

Cheriton Parish Council

**Minutes of Parish Council Meeting
held at 7.30pm on Tuesday 11th December 2018
at Cheriton Village Hall**

Present: Cllr A Collett (Chairman)
Cllr B Frampton, Cllr S Herdman, Cllr L Line, Cllr D Pain, Cllr D Smith

Also in attendance: Winchester City Cllr L Ruffell
Jane Ives, Clerk to Council

1.466 Apologies for Absence: Cllr N Scallan, Cllr L Lochrie, Winchester City Cllr Lumby, HCC Cllr Humby

1.467 Declaration of Interests: Cllr Line – Agenda item 15: S106 - Freeman’s Yard Lane

1.468 Dispensations: There were no requests for dispensations for pecuniary interests

1.469 It was **RESOLVED** to approve the minutes of the meeting of 13th November 2018.
Proposed: Cllr Line. Seconded: Cllr Smith.

1.470 No members of the public were present so the meeting was not adjourned for a public session.

1.471 City Councillor’s Report: Cllr Ruffell had previously circulated his report (Appendix 1).
Cllr Ruffell will follow up councillors concerns over fly tipping with WCC legal department. Additionally the Parish Council will write to Cllr Humby about fly tipping in the area.
Cllr Herdman also raised concerns about rural crime generally particularly in light of the ram raid in Cheriton last month. The Parish Council agreed to follow this up.
Action: Write to Cllr Humby about fly tipping concerns **By: Clerk**
Action: Write to Police Commissioner about fly tipping and rural crime **By: Clerk**
Action: Invite Sergeant B Woods to next parish council meeting **By: Clerk**

1.472 Planning Report: Cllr Line reported that an amended application has been submitted for 10 Markall Close but was too late to be added to the agenda. It was agreed that an email is sent to the Planning Officer, as per the words of the Council’s response to the planning application last month, that the Council supports the amended application.
Action: Email Planning Officer to offer support to amended application **By: Cllr Line/Clerk**

1.473 Planning Applications: Cllr Line had circulated a draft response prior to the meeting which gave details on the applications for consideration. The following comments were agreed and will be submitted by the Clerk.

SDNP/18/05855/HOUS	Glasspools Farm, Longwood Dean Lane, Owslebury	Detached garage & alterations & extensions to existing dwelling
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Comments: Request that the 2 no. sky lights being introduced into the detached garage building make use of ‘smart’ glass in support of SDNP Submission Local Plan Policy SD8 Dark Night Skies. A further query has been raised with regard to the application seeking clarification on the use of Total Floor Area vs. Total Internal Floorspace as it pertains to Saved Policy CE23.

Proposed: Cllr Collett. Seconded: Cllr Pain.

SDNP/18/05966/CND	Matterley Farm, Alresford Road, Ovington	Variation of Condition 3 on planning consent SDNP/16/00692/CND
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Comments: The full agreed response is attached at Appendix 2 with a summary also to be submitted as follows:

This application is for a significant further amendment to a previously amended consent that was originally granted with different conditions by the Secretary of State on appeal. Cheriton Parish Council is extremely concerned about the continuing flow of applications for amendments to consents for activities on the Matterley Estate, none of which have been accompanied by the environmental information normally considered necessary to support major development of this nature which, in principle, is entirely alien to a location in a national park. Approval of successive changes in this step-by-step fashion has allowed these non-conforming uses to expand and consolidate their presence and adverse effect on the environment of the Park without the necessary close scrutiny of the implications for fundamental principles (i.e., the statutory purposes) of national parks. The Council calls for a halt to this process. As explained by Mr Jones in his personal objection, which the Council fully supports and commends to the Planning Authority, these latest amendment proposals could have significant, and in the Council's view entirely unacceptable, implications for endangered bird types. The Council suggests that had the original application considered at the appeal included the current and previous amendments, the Secretary of State would most certainly not have granted consent. It therefore strongly objects to the current application and considers that, as there are no exceptional circumstances to justify approval, consent must be refused in accordance with NPPF 116.

Proposed: Cllr Frampton. Seconded: Cllr Smith.

1.474 SDNPA Local List Review: Cllr Line provided suggested responses to the consultation (Appendix 3). It was **RESOLVED** to submit these responses without amendment.

Proposed: Cllr Collett. Seconded: Cllr Herdman.

1.475 Parish Plan/SDNPA Local Heritage List: It was **RESOLVED** to hold a meeting on 12th February 2019 with parish councillors and interested parties to discuss this item in detail. In the meantime Cllr Line will provide copies of the documentation in full.

1.476 Reports from Councillors:

(a) **Chairman's Report:** Cllr Collect had circulated a report (Appendix 4)

Cllr Frampton raised an issue with the drainage ditches around the village green and would like the ditch running alongside the B3046 opposite the Village Hall to be reinstated. Further investigative work needs to be undertaken.

The laptop being purchased for use by the Clerk needs to be added to the Asset Register and the insurance schedule on receipt. Any residue from the grant given for this should be placed into earmarked reserves.

The website domain issue is ongoing and Cllr Collett is hoping to resolve this with the current supplier. However, alternative options need to be investigated.

Action: Cllr Frampton to investigate reinstatement of the ditch around the Village Green

By: Cllr Frampton

Action: Clerk to talk to HALC for advice regarding domain name

By: Clerk

Action: Cllr Pain to investigate purchasing a new domain name

By: Cllr Pain

Cllr Scallan has offered to assist Cllr Collett in seeking grass cutting quotes to be brought back to Council for consideration.

