, but given complications of restoring listed building, still very good news.

.2A Ward Councillor reports

Cllrs Onnalee Cubitt and Kate Tuck confirmed that attending Parish Council meetings is part of their role; they are able to continue normal business during purdah (pre-election period). Of course, no political issues to be discussed.

i Re water infrastructure – As a result of commissioning a fourth Water Cycle Study, this has confirmed the area's water supply constraints. SE Water's forward planning includes a new pipeline from Surrey Hills scheduled for 10 years ago; may take at least another 10; a lot of construction challenges due to environmentally sensitive areas it has to be built through. Thus at least a 20-year gap in planned delivery. Submissions to the Reg 18 consultation from the Environment Agency and Natural England further support this. As a result the Local Plan process is officially on hold.

South East Water has confirmed its latest Water Resources Management Plan for our area (WRMP24) cannot provide for Government's recent uplift in housing numbers – ie for additional developments included in the latest Reg 18 Spatial Strategy – including Upper Swallick and East of Basingstoke. Despite this, BDBC have still not rejected the Moto application, still requesting more information.

It is necessary for the Local Plan process to commission more work. Impossible to say to an Inspector at examination stage that we have the evidence that the growth in housing numbers is supported. This is is significant – officers acknowledge, accept, have acted accordingly. Also don't at the moment have up-to-date data for exactly where we are in terms of housing delivery in the different water resource areas; need to ascertain figures for how many houses approved or built and where.

Using the Water Cycle Study as an example; it is really important the right questions are asked. These problems haven't just arrived.

Government impose the housing numbers; the onus is on the councils, the LPAs, to provide the evidence base. If officers don't ask the right questions, then the evidence can't be shown; very difficult to get officers to ask the right questions. Previous Water Cycle studies were based on throughput models designed to show the needs uplift can be met. Government is then insulated from responsibility; relies on councillors who don't know any better, who also don't ask the right questions. Government not responsible, councillors not responsible…

Evidence was submitted to the Inspector – for the current Local Plan examination in 2016 – that the water infrastructure could not support the housing numbers proposed in the Plan – for the current Local Plan. BDBC signed a statement of common ground with water companies which agreed a £20M investment in order to meet requirements. Since then no there have been upgrades; nothing been spent. The council won't use adopted Local Plan policy SS4 which states:

SS4 'To take account of water quality matters in line with Policy EM6 [Water Quality] and where monitoring indicates a likely deterioration in individual elements band status of the borough's water bodies, development proposals in affected areas will have to demonstrate that they would not exacerbate such deterioration in the relevant catchment. Intervention mechanisms will be required to improve the quality of the relevant catchment prior to the release of any further allocated sites or granting of planning permissions.

However Policy EM6 states

EM6 The status of the water environment is monitored as part of RBMPs [River Basin Management Plans] and the Environment Agency's annual monitoring process, the results of which will be reported through the council's annual monitoring. Should the monitoring indicate that there is likely to be a deterioration in an individual element's band status of the borough's water body(ies)23; Policy SS4 will prevent further development which exacerbates such deterioration within the relevant catchment and intervention mechanisms will be required to improve the quality of the relevant catchment prior to the release of any further allocated sites or granting of planning permissions.

SS4 requires deterioration in 'band status', a significant deterioration, and in any case the EA stopped monitoring. This has been known since 2018, that have to deal with this – comes to councillors in Full Council. What the previous three Water Cycle Studies have done is to ask for theoretical inputs and output modelling to show provision for the 'uplift' in housing figures. What in technological terms do you have to do to meet the required uplift in housing? Never asked about the current situation, where we are in meeting the gap in provision that already exists, or about actual environmental impact. A technological solution can always be evidenced; but no study was requested for cumulative impact, environmental impact. Have build 15K houses since 2016 with no expenditure on water infrastructure upgrades at all.

TO RECORD appreciation from the Chairman on behalf of the Parish Council regarding the organised demonstration walk at the river Loddon from Bartons Mill, Monday 13th April, to focus attention on river health and water shortages

ii Re Moto – The original application was in 2017 – told by officers in 2017 would be refused. So why it is still ongoing? Likely would have been approved if it had not been for Winslade – private individuals funding expert evidence. Why, given the high additional demands for water usage and sewage disposal, it is still being considered?

iii Re Local Government reorganisation Everyone up for election next year (2027) for shadow Unitary which will progress to take over as the Unitaries come live in May 2028.

Local Plans as they are currently evolving for their borough / district areas will continue side by side for a while; all must be reviewed after five years so this will change in time. And with the advent of the Mayor, mayors will take on strategic authority for where housing numbers will go.

Ward Councillors left the meeting with the thanks of the Parish Council.

.2B **County Councillor written report APPENDIX I**. Featuring: Pothole repair and reporting problems on the roads; Devolution, the Hants and Solent Combined County Authority; Local Government Reorganisation; HCC investment and funding deficit.

.3 **Parish Lengthsman report** for April

- All parish council assets are in good order.
- After a report from a parishioner, I inspected a loose paving slab on the steps to the tennis court (it transpired that there were two loose). They were quickly fixed by John Smith.
- The cracked rubber coating on the toddler swing is still taped up.
- On Friday 10th I walked all footpaths and happy to announce all are in easy walkable state.
- Footpath 8 along the boundary of Holme Hill still has branches overhanging the path. I guess it can't be cut now as bird nesting time.
- On my walk I collected two bags of refuse along Hoddington Hill, Weston Road and Tunworth Road from Cleves Lane to the Dower House back entrance.
- On Sunday I reported fly tipping at Five Lanes End at Bidden.
- Highways have resurfaced the Tunworth Road from the bottom of Tunworth hill to Greywell Road; however the resurfacing is uneven as they did not fill in the potholes beforehand.

End of of report.

.4 **Decision on Local Government Reorganisation** by Secretary of State for Housing, Communities & Local Government, announced 25 March confirming a five-unitary solution (one unitary being the Isle of Wight) which includes a Northern Hampshire Unitary comprising BDBC, Hart and Rushmoor. Elections to new shadow unitary councils will be in May 2027 with 01 April 2028 being the vesting day. Letter to Council Leaders from Secretary of State at **APPENDIX II**.

6 ACCOUNTS 2025/26 YEAR END AND AUDIT (AGAR) FORMS APPENDIX III.

.1 **Payments since last meeting to year end** (incl VAT where applicable)

76	ClearwaySport 11953 – De-mossing etc tennis court	£228.00
77	Saunders-2474 – MaintenanceContract-MAR	£295.00
78	Lengthsman – Salary MAR	£68.50
79	Clerk – Salary MAR	£734.58
80	HMRC – LM (Jan, Feb, Mar) PAYE	£51.40

.2 **Year End Accounts with Audit sheets**
Bank reconciliation at 31 March = £49,129.63.
AGREED BY ALL signed by Chairman and Clerk.