Further work on land assets needs to be undertaken. The Clerk to progress this.

Action: Clerk to catalogue and check with HCC archives.

By: Clerk

(b) **Conservation:** Cllr Frampton provided a verbal report.

Meetings will be held with various agencies including Natural England and the Environment Agency. Some funding will be available and decisions about how to spend it needs to be made by residents.

There is potentially a film being made about the river, with an emphasis on Cheriton, and this could be subject to lottery funding. The weeds in the river need to be removed and a booklet is being produced to advise residents of how to do this properly. The Co-op in Alresford will be stocking eco friendly products at a reduced rate to help protect the local environment.

Footpaths in the area are being cleared by the conservation group and grant funding may be available towards installation of kissing gates.

Cllr Line advised that at the recent SDNPA Parish Workshop she attended various funding opportunities were highlighted including up to £5k for conservation projects in conjunction with working with the SDNPA volunteer rangers.

Cllr Frampton is writing an article for Church & Village Magazine which will discuss the likely re-introduction of crayfish to the river locally as the conditions are near perfect.

- (c) **Lengthsman:** Cllr Frampton provided a verbal report & the Clerk had circulated a report (Appendix 5). Cllr Frampton reported that the last lengthsman visit had been in November and we have gained additional lengthsman hours from other parishes in the cluster. There are ongoing issues with the work being carried out.

The Clerk presented an opportunity to enter a new cluster with Durley Parish Council after discussion with Mike Pillans at Hampshire County Council. This will be brought back to a future meeting for agreement on a way forward.

Action: Clerk to speak to Bramdean PC re their lengthsman scheme

By: Clerk

Action: Clerk to speak to Shedfield PC re existing lengthsman contract

By: Clerk

Action: Councillors to seek potential contractors to carry out lengthsman work

By: All

- (d) **Traffic:** Cllr Lochrie had provided a report (Appendix 6) but was unable to attend the meeting. Cllr Collett advised that Cllr Lochrie was writing to HCC regarding the footbridge.

- (e) **Highways:** Cllr Line had provided a draft letter (Appendix 7).

It was **RESOLVED** to send the letter the Cllr Line had drafted to Cllrs. Humby, Lumby & Ruffell. Cllr Scallan's comments had already been included. In the letter to Cllr Humby make a request that he represents our interests particularly with his remit of Highways and ensure our letter goes to the relevant officer for action.

Proposed: Cllr Herdman. Seconded: Cllr Smith.

Action: Clerk to send letter in consultation with Cllr Line.

By: Cllr Line/Clerk

Cllr Line reported that at the recent SDNPA Parish Workshop she attended she raised the issue of traffic in the local villages. She had received support from other parishes for her suggestion that a proportion of CIL money collected from developments surrounding the NP should go to the SDNPA so that it may then be made available to HCC to mitigate against the adverse impact of traffic through the NP due to new development. Cllr Line would like the parish council to work with other parishes to push this idea forward.

Cllr Line suggested that Highways, Traffic and Transport matters are a substantial area of concern that would benefit from the involvement of more than one Councillor and could potentially be split into 3 areas of interest to the Council. Cllrs Herdman and Smith expressed an interest.

- (f) **Playground & Open Spaces:** Cllrs. Scallan and Herdman had provided a report (Appendix 8).

Cllr Herdman was delighted to report that the playground is now open with the official opening having taken place on Saturday 8th December. One outstanding issue from the inspection report regarding the slide is being investigated further and the suggestion is that it is monitored and the risk assessed. Cllr Herdman will carry out a further risk assessment.

Cllr Smith reported that the car park has a very large hole which urgently needs to be filled in. Due to the nature of the problem and the risk to cause damage to vehicles using the car park, work will be carried out immediately with the Council retrospectively approving the cost at the next Council meeting in January. It was noted that sufficient funds were held in reserves to complete this work. An additional issue at the car park entrance will be added to the agenda for the next meeting. The issue with the electricity box will be added to the March agenda.

Action: Clerk to update agenda items according to above minute.

By: Clerk

- (g) **Matterley Estate Working Group:** Cllr Pain had provided a report (Appendix 9).
Cllr Pain reported that permanent planning permission is being sought for a music festival and a sporting event. Cllr Line suggested we work with other local parishes and request an extension of the NPA in order that we may submit comments in April 2019.

1.477 Boomtown Grant Application:

It was **RESOLVED** to invite applicants to apply to the Parish Council to fund projects from the Boomtown grant of £2,300.

Action: Clerk to write to local groups (advised by councillors) to invite them to apply **By: Clerk**

As the meeting had now reached 2 hours, it was RESOLVED to extend by a further half an hour.

- 1.478 Priority Cutting List 2019:** The Clerk advised that correspondence had been received from Hampshire Countryside Services inviting Council's to add up to 5 footpaths to the Priority Cutting List for 2019. Cllr Frampton provided a list of footpaths and these will be submitted to Countryside Services for inclusion.

Action: The Clerk to submit the list of 5 footpaths to Countryside Services **By: Clerk**

- 1.479 Section 106/Freeman's Yard Lane:** Cllr Line confirmed that the developer's solicitors had not been instructed to sign the agreement by the developer and the S106 now remains subject to enforcement action. Cllr Line was concerned about the potential loss of the dedicated public access route through Freeman's Yard Lane and would like the Council to consider this at a future meeting.

1.480 Finance, Admin and Statutory Matters:

- (a) It was **RESOLVED** to approve the quotation from David Wright of £210.00 to refurbish 4 noticeboards.

Action: The Clerk will write to Mr Wright to confirm the order. **By: Clerk**

- (b) **The following payments were approved:**

Cheque no:	Payee	Detail	Amount	VAT	Total
300631	Viking	Stationery	£ 30.33	£ 6.07	£ 36.40
300630	Mr J Lawrence	Materials for footbridge repair	£ 37.40	£ -	£ 37.40
300632	Cheriton Village Hall	Hall bookings July-December 2018	£ 140.00	£ -	£ 140.00
300633	Vitaplay	Playground costs	£ 44,956.00	£ 8,991.20	£ 53,947.20
300634	Clerk	Mileage & expenses	£ 94.32	£ -	£ 94.32
300634	Clerk	Salary November 2018 (plus October hours)			Undisclosed
300635	HMRC	Tax			Undisclosed
300636	Came & Company	Additional insurance premium for new playground	£131.38	£ -	£ 131.38
300637	Prospect Fencing Ltd	Replacement fence posts on Village Green	£ 179.96	£ 35.99	£ 215.95
300638	Play Inspection Company	Play inspection for new equipment	£ 295.00	£ 59.00	£ 354.00
		Totals	£ 46,483.47	£ 9,092.26	£ 55,575.73

Proposed: Cllr Pain. Seconded: Cllr Line.

- (c) Cllr Line presented an amended draft budget that reflected the changes discussed at the last meeting. A cashflow forecast was also presented (Appendix 10) which predicts a general reserve of £11,078 at the start of the next financial year based on current spending. The budget will be finalised at the January council meeting.

- 1.481** Cllr Collett asked for any agenda items for the next meeting and suggested that the Annual Parish Meeting should be discussed with a view to agreeing speakers for that evening.

- 1.482** The date of the next Council meeting is Tuesday 8th January 2019, 7.30pm, at Cheriton Village Hall.

The Chairman closed the meeting at 9.50pm.

Appendix 1: Report from City Councillor L Ruffell

Winchester named as one of the most magical Christmas cities in Europe

Winchester's reputation as a major Christmas destination has been given another boost after it was listed at the top of the New York Post's list of **The nine most magical Christmas cities in Europe**. The city was named above European destinations like Zagreb, Coburg, Antwerp and Aarhus. The editorial praised the city described it as "bewitching" and "especially beautiful" in December. Winchester welcomes more than four million day trippers throughout each year and the Christmas Market, which is run by Winchester Cathedral, attracts in the region of half a million visitors each year.

It is fantastic news that Winchester has been recognised by a major US publication as a magical Christmas city. Winchester benefits from welcoming so many tourists each Christmas who enjoy all the fantastic things the city has to offer.

Winchester High Street defence barriers installation is complete

Work to create permanent defence barriers on the High Street is now complete. The barriers combine attractive planters and seating, providing both protection to pedestrians and business, and a place to sit and rest in the city centre. They are an attractive and practical addition to the High Street and really improve the pedestrianised area.

Ultimately, these barriers are a sensible precaution to keep people safe and protect property. They will reassure residents, visitors and business owners in the High Street. We're really pleased to have completed this work swiftly and with minimal disruption before the Christmas light switch on and the Christmas market opens.

NAMED AND SHAMED: Fly-tipper successfully prosecuted by Winchester City Council

Winchester City Council has continued its robust approach to dealing with fly-tippers with another successful prosecution. Alin Grosu of Gosport was prosecuted by the council in relation to a fly-tipping offence contrary to Section 33 of the Environmental Protection Act 1990. Portsmouth Magistrates Court heard how a vehicle owned by Grosu was captured on CCTV, driving onto the Fulcrum 4 Business Unit at Solent Way in Whiteley. It was there where a bumper, tyre, wooden pallets, cardboard boxes and packaging was found dumped on March 13, 2018. Mr Grosu was convicted after a trial, having pleaded not guilty at a previous hearing.

When sentencing Grosu, the Magistrates ordered him to pay the £174 cost of clearing the waste, a £200 fine, £90 towards prosecution costs and a £30 Victim Surcharge.

The Magistrates told Grosu that had they followed the Sentencing Guidelines, he would have been facing a financial penalty of almost £8000. However, due to Grosu having significant outstanding court fines for unrelated matters, they were limited to the penalty they could impose.

South Downs National Park Rangers are out in the National Park every weekday and many weekends over the year, What are the Rangers up to this month?

Led Heart Smart walks in Earham with 40 people, Clapham with 25 people and Binsted with 8 people

Started the new season of coppicing Church Copse and Rewel Wood and cleared the pond.

Carried out scrub control to improve chalk grassland at Medley Bottom SSSI, Chantry Hill SSSI, Steyning Combe SNCI and Beeding Hill and more .Completed river maintenance work at East Meon at a section recently naturalised and planted, work included removing invasive plants and completed scrub management on the a section of bank to open up blackthorn thickets and allow vegetation to establish.

Supported a local landowner with tree planting following removal of poplar plantation. The new woodland will be more wildlife friendly with scrub species and oak trees. Cut and collected seeds at Madehurst Church wildflower meadow Working with farmers to cut hedges in a way that improves biodiversity and layed 100 yards of hedge in Plumpton village.