.3 **AGAR (S1) – Annual Governance Statements**
AGREED BY ALL signed by Chairman and Clerk.

.4 **AGAR (S2) – Accounting Statements**
AGREED BY ALL signed by Chairman and Clerk.

.5 **BDO LLP (external auditor) form to confirm no conflict of interest.**
AGREED BY ALL no interest in BDO LLP, to be signed by Chairman and Clerk.

7 FINANCE AND GOVERNANCE 2026/27

.1 **Accounts to date** – No transactions this year to date.

.2 **Budget update**

i Maintenance contract is from May to April – so annual increase as from next month.
Current contract @ £3,540 = £295 per month.
New contract confirmed @ £4,080 = £340 per month incl new cemetery strimming.

ii LM Salary (@7hrs/m) 2025/26 = £1,028.41 = £85.7 per month
Agreed (@7hrs/m) 2026/27 = £1,200 = £100 per month.

iii Clerk Salary (@40hrs/m) 2025/26 = £8,814.96= £734.58 per month.
Agreed 4% increase for 26/27) = £9167.56= £763.96 per month.

iv Income expected – Precept six months @ £12,204.50, Grass cutting grant £1,292.47.

.3 **Insurance renewal** date 03 June 2026; premium £632 as for from this year. Proposal to continue with Zurich, no significant changes, to confirm next meeting.

.4 **Governance policies** for review and agreement at the May AGM.

i. Key governance policies – Standing Order; Financial Regulations, Risk Register reviewed and updated to 2026.

ii. IT policy Revised wording for Para 6 considered and agreed **APPENDIX IV**.

iii Other Parish Council policies reviewed and updated to 2026.

8 MAINTENANCE AND UPKEEP

.1 **Playground**

i Replacement cradle swings
AGREED – to go ahead with most competitive quote and their recommendation @ £372.

ii Lottery funding – Application is being considered but Lottery advise it be more comprehensive. To reconsider and resubmit (Action AB and NL).

.2 **Church clock** – Noted that the Parish Council previously agreed its Community Grants budget would cover ongoing annual servicing of the church cock; also that the Church recently agreed to trial biennial clock servicing which would mean no cost commitment this financial year. However also noting recent maintenance / repair has been required.
AGREED The Parish Council would be happy to consider a further grant application if needed for maintenance / repair for the clock. Action to advise the Church (PB).

.3 **Phone box** – new glass supplied for the broken pane. Consideration and discussion re practicalities of installing and powering CCTV – subject to funding.

.4 **Pond project** – Funding of £2K allocated, the majority being grant funding. Updated quote received for this year was for £2.7K. Pond company have been advised of budget restraints and agreed to work within them. Concern at the high price but unable to find a more competitive quote. To consider DIY and volunteers; however the works include permanently anchoring the planting socks as well as provision and planting.

.5 **County Lengthsman**

Report from visit of 13 March – Review as per worksheet:

i Clean signage throughout village – road traffic signs, plus road name signs, direction finger signs and all signage at pond.'
Works report: 'Cleaned all signs that needed it.'

ii Routine tasks as time allows.
Works report 'Village Hall – litter picked, weeded parking area, cleaned all gutters and cut back vegetation round back. Recreation ground – litter picked.'

iii Re weed spraying.
Works report 'Agreed that spraying today would not be a good idea as it's still damp and rain forecast; definitely will spray next visit if weather should permit.'

Next visit scheduled for 09 June.

.6 **RVEI verge cutting** schedule for April. Again contacted HBIC re requirement for HCC contractors to make an April cut.

9 **PLANNING**

.1 **Parish planning and tree applications** – Planning update **APPENDIX V**.

New applications for discussion

T/00149/26/TPO (Validated 24 March) Redwing House, Cemetery Lane. T1 Lime - Crown reduction back to primary reduction points, retaining approximately 0.5 - 1 of new growth. Parish Council no objection.

26/00548/HSE (Validated 16 March) Campions, 3 South Hill. Replace external windows (excl loft windows) and doors, and change colour of front door and external garage doors. Parish Council no objection; question if planning permission needed as no Article 4 Directive.

Ongoing applications of note

Golf course application – new supporting documents on website – new landscape plan, planting plan and soil removal details; no consultee responses posted.

10 **FURTHER UPDATES / REPORTS**

.1 **Recreation ground** A complaint received from resident – following on from the issue raised last August regarding a tree house / play den on the recreation ground behind the resident's garden. The complaint is of further noise nuisance and throwing litter which are finable offences.

Noted that the recreation ground is Public Open Space covered by BDBC bylaws. Owned by BDBC and leased by the Parish Council.

AGREED to seek advice from BDBC Environmental Health (Action ST).

.2 **Parish Council email** providers are updating their email system. Agreed to check that a very recent email is not a scam as requiring to click of link within short time frame. Action to call them to double check (ST).

11 **NEXT PARISH COUNCIL MEETINGS** Thursday 7pm, Village Hall

May 21 (AGM), June 18 (TBC), July 16, Sept 17, Oct 15, Nov 19.

Meeting close 8.20pm with thanks to all

 For signature …… Date ……

APPENDIX I COUNTY COUNCIL WRITTEN REPORT APRIL

Juliet Henderson Candovers Oakley and Overton

Highways reporting

Dear All, Fairer weather is thankfully with us so you will see many road repairs!

Please continue to use online reporting via the HCC website or OurHants App.
Reporting Highway Links to report road issues are here:
https://www.hants.gov.uk/transport/highways/report-a-problem/potholes
https://www.hants.gov.uk/transport/highways/report-aproblem/treehedge
https://www.hants.gov.uk/transport/highways/report-aproblem/flooding
https://www.hants.gov.uk/transport/highways/report-a-problem/paving
https://www.hants.gov.uk/transport/highways/report-aproblem/brokensigns
https://www.hants.gov.uk/transport/highways/report-aproblem/streetlight
https://www.hants.gov.uk/transport/highways/report-aproblem/road-markings
https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

Hampshire and the Solent Combined Authority confirmed

The legislation to create the New Hampshire & Solent Combined County Authority has now been laid before Parliament — unlocking £1.3 billion of investment and giving us the powers we need to shape our own future.

This is a huge step forward. For the first time, decisions on things like transport, skills, housing, regeneration, the environment and public safety will be made here, by local leaders who understand our communities — not in Westminster.

From this summer, the new Authority will begin taking on its responsibilities, with a Mayor elected in 2028. In the meantime, councils across Hampshire, the Isle of Wight, Portsmouth and Southampton are working together to get everything ready so we can hit the ground running.

For Hampshire, this is about unlocking our full potential:

- Better transport links
- More opportunities for skills and good jobs
- The right homes in the right places
- Stronger support for our environment and local economy
- A real chance to deliver long-term improvements for residents

We need to make sure this investment delivers real, tangible benefits for the people and communities I represent.