Replaced a kiss gate with a pedestrian gate near Alfirston to improve Access .

Appendix 2: Response to Matterley Farm Planning Application SDNP/18/05966/CND

1. Matterley Estate has a history of undertaking development without applying for planning permission, then applying retrospectively for retention of that development, and then making successive applications for the relaxation of conditions imposed by the local planning authority. This application is a prime example as it seeks to amend the 2016 permission, which changed the 2014 permission, which changed the 2012 permission, and which itself changed the appeal decision of March 2010 by Inspector Paul Dignan. After considering all relevant facts, he considered that a total of three days' use of the motocross track in late summer between 1 August and 15 October was reasonable for such 'noisy outdoor events' (source: his Appeal Decision Notice). No doubt the nesting habits of endangered ground nesting birds known to inhabit this part of Matterley Estate was one of the factors taken into account by Inspector Dignan.
2. The applicant submitted a new Covering Letter on 5 December which amends his original letter dated 22 November, leaving insufficient time for a carefully considered decision to be reached by SDNPA and an accurate Event Management Plan to be submitted to and approved by the NPA at least 60 days before the start of the proposed event. Refusal should be the only logical outcome.
3. Observation by local residents walking along the South Downs Way has revealed that the motocross track is being used during the year on an ad hoc basis in addition to the organised events.
4. The Government Vision and Circular for English national parks and the Broads issued by DEFRA in 2010 states that "Events with the potential to harm the special qualities of a Park, such as vehicle and caravan rallies and large music festivals, will need to be controlled." A motocross event is a type of vehicle rally which needs to be controlled and for one to be held in late March, when the ground is likely to be wet, could cause harm to the landscape and nesting sites of endangered bird species such as the Corn Bunting, Lapwing, Skylark and Meadow Pipit (three of which are red-listed) which a local ornithologist (please refer to Mr Terence Jones' submission dated 04/12/18 addressed to Tim Slaney of the SDNP) has advised are known to nest in the vicinity of the motocross track on Matterley Estate. The egg-laying periods of these four species overlap, starting on or around 25 March with the red-listed Lapwing and ending on or around 21 July with the red-listed Corn Bunting. The ECOSA letter of 15 November 2018 within the application documents refers only to the red-listed Skylark whose egg-laying period does not start until around 20 April. The letter therefore gives an inaccurate and false impression that an event on 23/24 March would not have any adverse effects on the wildlife which is a serious omission. Cheriton Parish Council is of the opinion that the nesting sites would not have been able to recover from the adverse effects caused by all of the vehicles accessing the site pre-event, during the event and post-event with a risk that these birds might go elsewhere to nest and even leave the National Park altogether. The length of time from the start of pre-event to completion of post-event activities is not controlled by any planning conditions which seems unwise.
5. The claim by ECOSA (retained by the Matterley Estate and, therefore, not independent) that "The grassland on site will recover naturally following the event with a period of four weeks until the earliest skylark egg laying date" is inaccurate (by omitting reference to the earlier egg laying of Lapwings) and disputed. Attention is drawn to the aerial photograph taken in August 2018 during the Boomtown music festival which is shown below. This shows clearly that the grassland on the track had not recovered following the motocross event which was held on 2/3 June, over 10 weeks previously.



6. The possible adverse consequences for wildlife, especially birds, are inconsistent with the first statutory Purpose of the NPA which takes precedence over the recreational use in the second Purpose vide the 'Sandford Principle'. Furthermore, the Parish Council takes the view that the 'precautionary principle' should apply.
7. The date for the proposed British MX Grand Prix has been set by the "Governing Body" (source: Covering Letter within the application documents). The identity of this body is not made clear but the event could be held elsewhere in Britain and there is no need for it to be held within a National Park which has the highest status of protection (source: NPPF).
8. The comments by Inspector Paul Dignan in 2010 about motocross being 'noisy outdoor events' now have added relevance in view of the submitted South Downs Local Plan, currently under examination by another Government Inspector, containing a strategic policy SD7: Relative Tranquillity.
9. The application documents make no attempt to claim that there are any economic benefits for local communities within the SDNP something which Policy SD3 2a) of the Submission Local Plan requires. Thus, this application does not assist the NPA in discharging its Duty to foster the socioeconomic needs of local communities within the Park
10. During the ongoing examination of the South Downs Local Plan, the NPA has conceded that temporary events such as this are 'Major Development' which the NPPF states should be refused in a National Park unless there are 'exceptional circumstances' and 'are in the public interest'. The application documents do not contain anything which addresses either of these requirements and the Parish Council contends that a 2-day motocross event on 23/24 March 2019 is not in the public interest, exceptional circumstances do not exist and the requirements of its own core policies have not been met.