If you'd like to read more, the new HSCCA website is now live: hantsandsolent-ca.gov.uk

Local Government Reorganisation Proposals

The Government has now made its decision on Local Government reorganisation for Hampshire. Our job as a County Council is to work together to deliver whatever changes are required safely, effectively, and with as little risk as possible for the people we serve.

My own take on this is that this is a top-down political decision and many communities across Hampshire are understandably worried. I will continue listen to my residents and make sure their voices are heard. Many Residents have already described it as illogical, unwanted, hugely disruptive, and a carve-up that ignores local identity. People are rightly concerned about:

- Losing their local identity
- Disruption to schools, social care, highways and planning
- Higher council tax under a different authority
- Weaker representation for rural and semi-rural communities
- A rushed process driven by administrative convenience, not community need

I remain unconvinced that this proposal is in the interests of our residents or our county.

APPENDIX I cont… COUNTY COUNCIL WRITTEN REPORT APRIL

The risks are huge, the benefits unproven, and there is significant public opposition

So, while we will work constructively to deliver the Government's overall decision, Hampshire's communities deserve stability, continuity, and a real say in their future — not a reorganisation that tears them away from the places they call home.

Hampshire's Debt: What It Is, What It Isn't, and Why It Matters

You will hear a lot of talk about 'Council's Debt' in Hampshire. It's likely to be a theme as we run up to the election. so here's the simple picture for Hampshire County Council.

Debt vs Deficit — they're not the same

- Debt is long-term borrowing for things like school buildings, roads and care facilities.
- Deficit is when the annual cost of running services is higher than the annual funding we receive.

Hampshire's financial pressures come from increasing demand and funding issues, not from debt.

Hampshire's debt is low — and falling

Our external debt is now £153 million, down from £162 million last year. To put that in context: Hampshire's gross budget is £3.3 billion, so our debt is only around 4.6% of total spending. Many councils carry hundreds of millions or even billions in borrowing. By private-sector standards, Hampshire's borrowing is extremely conservative. This is disciplined, responsible financial management.

What we actually borrow for

Hampshire only borrows for long-term capital projects, not day-to-day services. That includes:

- New SEND units and specialist school places
- Modern social care facilities
- Highways and transport improvements, for example the Stubbington bypass.

These are assets that last for decades and benefit residents across the county.

How this investment saves money

Capital investment is one of the few ways we can reduce long-term running costs:

- SEND units in mainstream schools mean fewer expensive out-of-county placements and lower transport costs.
- Modern care facilities reduce reliance on high-cost private placements and cut energy and maintenance bills.
- Better infrastructure prevents costly emergency repairs later.
- Borrowing for the right projects helps protect the revenue budget year after year.
- Hampshire is managing its finances responsibly and investing wisely to protect services for the future.

Let's Talk About Pensions and Council Tax – With Actual Facts

You may have seen claims circulating from some opposition parties suggesting that half of Hampshire County Council's Council Tax income is swallowed up by staff pensions. That figure isn't just wrong – it's completely made up.

Here are the real numbers for 2026/27:

- Total employer pension contributions (excluding schools): £63.4 million
- What proportion of our Council Tax income is that? Just 3.4%
- What proportion of the Council's overall budget? Also 3.4%
- To put it plainly:
- For every £1 of Council Tax, around 3p goes toward staff pensions – not 50p.

Hampshire has one of the most efficient, well-managed pension schemes in the country, and we budget responsibly to protect frontline services. So when you see dramatic claims designed to stir up outrage, it's worth checking the facts.

If anyone tells you pensions are eating half the Council Tax bill, feel free to share this post. The numbers speak for themselves.

APPENDIX II DECISION ON LOCAL GOVERNMENT REORGANISATION

Leaders in Hampshire, Isle of Wight, Portsmouth and Southampton
By email

Rt Hon Steve Reed OBE MP. Secretary of State for Housing, Communities & Local Government
2 Marsham Street, London, SW1P 4DF 25 March 2026

Dear Leaders,

Thank you for your continued efforts to deliver new unitary councils in Hampshire, Isle of Wight, Portsmouth and Southampton. This Government is undertaking the biggest reform of local government in a generation, ending the current two-tier system and replacing it with new single-tier unitary councils. This agenda is key to this government's vision of local councils that deliver good services for residents and are equipped to drive economic growth, while empowering their communities.

As a government, our number one ambition is growing the economy and putting more money in the pockets of working people. Driving economic growth means acknowledging that cities, towns, and villages don't all perform the same roles in the national economy – they specialise in what they're best at. Public service demand also isn't the same across the country. Some areas have high levels of homelessness and temporary accommodation, others have high need for adult social care due to an older population. Local leaders, both in councils and mayoralties, need to be able to focus on the specific needs of their area.

Reorganisation presents a once-in-a-generation chance to make sure our councils match the modern realities of our places, making sure outdated boundaries are not constraining growth, particularly in our towns and cities. In too many places, council boundaries are misaligned with the needs of their local communities and how those communities live their lives.

This is particularly important for key government priorities on housebuilding, like our target of building 1.5 million homes in England this Parliament. The housing needs of local communities are best met by councils who are closely connected to their communities and understand a place's local identity. This connection is crucial in ensuring that local government can boost economic growth and design public services that respond to local residents.

Reorganisation must also respect local identity, and the distinctive nature of the rural, urban and coastal communities across our country. We want to see councils that are connected to their local residents and communities; councils that mean something to the people they serve.

Decisions

I have considered your proposals carefully against the criteria set out in the invitation letter of 5 February 2025, alongside the responses to the consultation, representations made and all other relevant information.

Following this assessment, I have decided to move forward with implementation of the five unitary authority proposal (option 1A) brought forward by Eastleigh Borough Council, Fareham Borough Council, Hart District Council, Havant Borough Council, Portsmouth City Council, Rushmoor Borough Council and Southampton City Council. This would retain the Isle of Wight Council and create the following four new councils, referred to in the proposals as:

- **North Hampshire Council (current local government areas of Basingstoke and Deane, Hart and Rushmoor)**
- **Mid Hampshire Council (current local government areas of East Hampshire, New Forest, Test Valley and Winchester, less 11 parishes from all 4 areas)**
- **South East Hampshire Council (current local government areas from East Hampshire, Fareham, Gosport, Havant, Portsmouth, 3 parishes from East Hampshire and 1 parish from Winchester)**
- **South West Hampshire Council (current local government areas of Eastleigh, 4 parishes from New Forest, Southampton and 3 parishes from Test Valley)**

In implementing this proposal, I am exercising my power to modify the base proposal received from the existing councils named above, in order to make the boundary change requested.

I appreciate that this decision will be disappointing for some of you. I would like to thank you for your efforts to date to prioritise the best outcome for your residents, and to thank you in advance for maintaining that perspective and seeking to deliver the new unitary councils that will help to grow the local economy and provide better public services for your people. Your ongoing collaboration will be vital to ensure that the proposal is implemented with the interests of residents at its heart.