IN SUMMARY

This application is for a significant further amendment to a previously amended consent that was originally granted with different conditions by the Secretary of State on appeal. Cheriton Parish Council is extremely concerned about the continuing flow of applications for amendments to consents for activities on the Matterley Estate, none of which have been accompanied by the environmental information normally considered necessary to support major development of this nature which, in principle, is entirely alien to a location in a national park. Approval of successive changes in this step-by-step fashion has allowed these non-conforming uses to expand and consolidate their presence and adverse effect on the environment of the Park without the necessary close scrutiny of the

implications for fundamental principles (i.e., the statutory purposes) of national parks. The Council calls for a halt to this process. As explained by Mr Jones in his personal objection, which the Council fully supports and commends to the Planning Authority, these latest amendment proposals could have significant, and in the Council's view entirely unacceptable, implications for endangered bird types. The Council suggests that had the original application considered at the appeal included the current and previous amendments, the Secretary of State would most certainly not have granted consent. It therefore strongly objects to the current application and considers that, as there are no exceptional circumstances to justify approval, consent must be refused in accordance with NPPF 116.

RESPONSE ENDS

Appendix 3: SDNPA Local List Review Consultation Response

Policy SD3 SD7, SD8, SD54

The current South Downs Submission Local Plan relies on policies SD7, SD8 and SD54 to assess planning applications which may have an effect on Noise, Relative Tranquillity and Dark Skies within the Park.

However, experience suggests that the Policies can be interpreted on a subjective basis by the Planning committee and may be influenced by the persuasive advocacy of the appellant. This does not enable the Submission Local Plan to achieve its aims of either transparency or conformity.

Specifically, we would like to comment as below.

In their present form the Policies cited above are not always suited when applied to venues capable of hosting large numbers of attendees at Music Festivals, Racing and other events which generate noise, light, vibration, and which have the capacity to fail when measured against the principles of sustainable development within the National Park.

The Local Plan would benefit therefore, from the inclusion of a new Policy specifically devoted to Festivals and Entertainment Events in the National Park with a clear definition of the requirements that the Planning Application needs to satisfy based upon objective measurements that take into consideration for example, the number of attendees, the duration of an event, the proposed frequency of an event in the same location, noise, vibration and light levels and the sustainable development criteria that must be met.

We submit that such a policy should have clear limits for acceptable noise and light levels based on WHO Guidelines for Community Noise 1995, and the UK Noise Council Code of Practice. These are standard rules based on UK and Internationally accepted best practice figures which can be readily applied to such events. They address noise levels (dB), duration of events and the locality and conditions surrounding these events i.e., the harmful and detrimental effects on local communities and the environment. They are then, an objective means of measurement.

The figures thus provided to be quoted on Planning Applications in much the same way as an applicant presently includes figures related to say the total floor area of a development. In its most basic form there could for be a limit of say 1km beyond the boundary line of an event at which point noise generated by the event cannot be heard.

The Policy would then eradicate the need for 'human' or subjective analysis and eliminate a possible lack of transparency or waste of time as a result of subjective debate. and should form part of the List. Both noise and light levels are measurable by the use of instruments and may be relied upon to be accurate where human ears and eyes alone cannot. We submit therefore that clearly defined criteria capable of being referenced by an applicant and the Planning Committee in the instance of an application for a major entertainment event in the National Park would contribute significantly to its principles and aims and would be of considerable help to the Parish Council. The Noise Policy Statement for England issued by DEFRA in March 2010 and The Noise Act 1996 are clearly of relevance and should form part of the Local list for the purposes of validation and assessment.

In the absence of a Policy specific to major entertainment events however and pending the outcome of the current inspection of the Submission Local Plan for the National Park, Cheriton Parish Council submits that such events constitute major development. Those Planning applications that seek permission to stage large entertainment events should therefore be assessed or validated using Core Policy SD3, which includes for an assessment of need, public interest, impact upon the local economy, adverse impacts upon the surrounding environment and which would, in exceptional circumstances and in the public interest, allow an event but measure its sustainability.

Cheriton Parish Council has experienced a notable increase in the number of residential Planning Applications which include the introduction of roof lanterns, sky lights and/or glazed dormer windows. Each has an impact on Policy SD8 Dark Night Skies and as a Parish Council it would be of great practical benefit to us in the comments that we submit on an application to the LPA if the Policy included a requirement for prescribed mitigation measures.

For purposes of illustration.

Roof Glazed Dormer windows 'Smart glass' + slim Crittall style frames

	Limit on dimensions and number per sq. mtr. of roof space
	Limited to residential and essential use
Roof Glazed Lantern windows	'Smart glass' or electronically operated blinds
	Limit on dimensions and number per sq. mtr. of roof space
	Limited to residential and essential use
Sky Lights	'Smart glass' or electronically operated blinds
	Limit on dimensions and number per sq. mtr. of roof space
	Limited to residential and essential use

In particular, it is the application for the introduction of the above into say Garages or for decorative or aesthetic purposes that is difficult to comment upon. There is, however, a marked trend and an increased application for their use. Cheriton Parish Council supports SD8 the Dark Skies Policy and would be helped by the introduction of a clearly defined requirement for the use of 'smart' glass or electronically operated blinds wherever they are included in an application. To succeed the Policy could be further strengthened by assessing the introduction of glazing into roofs on an essential/residential basis and could limit the dimensions and number per sq. mtr. of roof space.

Policy SD31 applies to the extension of existing dwellings, and provision of annexes and outbuildings. The Parish Council has experience of commenting upon such applications locally and would be helped were the Policy to make clear that the reference at 1 a) is either to total internal floorspace or to total floor area, which would exclude debate.