Turning to the reasons for my decision, in my judgement, although each of the other proposals met the criteria for unitary local government, the five unitary proposal (option 1A) that I have chosen best met the criteria overall.

APPENDIX II cont… DECISION ON LOCAL GOVERNMENT REORGANISATION

While all proposals met the criteria, I have decided to implement this proposal because I considered it best met the financial sustainability criterion. I also judged that the proposal grouped urban and rural areas in a way that better reflects the local identities, communities, and places across the area, whilst also setting up new councils that would be more effective in supporting the growth of two of the key urban centres in the region: Portsmouth and Southampton.

In more detail, I believe this proposal provides a coherent balance across the region between the distinct urban, rural, and coastal communities and identities. I judged that the boundary changes, which seek to expand the local authorities covering Portsmouth and Southampton, were sensible. I judged that these new councils would create a sensible and credible

geographic footprint for planning housing and infrastructure to support housing supply and meet local needs, and in turn support economic growth in these cities. This is of importance to the region given Southampton's role as a key economic centre and Portsmouth's high population density, which together reinforce the need for councils with the right geographies to plan for local housing needs, infrastructure, and growth effectively.

These changes will also facilitate a coherent geography for delivering public services, ensuring that vital functions - including social care, education, waste, and public health - operate within logical, place-based footprints.

In reaching this view, I took account of responses received in the consultation, including those from the Solent Growth Partnership and Southampton Voluntary Services, that expressed support for the five unitary proposal as the best means to promote inclusive growth, efficient and effective public services, and enhanced regional collaboration.

I considered the expected costs and benefits, including transition costs, and the ability of each new council to be financially resilient. As set out above, I am satisfied that the five unitary proposal (option 1A) can be delivered on a sustainable financial basis. The 500,000 population figure has always been a guiding principle, not a fixed threshold. Where any new council is below that level, and recognising the Isle of Wight will remain on its current footprint, I am satisfied that it is appropriate on the basis that it produces a more coherent and effective outcome for Hampshire, Isle of Wight, Portsmouth and Southampton.

Simplifying local government ensures a strong foundation for devolution. I judge that the five unitary (option 1A) proposal provides a balanced and robust foundation for Mayoral Strategic Authority arrangements, positioning the councils centred on Southampton and Portsmouth as two key drivers that will help the Authority to deliver sustained regional economic growth. We are committed to working with partners across Hampshire, Isle of Wight, Portsmouth and Southampton, including new unitary authorities once established, to further support the Hampshire and the Solent Combined County Authority.

Next steps

In relation to next steps, as you are aware a Structural Changes Order, which will be subject to Parliamentary approval, is required to abolish existing councils, establish new structures and make transitional arrangements. I have carefully considered the information in the proposals as well as the further representations you have made on the content of this Order.

My officials will shortly write to your Chief Executives setting out the next steps and timeline for implementation, including my initial decisions on transitional arrangements that will be included in the draft legislation and to request further input, including on warding arrangements. This will enable you to take forward the work needed to begin preparation for elections and implementation, in advance of Parliamentary approval of the Order. For clarity, the elections that will take place for new authorities in 2027 will replace any existing local elections planned.

I am pleased to be able to confirm how the £63m in transition funding announced in February will be allocated. We will provide at least £900,000 per each new unitary authority that is being implemented to help establish effective services and governance arrangements, ensuring funding is provided fairly, consistently, and as quickly as possible. This means that

the Hampshire, Portsmouth and Southampton invitation area will receive £3.6m for four new unitary councils. This approach reflects the differing levels of complexity involved across areas and allows for a small central reserve to be used later for targeted support if needed. Funding will be issued through established grant mechanisms and we will be in touch to confirm next steps.

I look forward to continuing to work closely with you to deliver the vital improvements that reorganisation can facilitate.

I am copying this letter to your Chief Executives, MPs and the Hampshire and Isle of Wight Police and Crime Commissioner.

Yours sincerely, RT HON STEVE REED OBE MP

Secretary of State for Housing, Communities and Local Government

APPENDIX III.I – YEAR END ACCOUNTS

INCOME: UPTON GREY 2025/26 - 31 MAR								
Balance brought forward from April 1st 2025								*£38,652.36*
Date	Description	Precept	Grass	Grants	Tennis subs	Bank interest	VAT reclaim	TOTAL
28/05/2025	Precept six months	£12,000.00						£12,000.00
28/05/2025	BDBC Grass cutting grant		£1,292.47					£1,292.47
	BDBC CIF - Solar			£14,300.00				£14,300.00
29/09/2025	Precept six months	£12,000.00						£12,000.00
13/11/2025	Cllr Count grant			£500.00				£500.00
06/01/2026	VAT reclaim 2024/25						£46.00	
06/012026	VAT reclaim 2025/26						£1,215.92	£1,261.92
	Tennis				£2,195.00			£2,195.00
2025/26	Bank Interest all accounts					£1,253.00		£1,253.00
TOTALS		£24,000.00	£1,292.47	£14,800.00	£2,195.00	£1,253.00	£1,261.92	£44,802.39
								£44,802.39

Receipts and Payments Summary	
Start balance	£38,652.36
Plus Income	£44,802.39
Less Expend	£34,325.12
Balance	£49,129.63

Bank reconciliation	
Lloyds-Treasurers	£56.28
Lloyds-Business	£17,942.92
Lloyds-95-day Notice	£30,000.00
Interest 95-day account	£1,130.43
Balance	£49,129.63

TENNIS ACCOUNT		
Balance from	2024/25	£17,703.48
Income	2025/26	£2,195.00
Expend	2025/26	£380.00
Balance to t/o		£19,518.48

Bank interest business account		
April	£14.60	
May	£12.64	
June	£8.17	
July	£10.31	
Aug	£10.60	
Sept	£8.46	
Oct	£8.54	
Nov	£12.48	
Dec	£10.75	
Jan	£10.24	
Feb	£8.89	
Mar	£6.89	
	TOTAL	£122.57

VAT to reclaim 2025/26 *£216.58*

APPENDIX III.II – YEAR END ACCOUNTS

LLOYDS BANK | Our Products and Services | Cookie Policy | Your Security *Our Online for Business guarantee*

Mrs S. Turner
Last logged on 31 March 26 at 09:29 PM
Log off

Upton Grey Parish Council
Switch business >
Your accounts | Admin | Help | 61

Make a quick transfer

Need to add, amend or remove people from your accounts? Make changes.