Assessment of applications for extension in circumstances where there have been successive applications would be further helped by reference to the impact of cumulative additions at SD31 7.94. Policy to make clear that cumulative additions exceeding 30% of the existing dwelling as defined by 7.93 are contrary to the Policy. There is a paragraph at SD31 7.94 that allows for larger proposals and the suggested clarification seeks only to remove a doubt with respect to the potential for successive periods of extension that are designed to overcome the 30% rule.

Appendix 4: Chairman's Report

Village Green Fencing.

Repairs have been completed including a further two post, damaged after the most recent quotation. The invoice is therefore £215.95 not £187.82 as advised at the November meeting. I note Cllr Scallan's suggestion that we investigate whether we can economically claim on our insurance when there is damage in the future.

Parish Clerk Laptop

I have ordered the Dell Laptop agreed at the November meeting. It will be delivered to the Clerk before the end of the year.

Website

Despite following up I have not received any news on the recovery of control of our domain name.

Grass Cutting.

Is there a volunteer from the councillors to work with me on getting quotes for next year.

Parish Council Land Assets.

I have not yet completed the action to search the PC paper records. I will get this completed by the January meeting.

Appendix 5: Report on Lengthsman Scheme

Current scheme administered by Shedfield Parish Council. Each council is awarded £1,100 but the lead council receives £100 of that funding to put towards their costs for administration. The current scheme allows Cheriton PC one day per month of lengthsman work.

I spoke to Mike Pillans at Hampshire County Council who looks after the scheme and he advised that it is not possible to 'go it alone' and receive the funding direct. However, he did say that we are free to set up our own cluster or move into a different cluster of parishes.

I have spoken to the Clerk at Durley Parish Council who looks after the scheme for Durley, Upham and Curdridge. They run the scheme in a slightly different way in that they receive the funding from HCC and distribute that out to the parishes. Each parish can then appoint their own lengthsman to carry out the work who must provide timesheets detailing all work carried out and who must have the correct insurance in place. Cheriton PC, under this scheme, could appoint their own contractor, agree their own terms and have a lot more control over when work is carried out. Durley PC would be very happy for us to join their scheme from April 2019.

Cheriton PC would have to submit the timesheets quarterly to Durley PC who do all the reporting back to HCC.

50% of the work should be on footpaths/rights of way but other work that can be carried out is as follows:

Drainage

- Clearing existing drainage grips
- Maintaining ditches
- Cleaning channels
- Clearing outfalls
- Rodding pipes (off highways)
- Flood prevention works

Signage

- Cleaning (non-illuminated)
- Minor repairs

Other minor works

- Remove soil/detritus
- Cutting back vegetation overhanging the road or footway
- Clearing footways of weeds/moss
- Removing vegetation from parapets or fences
- Grass strimming
- Reporting defects
- Sweeping
- Litter picking
- Removing flyposting
- Unauthorised sign and graffiti removal
- Cleaning street name plates
- Cleaning bus shelters
- Minor repairs to street furniture
- Village upkeep

Excluded works

Cleaning, repair or any work on:

- Street lighting
- Illuminated signs and bollards
- The live road
- And patching and structural repairs

- Emergency call outs to highway incidents

Jane Ives, Clerk, 11th December 2018

Appendix 6: Traffic Report, Cllr Lochrie

Traffic Calming.—the village of Cheriton

^4/5 residents have been identified and agreed to participate in the “working party” study.

A January meeting has been proposed to agree an agenda and a work plan.

A letter has been sent to Hamilton Baillie the claimed authority in town and village calming proposals.

A local resident who raised the concerns on behalf of villagers local to the village green will accompany me to pay a visit to a village where H-B have been successful.

The letter is non committal and invites a FOC meeting with a local representative, --more to the point to establish likely costs.

Traffic calming –the area:

There are no further developments to our offer of support to other Parish councils relating to the noise and speed of traffic on the A272

The bridge over troubled waters : by courtesy of NS:

After some thought and consultation with a close colleague who has just retired from property law, it is clear that the ice may be very thin.

Equally there may be some conclusions that best be discussed at council rather than displayed on hard copy, such discussion can of course be tailored for the minutes .

My recommendations at this time is to place the ball back to the WCC either by letter or a meeting, I have already drafted a letter which has been noted by the chair and depending on councils views I will act accordingly.

Appendix 7: Highways Report, Cllr Line

1. Pipe under Admiral's Bridge

History

The problem was first discovered on 08 June 2016 at which time it was raised with Ray Gardner – Head of Highways Maintenance at Bishops Waltham, by Councillor Barry Frampton Cheriton Parish Council.

Location and Description

A ditch leading from a property (the Forge) towards Admirals Bridge, passes Cheriton Village electricity sub-station to a pipe that runs beneath the surface of the road and at a 90-degree angle to the ditch.

The pipe is further connected to the same ditch running in the opposite direction from The Old Post Office and on the same side of the road as the sub-station.

Where both ends of the ditch meet the pipe, the pipe then runs under the road (at the red dot marked on the surface of the road) and exits at Cheriton Cottage where it again feeds into a ditch running alongside the road and eventually feeding into a tributary of the River Itchen, SSSI and Sac site.

Cause of the Problem

There is a pipe running beneath the road surface in Cheriton Village that has partially collapsed. The purpose of the pipe is to reduce the potential for flooding.

The problem has arisen because the pipe has partially collapsed (approx. 2.5 mtrs. from the beginning of the pipe) so that debris collects in the middle of the pipe (there is no grid on the flow side of the pipe to prevent the ingress of debris) and necessitates rodding from both ends in order to clear it such that water can then flow through it.