COMMUNITY ACCOUNT 30-93-32 01525302
UPTON GREY PARISH COUNCIL
£ 56.28 Current balance
£56.28 Available funds ?
Open a savings account
View statement
Payments and transfers
More actions

Get into the swing of saving
Choose from a range of savings accounts to suit your needs, from fixed term to instant access, giving you control and flexibility.
Start saving >

Get into the swing of saving
Choose a business savings account to meet your needs, based on how long you want to save and how quickly you want to be able to access your funds.
Start saving >

COMMERCIAL INSTANT ACCESS ACCOUNT 30-80-42 33785160
UPTON GREY PARISH COUNCIL SAVINGS
£ 17,942.92 Balance
View statement
Payments and transfers
More actions

Prevent insider fraud
Fraud can happen inside the workplace. Make sure you have checks in place to keep your business safe.
Tips to beat fraud at work >

95 DAY NOTICE ACCOUNT 21192663LS
£ 31,130.43 Balance
2.63% Gross p.a. (variable) ?
View details

OUR PRODUCTS AND SERVICES
Featured
Black In Business
Open a savings account
Take payments with Cardnet
Download our App
LOANS +
CARDS +
OVERDRAFT +
TAKE CARD PAYMENTS +
MAKE A PAYMENT +
BUSINESS ACCOUNTS +
SAVINGS +
INVOICE FINANCE +
ASSET FINANCE +

APPENDIX III.III – YEAR END ACCOUNTS

EXPENDITURE UG 2025/26 - 31 MARCH 2026					Salaries	Governance/ Admin	Community / Grants	Maintenance				SLR	Village Hall	Village Hall solar	Tennis	VAT	TOTAL
	Invoice date	Paid date	Payee	Description				Contract	General	Playground	Pond						
1	31/03/2025	11/04/2025	SimoneSurveys Ltd	SIDx6-DEC24-31MAR25								£300.00				£60.00	£360.00
2	21/03/2025	11/04/2025	Anscombe Builders	VH electrical for dishwasher									£180.00			£36.00	£216.00
3A	05/12/2024	11/04/2025	Terraquest	VH Requestaplan-226									£8.00			£1.60	£9.60
3B	31/12/2024	11/04/2025	Terraquest	VH Requestaplan-256									£26.00			£5.20	£31.20
4	15/04/2025	22/04/2025	HALC	HALC & NALC subs		£362.00											£362.00
5	14/04/2025	22/04/2025	Signrite Digital	Dog signs 2x8x6; 2xA5						£95.00						19.00	£114.00
6	11/04/2025	22/04/2025	Live4Soccer	16ft x 7ft goal nets						£50.79						10.16	£60.95
7	22/04/2025	22/04/2025	Lloyds	Service charge		£4.25											£4.25
8	18/04/2025	28/04/2025	Saunders	MaintenanceContract-APRIL				£286.00									£286.00
9	25/04/2025	30/04/2025	BDBC	Playground Insp 2025/26						£272.65						£54.53	£327.18
10	APRIL	30/04/2025	Lengthsman	Salary APRIL	£68.70												£68.70
11	APRIL	30/04/2025	Clerk	Salary APRIL	£734.58												£734.58
12	04/05/2025	06/05/2025	Clearway Sport	Playground cleaning						£540.00						£108.00	£648.00
13	15/05/2025	16/05/2025	Tethys Energy	VH Solar balance									£157.85	£10,705.54			£10,863.39
14	19/05/2025	19/05/2025	Lloyds	Service charge		£4.67											£4.67
15	18/05/2025	31/05/2025	Saunders	MaintenanceContract-MAY				£295.00									£295.00
16	MAY	31/05/2025	Lengthsman	Salary MAY	£68.50												£68.50
17	MAY	31/05/2025	Clerk	Salary MAY	£734.58												£734.58
18	02/06/2025	04/06/2025	Zurich	Online Insur 2025-26		£632.00											£632.00
19	11/06/2025	12/06/2025	Do the Numbers	Internal Audit		£250.00											£250.00
20	10/06/2025	12/06/2025	Carters	Fete table and chair hire			£349.00									£69.80	£418.80
21	12/06/2025	13/06/2025	Shades Ahead	Awning for shop			£1,265.83									£253.17	£1,519.00
22	17/06/2025	17/06/2025	Lloyds	Service charge		£4.25											£4.25
23	18/06/2025	29/06/2025	Saunders	MaintenanceContract-JUNE				£295.00									£295.00
24	JUNE	29/06/2025	Lengthsman	Salary JUNE	£68.50												£68.50
25	JUNE	29/06/2025	Clerk	Salaryy JUNE	£734.58												£734.58
26	APR,MAY,JU	29/06/2025	HMRC	LM-April-May-June PAYE	£51.40												£51.40
27	18/07/2025	17/07/2025	Lloyds	Service charge		£4.25											£4.25
28	18/072025	31/07/2025	Saunders	MaintenanceContract-JULY				£295.00									£295.00
29	JULY	31/07/2025	Lengthsman	Salary JULY	£68.70												£68.70
30	JULY	31/07/2025	Clerk	Salary JULY	£734.58												£734.58
31	18/08/2025	18/08/2025	Lloyds	Service charge		£4.25											£4.25
32	18/08/2025	28/08/2025	Saunders	MaintenanceContract-AUG				£295.00									£295.00
33	AUGUST	28/08/2025	Lengthsman	Salary AUGUST	£68.50												£68.50
34	AUGUST	28/08/2025	Clerk	Salary AUGUST	£734.58												£734.58
35	18/08/2025	28/08/2025	BDO LLP	External audit 2024/25		£210.00										£42.00	£252.00
36	03/09/2025	10/09/2025	PlayScene	Seesaw compression unit						£667.50						£133.50	£801.00
37	16/09/2025	16/09/2025	Lloyds	Service charge		£4.25											£4.25
38	12/09/2025	30/09/2025	SimoneSurveysLtd	SIDx6-01Apr-Aug2025								£300.00				£60.00	£360.00
39	18/08/2025	30/09/2025	Saunders	MaintenanceContract-SEPT				£295.00									£295.00
40	SEPT	30/09/2025	Lengthsman	Salary SEPT	£68.50												£68.50
41	SEPT	30/09/2025	Clerk	Salary SEPT	£734.58												£734.58
42		07/10/2025	HMRC	LM-Jul,Aug,Sept PAYE	£51.40												£51.40

EXPENDITURE UG 2025/26 - 31 MAR					Salaries	Governance/ Admin	Community / Grants	Maintenance				SLR	Village Hall	Village Hall solar	Tennis	VAT	TOTAL
	Invoice date	Paid date	Payee	Description				Contract	General	Playground	Pond						
	SUB-TOTALS APRIL TO SEPTEMBER				**£4,921.68**	**£1,479.92**	**£1,614.83**	**£1,761.00**		**£1,625.94**		**£600.00**	**£371.85**	**£10,705.54**		**£852.96**	**£23,933.72**