If the ability of water to flow through the pipe is impeded then the consequence is that during a period of high ground water and flash flooding the blockage in the pipe will adversely impact the electricity substation feeding the Village and potentially flood property in the adjacent area, in particular Peppercorn Cottage.

The Ditch is cleared regularly by the local Cheriton Conservation group and the Village Flood Warden on behalf of Highways. In periods of heavy rainfall or during autumn leaf fall, minimum once per month.

The problems are further compounded by the presence of a GPO Duct running at a 90-degree angle to the pipe and touching the pipe as the GPO duct runs past it.

It is believed that the Pipe has collapsed perhaps as a by product of the fact that it passes too close to the road surface and has been impacted by heavy goods traffic over time, but the problems would not be so urgent if it were a 300mm diameter pipe with a grid on the flow side rather than the existing 125mm pipe with no grid present.

Objective and Requirement

The objective is to prevent flooding of the electricity sub-station in the Village of Cheriton and surrounding property. The requirement therefore is for a replacement to the existing pipe of approx. 300mm diameter and with a grid on the flow side.

Bridge Spanning B3046

The bridge is located beneath the B3046 running between New Cheriton and Mariners Farm and adjacent to the sharp left-hand bend as you drive from the A272 Cheriton/Kilmeston crossroads.

Ducting is open but unmarked and the bridge is in a poor state of repair generally, but an increasing flow of traffic volumes and heavy goods vehicles are thought likely to contribute to the decline in its condition.

Objective and Requirement

Bridge inspection and full report to the Parish Council on the condition of the bridge by the end of the current fiscal year.

Bridge Spanning A272

Problems associated with the bridge spanning the A272 were highlighted by Councillor Barry Frampton during a visit to site in Cheriton Village by Lee Jenkins Hewes and Mohammed Aliyar on 31st May 2018.

It is believed that HCC are monitoring the condition of the bridge which runs beneath the main A272 road just before the junction between Cheriton and Kilmeston villages. However, it is thought that the bridge is moving – from 22mm in May 2018 to approx. 27mm in December 2018. To collect from the river in the vicinity of the bridge is thought too dangerous and it cannot be cleared therefore to aid the flow of the river as part of flood mitigation and conservation measures both of which are carried out locally by volunteers under the supervision of the EA (Environment Agency) and Natural England.

Objective and Requirement

Bridge inspection and full report to the Parish Council on the condition of the bridge by the end of the current fiscal year and a further schedule of inspection and maintenance to be communicated to the Parish Council thereafter.

Appendix 8: Playground Report, Cllr Herdman & Cllr Scallan

It is excellent to report that the new Play Area was opened on Saturday 8th December. The event was very well attended by our Chair and Deputy Chair, local residents, their children, and representatives of many of the organisations that have contributed to the building of the area. Refreshments were organised by the Working Group and others, and photographs of the opening have been taken.

The opening ceremony was conducted by Ned Balme and Pat Culpin, with a speech from Cllr. Herdman.

Whilst many have been involved with the play area works throughout the project, particular thanks goes to Cllr. Herdman for her recent heroic efforts as the work has been undertaken, and in leading the Working Group through this very busy period.

There has also been much positive feedback received with respect to the new play area; and it is recognised that it will be Spring before the grass grows back properly.

In terms of next steps:

- The play area has been inspected and passed, however there are some minor points identified to be followed up with Vitaplay.
- Cllrs. Herman is also following up with the refurbishment of the notice board, and the Working Group is ordering signage.
- It is also proposed to retain the rope climbing net rather than replace with the spiders web, whose installation was due in January.
- The grass cutting specification for the Parish Council's land needs to be revised to state that the matted area should be strimmed not mowed with a machine.
- Training for the new play area, and production of a new rota: Cllrs. Scallan will progress in the first instance by contacting HPFA (John Coney) to request a couple of dates, and cost. This expenditure will be circulated to the next PC meeting for approval and booking.
- Cllrs. Scallan will arrange for the existing HPFA paperwork to be sent to the Clerk, for completion (and thereby their grant will come through).
- Phase 2 works: this is with Joe Corbett, Andy Ruff and, by extension, their liaison with Cllr. Frampton to arrange site clearance. Delayed due to the recent wet weather.
- Tesco Winnall: please note that the charitable giving scheme is still operational after the check-outs, raising funds at the store towards the new picnic tables.

Well done all!

Appendix 9: Report of the Matterley Estate Working Group, Cllr Pain

One of the two planning applications under item 9 of the agenda relates to Motocross at Matterley Estate. Some of you may not be aware of the background to this type of events which is why I have given a synopsis.

Background

The motocross track was constructed in 2006 without planning permission being sought. In 2008 a retrospective application was made to the local planning authority, Winchester City Council, for retention of the track. This was refused but an appeal was made and, after due process, a planning inspection allowed the appeal in 2010 subject to conditions which restricted the applicant to two motocross events per calendar year, the approved events being restricted to a total of three days per annum and only taking place in late summer between 1 August and 15 October in any calendar year. Racing or practice was restricted to being within the hours of 0900-1700.

In 2012 and 2014 the new local planning authority, the South Downs National Park Authority, approved amendments temporarily until 26 March 2016 which increased the number of days per annum from three to four, extended the period in which these events could take place to being between 1 May and 15 October, and for the racing or practice to be permitted between the extended hours 0800-1830.