EXPENDITURE UG 2025/26 - 31 MAR					Salaries	Governance/ Admin	Community / Grants	Maintenance				SLR	Village Hall	Village Hall solar	Tennis	VAT	TOTAL
	Invoice date	Paid date	Payee	Description				Contract	General	Playground	Pond						
	SUB-TOTALS APRIL TO SEPTEMBER				**£4,921.68**	**£1,479.92**	**£1,614.83**	**£1,761.00**		**£1,625.94**		**£600.00**	**£371.85**	**£10,705.54**		**£852.96**	**£23,933.72**
43	20/10/2025	20/10/2025	Lloyds	Service charge		£4.25											£4.25
44	18/10/2025	27/10/2025	Saunders-2407	Striming Churchyd extn					£150.00								£150.00
45	18/10/2025	27/10/2025	Saunders-2402	MaintenanceContract-OCT				£295.00									£295.00
46	OCT	27/10/2025	Lengthsman	Salary OCT	£68.70												£68.70
47	OCT	27/10/2025	Clerk	Salary OCT	£734.58												£734.58
48	13/11/2025	28/11/2025	Saunders-2425	MaintenanceContract-NOV				£295.00									£295.00
49	19/11/2025	19/11/2025	Lloyds	Service charge		£4.25											£4.25
50	19/11/2025	20/11/2025	ClearwaySport11739	De-mossing etc tennis court											£190.00	£38.00	£228.00
51	NOV	28/11/2025	Lengthsman	Salary NOV	£68.50												£68.50
52	NOV	28/11/2025	Clerk	Salary NOV	£734.58												£734.58
53	28/11/2025	28/11/2025	Broadley Aqu 4612	Pond clearing x 2-man							£750.00					£150.00	£900.00
54	04/12/2024	04/12/2024	ICO	Data protection register		£47.00											£47.00
55	16/12/2025	16/12/2025	Lloyds	Service charge		£4.25											£4.25
56	01/12/2025	18/12/2025	Vision ICT 21242	Domain, email hosting		£150.00										£30.00	£180.00
57	17/12/2025	18/12/2025	SimoneS.Ltd-10499	ATC-WestonRd-01-12Dec			£356.80									£71.36	£428.16
58	17/12/2025	18/12/2025	SimoneS.Ltd-10502	SIDx6-04Aug-09Dec2025								£300.00				£60.00	£360.00
59	16/12/2025	29/12/2025	Saunders-2444	MaintenanceContract-DEC				£295.00									£295.00
60	22/12/2025	29/12/2025	Defib Store-59599	Smart pads iPAD SP1					£68.00							£13.60	£81.60
61	DEC	29/12/2025	Lengthsman	Salary DEC	£68.50												£68.50
62	DEC	29/12/2025	Clerk	Salary DEC	£734.58												£734.58
63	Oct-Nov-Dec	29/12/2025	HMRC	LM-Oct,Nov,Dec PAYE	£51.40												£51.40
64	09/01/2026	31/12/2025	Hugo Fox	Website Hosting		119.88										23.98	£143.86
65	14/01/2026	29/12/2025	Saunders-2448	MaintenanceContract-JAN				£295.00									£295.00
66	19/01/2026	19/01/2026	Lloyds	Service charge		£4.25											£4.25
67	JAN	28/01/2026	Lengthsman	Salary JAN	£68.70												£68.70
68	JAN	28/01/2026	Clerk	Salary JAN	£734.58												£734.58
69	30/01/2026	31/01/2026	J Smith & Son-2044	Village Hall roof repairs									£585.00			£117.00	£702.00
70	19/02/2026	19/02/2026	Lloyds	Service charge		£4.25											£4.25
71	17/01/2025	27/02/2026	Andy Loos	Portaloo Church Fete 2025			£188.00									£37.60	£225.60
72	18/02/2026	29/12/2025	Saunders-2454	MaintenanceContract-FEB				£295.00									£295.00
73	FEB	27/02/2026	Lengthsman	Salary FEB	£68.50												£68.50
74	FEB	27/02/2026	Clerk	Salary FEB	£734.58												£734.58
75	17/03/2026	17/03/2026	Lloyds	Service charge		£4.25											£4.25
76	17/03/2026	30/03/2026	ClearwaySport 11953	De-mossing etc tennis court											£190.00	£38.00	£228.00
77	18/03/2026	30/03/2026	Saunders-2474	MaintenanceContract-MAR				£295.00									£295.00
78	MAR	30/03/2026	Lengthsman	Salary MAR	£68.50												£68.50
79	MAR	30/03/2026	Clerk	Salary MAR	£734.58												£734.58
80	Jan,Feb,Mar	30/03/2026	HMRC	LM-Jan, Feb, Mar PAYE	£51.40												£51.40
	TOTALS				**£9,843.36**	**£1,822.30**	**£2,159.63**	**£3,531.00**	**£218.00**	**£1,625.94**	**£750.00**	**£900.00**	**£956.85**	**£10,705.54**	**£380.00**	**£1,432.50**	**£34,325.12**
					Salary	Governance/ Admin	Community / grants	Maintenance contract	Maintn general	Playground	Pond	SLR	Village Hall	Village Hall Solar	Tennis	VAT	TOTAL

£34,325.12

APPENDIX III.IV – YEAR END ACCOUNTS

UGPC Y/E COMPARISON			UPTON GREY -2025/26			2026/27 BUDGET - MAR 2026	2027/28 BUDGET - DRAFT	
2022/23 YEAR END	2023/24 YEAR END	2024/25 YEAR END	EXPENDITURE	YEAR END 31 MAR	2025/26 BUDGET			EXPENDITURE
£8,042.76	£8,844.00	£9,374.64	Salaries	£9,843.36	£9,843.37	£10,237.11	£10,748.96	Salaries
£240.00		£480.00	Clerk's allowance		£240.00	£480.00	£240.00	Clerk's allowance
			Expenses		£70.00	£70.00	£70.00	Expenses
£340.00			Training		£300.00	£300.00	£300.00	Training
£1,601.89	£1,454.34	£1,900.59	Admin/Governance	£1,822.30	£1,950.00	£1,950.00	£2,000.00	Admin/Governance
		£855.00	Legal costs (VH)					
£4,244.20	£865.00	£1,594.00	Community/ grants	£2,159.63	£3,200.00	£3,200.00	£3,200.00	Grants to Community
	£2,000.00							
£750.00	£6,909.59	£1,696.12	VH-(REF shop grant)	£956.85	£300.00	£1,500.00	£1,500.00	VH-shop grant
						£656.85		
			VH Hire (PC meetings)			£250.00	£250.00	VH Hire (PC meetings)
	£300.00	£600.00	SLR management	£900.00	£925.00	£1,250.00	£975.00	SID management
								MAINTENANCE
£2,911.00	£3,313.00	£3,425.00	Maintenance contract	£3,531.00	£3,596.25	£3,672.24	£3,819.13	Maintenance contract
			PIUs contract cemetry	£150.00		£450.00	£468.00	Contract increase Cem
£675.00		£30.00	Pond fence		£2,000.00	£1,500.00	£1,500.00	Pond fence
		£710.93	Pond trees					Pond tree(Pear&Alder)
	£1,190.00		Pond clearing	£750.00				Pond clearing
	£1,750.00		Liner & bank repair					Liner & bank repair
	£422.91	£265.22		£272.65	£750.00	£1,500.00	£1,500.00	Playground Inspection
			Play equip / maint	£1,353.29				Play equip repair
£135.45	£298.45	£88.27	Maintenance general	£68.00	£1,000.00	£1,000.00	£1,000.00	Maintenance general
			Assets / capital expend					
£2,000.00	£495.00	£395.00	Tennis	£380.00				
	PROJECTS		Pond project			£1,500.00		
	£450.83		Jubilee trees					
	£399.75		VH cutlery					
	£1,495.00		VH energy audit					
	£5,357.82	£4,492.18	VH-BDBC-CIF-kitchen					
		£3,594.46	Village Hall -CIF-Solar	£10,705.54	£10,783.39			
£1,217.09	£4,278.36	£2,162.32	VAT - expend	£1,432.50				
£22,157.39	£39,824.05	£31,663.73	TOTAL EXPEND	£34,325.12				
£20,157.39	£39,329.05	£31,268.73	Expend - less tennis	£33,945.12	£34,958.01	£28,202.50	£27,571.09	Expend less tennis

UGPC Y/E COMPARISON			UG-2025/26 - SUMMARY			2026/27 BUDGET - MAR 2026	2027/28 BUDGET - DRAFT	
2022/23 YEAR END	2023/24 YEAR END	2024/25 YEAR END	INCOME	YEAR END 31 MARCH	2025/26 BUDGET			INCOME
£15,250.00	£18,605.00	£22,326.00	Precept	£24,000.00	£24,000.00	£24,409.00	£25,141.27	Precept
£1,279.67	£1,292.47	£1,292.47	Grass Cutting Grant	£1,292.47	£1,292.47	£1,292.47	£1,292.47	Grass Cutting Grant
	£2,000.00	£500.00	County Cllr-grant-pond	£500.00				
£569.40	£850.40		Ward Cllr-grant-pond			£1,000.00		
	£1,495.00		HCC PTI grant					
		£9,500.00	VH-BDBC-CIF-kitchen					
			CIF-Village Hall Solar	£14,300.00	£14,300.00			
£1,700.00	£1,710.00	£7,300.00	Tennis	£2,195.00				
£29.34	£372.17	£299.71	Bank Interest	£1,253.00	£400.00	£800.00	£800.00	Bank Interest
	£3,743.33	£3,962.44	VAT reclaim last yr	£46.00		£216.58		
			VAT reclaim this yr	£1,215.92				
£18,828.41	£30,068.37	£45,180.62	TOTAL INCOME	£44,802.39				TOTAL INCOME
£17,128.41	£28,358.37	£37,880.62	Income less tennis	£42,607.39	£39,992.47	£27,718.05	£27,233.74	Income less tennis

UGPC Y/E COMPARISON			UG-2025/26 - SUMMARY		2025/26 BUDGET - DRAFT	2026/27 BUDGET - MAR 2026	2027/28 BUDGET - DRAFT	
2022/23	2023/24	2024/25 YEAR END	TOTALS	YEAR END 31 MARCH				TOTALS
£3,328.98	£9,755.68	£13,516.89	SURPLUS / DEFICIT	£10,477.27		£484.45	£337.35	
£34,891.15	£25,135.47	£38,652.36	Bank balance	£49,129.63	£480.00			
£300.00	£1,215.00	£6,905.00	SURPLUS/DEFICIT-TENNIS	£1,815.00				
£3,028.98	£10,970.68	£6,611.89	SURPLUS/DEFICIT-PC	£8,662.27	£5,034.46			SURPLUS/DEFICIT-PC
£9,583.48	£10,798.48	£17,703.48	BALANCE - TENNIS	£19,518.48				
£25,307.67	£14,336.99	£20,948.88	BALANCE - PC	£29,611.15	£25,983.34	£29,126.70	£28,789.35	BALANCE - PC

UGPC RESERVES YE 2025/26	
General reserve (= level of Precept)	£24,000.00
Earmarked Reserves	
Tennis fund	£19,518.48
Pond fund	£1,000.00
Playground reserve	£4,611.15
Total - YEAR END	£49,129.63
PRECEPT 2025/26 =	£24,000.00

BUDGETED RESERVES 26/27	
General reserve (= level of Precept)	£24,409.00
Earmarked Reserves	
Tennis court fund	
Playground fund	£4,717.70
Total - ParishC	£29,126.70
PRECEPT 2026/27 =	£24,409.00

APPENDIX V – YEAR END AUDIT SHEETS

Upton Grey Parish Council - AUDIT SHEET

2025/26 BANK RECONCILIATION

Receipts and payments summary		
1	Balance Brought Forward from 2024/25	£38,652.36
2	Plus Income	£44,802.39
3	Less Expenditure	£34,325.12
4	Balance to take over at year end	£49,129.63

Reconciliation		
5	Lloyds Community Account - 31/03/2025	£56.28
6	Lloyds Business Instant Access - 31/03/2025	£17,942.92
7	Lloyds 95-day Account - 31/03/2025	£31,130.43
8	TOTAL BANK ACCOUNTS	£49,129.63
9	Balance to take over at year end	£49,129.63

Charles Holroyd, Chairman …….…….. Date *16 April 2026*

Susan Turner, RFO …… …….…….. Date *16 April 2026*

APPENDIX III.VI – YEAR END AUDIT SHEETS

UPTON GREY PARISH COUNCIL

2025/26 Audit Year – Significant Variations - AUDIT SHEET

Difference between current and previous year greater than both 10% and £100 in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

SECTION 1		Previous Year 2024/25	Current Year 2025/26	Difference	Diff %
1	Balance Brought Forward	£25,135.47	£38,652.36	£13,516.89	53.78%
2	Annual Precept	£22,326.00	£24,000.00	£1,674.00	7.50%
3	Total Other Receipts	£22,854.62	£20,802.39	£2,052.23	-8.98%
4	Staff Costs	£9,374.64	£9,843.36	£468.72	5.00%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£22,289.09	£24,481.76	£2,192.67	9.84%
7	Balance carried forward	£38,652.36	£49,129.63	£10,477.27	27.11%
8	Total cash and short term investments	£38,652.36	£49,129.63	£10,477.27	27.11%
9	Total fixed assets and long term assets	£123,208.68	£123,876.18	£667.50	0.54%
10	Total borrowings	£0.00	£0.00	£0.00	NA
11	Trust funds	NA	NA	NA	NA

No significant variations

Charles Holroyd, Chairman ..... Date *16 April 2026*

Susan Turner, RFO ..... Date *16 April 2026*

APPENDIX III.VII – YEAR END AGAR FORMS

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

UPTON GREY PARISH COUNCL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed Yes	Agreed No*		'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✔			*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✔			*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✔			*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✔			*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✔			*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✔			*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✔			*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✔			*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	*has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*
			✔	
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✔			*has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.*

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DATE 16/04/2026

and recorded as minute reference:

MINUTE REFERENCE 6.3

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

ENTER PUBLIC WEBPAGE ADDRESS www.uptongreyparishcouncil.co.uk

APPENDIX III.VIII– YEAR END AGAR FORMS

Section 2 – Accounting Statements 2025/26 for

UPTON GREY PARISH COUNCL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	25,135	38,652	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	22,326	24,000	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	22,855	20,802	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	9,375	9,843	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	22,289	24,482	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	38,652	49,130	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	38,652	49,130	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation**.*
9. Total fixed assets plus long term investments and assets	123,209	123,876	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✔		*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIG[redacted]ED

Date 10/04/2026

I confirm that these Accounting Statements were approved by this authority on this date:

16/04/2026

as recorded in minute reference:

MINUTE REFERENCE 6.4

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

APPENDIX IV

Upton Grey Parish Council

IT POLICY 2026

INTRODUCTION

1. The 2025 Practitioners' Guide introduces a requirement for an IT Policy to strengthen governance and compliance. Paragraph 1.54 of the Practitioners' Guide 2025 states:

   'All smaller authorities (excluding parish meetings) must… have an IT policy. This explains how everyone – clerks, members and other staff – should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment.'

2. As per NALC Guidance:

   'An IT policy helps parish and town councils set clear expectations for the appropriate use of IT equipment and systems, raise awareness of potential risks associated with IT use, safeguard the council's data and digital assets… Having a robust IT policy isn't just about compliance. It's about good governance and digital resilience.'

SCOPE

3 The Parish Council recognises the importance of effective and secure information technology (IT) and email usage in supporting its business, operations and communications.

4 This policy applies to council members and the clerk. By adhering to this Policy, the Parish Council aims to create a secure and efficient IT environment that supports its mission and goals.

ACCEPTABLE USE OF IT RESOURCES AND EMAIL

5 IT and email resources are for council related activities. Users must follow ethical standards, respect copyright and Intellectual Property rights and avoid offensive or inappropriate content.

DEVICE MANAGEMENT AND SECURITY

6 All devices used for council business should run the latest version of operating systems available to them where this is practicable, with updates applied; and ensure necessary security and anti-virus protection is up to date.

DATA MANAGEMENT AND SECURITY

7 Confidential data must be stored and transmitted securely using encrypted or approved systems. Data should be regularly backed up and secure disposal procedures followed.

NETWORK AND INTERNET USAGE

8 Internet usage should be responsible and efficient for official purposes. Downloading and sharing copyrighted material without proper authorisation is prohibited.

EMAIL COMMUNICATION

9 Email accounts provided by the Parish Council are for official communication only. Emails should be professional and respectful in tone. Confidential or sensitive information must not be sent via email unless it is encrypted.

10 Attachments and links must be treated with caution to avoid phishing and malware. Verify the source before opening any attachments or clicking on links.

PASSWORD ACCOUNT SECURITY

11 Parish Council IT users are responsible for maintaining the security of their accounts and passwords. Enable multi-factor authentication (MFA) wherever possible.

MOBILE DEVICES AND REMOTE WORK

12 Mobile devices should be secured with passcodes and/or biometric authentication. When working remotely, users should follow the same security practices as if they were in the office.

RETENTION AND ARCHIVING

13 Emails must be retained in line with the Council's Data and Document Retention Policy and legal requirements. Non-essential emails should be deleted regularly in line with Data Protection.

REPORTING SECURING INCIDENTS

14 All suspected security breaches or incidents should be communicated immediately to all relevant parties; the clerk being the designated point of IT contact to further investigation and resolution.

TRAINING AND AWARENESS

15 The Parish Council promote awareness of IT and email security best practices, and will provide training and resources as required.

POLICY REVIEW

16 This policy will be reviewed as necessary to ensure its relevance and effectiveness.

APPENDIX V UPTON GREY PLANNING UPDATE 16 APRIL

NEW PARISH APPLICATIONS SINCE LAST MEETING OF 19 March

T/00149/26/TPO (Validated 24 March) Redwing House Cemetery Lane. T1 Lime - Crown reduction back to primary reduction points, retaining approximately 0.5 - 1 of new growth.

26/00548/HSE (Validated 16 March) Campions, 3 South Hill. Replacement of external windows (excluding loft windows) and doors, and change of colour of front door and external garage doors.

PROGRESS OF RECENT APPLICATIONS

26/00226/ROC (Grant 30 March), Validated 03 Feb) Hoddington House. Variation of condition no 1 and 5 of 23/02704/FUL (Erection of two new main entrance gate lodges and gates, construction of formal ponds and new landscaping) to make alterations to the design of the gate lodges and clay chimney pots are proposed to the top of each chimney.

25/02618/FUL (Pending, Validated 30 October) Land at Hoddington House. The construction of and excavation of a wildlife pond, the erection of a rotunda and construction of a 7-hole private golf course (part retrospective).
Note of 16 April – New supporting documents on website - new landscape plan, planting plan and soil removal details. No further response from consultees.

T/00135/25/TCA (Pending, Validated 13 Mar 2025) The Old Post House, Bidden Road. T1 - Norway Maple fell.

WESTON PATRICK

26/00517/FUL (Pending, Validated 10 March) Pingasson, Village Road, WESTON PATRICK APPLICATION. Erection of a detached dwelling and garage; with associated parking, turning, landscaping, private amenity space and access.

WESTON CORBETT

25/02742/FUL (Pending, Validated 04 Dec 2025) Erection of detached storage building | Land Adjacent To Weston Mark Cottage Weston Road. Marked to be 'awaiting decision'.No objections from Landscape and biodiversity following the building moved further back into field. Though Landscape said they would welcome it being moved further back still. 'We note that the non-residential use of the building is considered acceptable, in the existing landscape context of a former agricultural field.'

OLD BASING APPLICATIONS – MOTO

Withdrawn from DC 11 March 2026 withdrawn from Development Control Committee (DCC) of 11 March. This due to the case officer assessing that more information is required from Thames Water. Now unlikely to be considered by Development Control Committee before the summer.

20/03130/FUL (Pending), Land At M3 J6 from J5 off slip. Construction of temporary access road to enable construction of Basingstoke Motorway Service Area.

25/00754/OUT (Pending, Validated 25 March 2025) Land Adjacent To J6 M3. Outline application (with access to be determined, all other matters reserved) for development of a new Motorway Service Area (MSA) and associated landscaping, infrastructure and ancillary works.

CLIDDESDEN – UPPER SWALLICK

26/00234/ENS (Validated 03 Feb, answered 12 March) Upper Swallick Farm, Alton . Request for a Scoping opinion under Regulation 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended) for approximately 2,500 new residential homes with the potential for later living residential dwellings, a new two-form entry primary school, extension of the of the existing half-form entry primary school; provision for pre-school day nurseries, commercial and community floorspace (which may include medical or health services), and extensive new public open space