In 2016 SDNPA approved an extension of the temporary planning permission until 31 December 2021 and imposed an additional condition limiting the number of persons on site to 30,000 at any one time. This application was opposed strongly by Techer Jones of Land End, who is a well-known bird watcher and a member of several local and national wildlife organisations. His 3-page letter to SDNPA can be viewed on SDNPA's Planning Public Access System using the search reference SDNP/16/00692/CND. His objections were based mainly on the detrimental effects of allowing the events to be held as early as 1 May on several bird species including ground nesting Corn Bunting, Lapwing and Skylark.

Current planning application SDNP/18/05996/CND (amended on 5 December 2018)

This application by Mr S Dixon seeks an amendment to an amendment of planning permission granted by a Government Inspector in March 2010 when allowing an appeal. It is to change the period during which two events may be held to 20 March – 15 October from the period 1 May – 15 October currently permitted.

I have contacted Techer Jones, who has submitted his own comments to SDNPA on this application, and he has highlighted the fact that ECOSA (ecology consultants to Matterley Estate) have submitted a letter which mentions only the Skylarks. However, there are four species of ground nesting birds local to this part of Matterley Estate, the data for which are as follows:

Lapwing (Red listed) lays eggs between 25th March and 25th May

Skylark (Red listed) lays eggs between 20th April and 6th July

Corn Bunting (Red listed) lays eggs between 21st May and 21st July

Meadow Pipit (Amber listed) lays eggs between 18th April and 16th June

Techer considers that no motocross events should be held at all but, if one were held on 23/24 March 2019 then no additional events should be held in 2019 in his opinion.

The applicant's Covering Letter to SDNPA states that the date of 23/24 March 2019 has been set by the "Governing Body" and the event is the "British Motocross Grand Prix". It seems likely that the event could therefore be held anywhere in Britain and it does not have to take place in the South Downs National Park which has the highest status of protection under the Government's National Planning Policy Framework (NPPF). The applicant has left it very late for proper consideration to be given by SDNPA and it has been suggested that to the Case Officer that they should advise the applicant he has left it too late for approval of an event on 23/24 March 2019. A reply is awaited.

Appendix 10: Cashflow Forecast 2018/19

Cash at Bank B/fwd **£7,807.78** **£20,353.89** **£14,528.11** **£11,078.11**
Inter Account Transfer **£5,600.00**

Budget Headings	Budget 2018/19	End Quarter 2 2018/19	End Quarter 3 2018/19	Quarter 4 2018/19	Total Forecast 2018/19
Administration	£750.00	£1,314.27	£1,153.90	£200.00	£2,668.17
Staff Costs	£5,500.00	£2,544.29	£713.40	£2,150.00	£5,407.69
Stationery/Postage	£700.00	£151.48	£51.60	£150.00	£353.08
Insurance	£1,700.00	£1,378.16	£131.38	£0.00	£1,509.54
Play Area Refurbishment	£45,000.00	£0.00	£53,947.20	£0.00	£53,947.20
Maintenance of Play Area	£500.00	£342.00	£354.00	£50.00	£746.00
Hall Hire	£200.00	£210.00	£140.00	£50.00	£400.00
Grass Cutting	£2,500.00	£1,716.00	£630.00	£0.00	£2,346.00
Section 137	£2,500.00	£0.00	£0.00	£250.00	£250.00
Audit/Accounts	£550.00	£75.00	£390.00	£450.00	£915.00
Lengthsman	£1,000.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£400.00	£299.00	£42.00	£0.00	£341.00
Glebe Rent	£1,300.00	£650.00	£650.00	£0.00	£1,300.00
Play Area Sinking Fund	£3,900.00	£1,950.00	£0.00	£1,950.00	£3,900.00
Village Projects	£2,000.00	£166.64	£919.44	£1,000.00	£2,086.08
Play Area Loan	£4,500.00	£0.00	£0.00	£2,375.00	£2,375.00
Transfer Out to Play Area Account		£38,975.00	£0.00	£0.00	£38,975.00
Transfer Out to Play Area Account		£0.00	£0.00	£4,975.00	£4,975.00
Totals	£73,000.00	£49,771.84	£59,122.92	£13,600.00	£122,494.76
		Forecast Receipts 2018/19			
Rec. Ground Rent	£1,300.00	£1,950.00	£1,300.00	£0.00	£3,250.00
Rec. Ground Insurance	£600.00	£689.08	£809.56	£0.00	£1,498.64
Lengthsman	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
PWLB Facility	£39,000.00	£38,975.00	£0.00	£0.00	£38,975.00
Play Area Sinking Fund Contribution	£300.00	£300.00	£1,000.00	£0.00	£1,300.00
Grant	£0.00	£0.00	£0.00	£0.00	£0.00
HMRC VAT	£9,500.00	£1,203.87	£231.58	£9,150.00	£10,585.45
Precept	£24,800.00	£24,800.00	£0.00	£0.00	£24,800.00
Transfer In ex Play Area Account		£0.00	£49,956.00	£0.00	£49,956.00
Totals	£76,500.00	£67,917.95	£53,297.14	£10,150.00	£131,365.09
	£3,500.00	£18,146.11	-£5,825.78	-£3,450.00	£8,870.33
Forecast Cash at Bank C/Fwd		£20,353.89	£14,528.11	£11,078.11	