



## Clerk to Council: Elizabeth Martin

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7<sup>th</sup> September 2022

To: **Members of Lyneham and Bradenstoke Parish Council**

Cc: Wiltshire Councillor for Lyneham

Dear Councillor,

You are summoned to attend the meeting of Lyneham and Bradenstoke Parish Council to be held on Tuesday 13<sup>th</sup> September 2022 at 7:00pm at **Bradenstoke Village Hall** for purposes of transacting business as set out in the Agenda below.

The Wiltshire Councillor for Lyneham, the press and public are invited to attend.

For Members of the Public wishing to observe the meeting online they may do so at the following address

<https://bit.ly/3KV8Z1J>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

**A public participation section** will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk at least 48 hours before the meeting by email to [parish.clerk@lynehamandbradenstoke-pc.gov.uk](mailto:parish.clerk@lynehamandbradenstoke-pc.gov.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

This is normal procedure for regular meetings. All questions received will also be posted to the Parish Council website before the meeting commences. Website address - [www.lynehamandbradenstoke-pc.gov.uk](http://www.lynehamandbradenstoke-pc.gov.uk)

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

**PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member for the Lyneham division
- b. Report from MOD Lyneham.
- c. Report from PCSO, Royal Wootton Bassett (RWB)
- d. Royal Wootton Bassett and Cricklade Community Care Group – Mrs K Ashlin
- e. Comments from members of the public to be considered by the Council regarding items on the agenda.

NOTE: For items not on this Agenda please write to the Clerk

**AGENDA**

- 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.
- 3 MINUTES OF THE PREVIOUS MEETING**  
To Confirm as a true record the minutes of the Parish Council meetings held on 19<sup>th</sup> July, 9<sup>th</sup> August and 16<sup>th</sup> August 2022.
- 4 TO CONSIDER AND AGREE TO CO-OPT MRS RICHENDA GREEN AS A PARISH COUNCILLOR FOR LYNEHAM AND BRADENSTOKE**
  - a. To Receive An Oral Presentation From Mrs Green
  - b. To Consider and Agree To The Co-Option
- 5 TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS**
- 6 CHAIR'S ANNOUNCEMENTS**

7 PLANNING

- a. To receive the latest Planning Report
- b. To consider the following planning requests: -

[PL/2022/05221](#)

**Proposal**

Change of use of land to private Gypsy / Traveller site and associated works

**Site Address**

Clackhill Yard, Bradenstoke, Wiltshire, SN14 4ES

**Application Type**

Full Planning Permission

[PL/2022/06215](#)

**Proposal**

Proposed stand alone swimming pool with Gym and golf simulator room

**Site Address**

Lyneham House, 110 Chippenham Road, Lyneham, SN15 4PA

**Application Type**

Full Planning Permission

[PL/2022/06359](#)

**Proposal**

Tree Works

**Site Address**

1 Lancaster Square, Lyneham, Chippenham, SN15 4AD

**Application Type**

Consent under Tree Preservation Orders

[PL/2022/06296](#)

**Proposal**

New one-way access for grain store

**Site Address**

Thickthorn Farm, Preston, Nr Lyneham, Chippenham, SN15 4DY

**Application Type**

Full Planning Permission

[PL/2022/06539](#)

**Proposal**

Retrospective change of use from C3 dwelling houses to class E office use and to include alterations to adjoining rear car parking area to be class E incorporating storage & car parking use

**Site Address**

9 & 10 Arnhem Cross, Lyneham, Chippenham, SN15 4AJ

**Application Type**

Full Planning Permission

c. To receive an update on WALPA

d. To Consider And Agree To A Meeting With Gladman Regarding The Entrance To The Proposed Development Site On Chippenham Road

- 8 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT
- 9 TO CONSIDER AND AGREE THE LICENSE FOR USE OF THE LAND AREA AT HOLLOW WAY FOR THE WILDFLOWER MEADOW
- 10 TO RECEIVE AND UPDATE ON CLACK HILL / B4069
- 11 TO CONSIDER AND AGREE TO THE PURCHASE AND PLANTING OF A TREE TO COMMEMORATE THE JUBILEE
- 12 TO NOTE THE OFFER OF IT TRAINING
- 13 TO CONSIDER AND AGREE TO A GRANT APPLICATION OF £250 FROM ST JOHN AMBULANCE, WILTSHIRE

**14 REPORTS FROM WORKING GROUPS & UPDATES FROM COUNCILLORS**

- a. Open Spaces & Play Areas Working Group, Cllr Ball
  - (i) To Consider And Agree To Membership Of Open Spaces Society (£45 per annum)
  - (ii) To Note The Dates For Playground Inspection Training
- b. Allotment Working Group
  - (i) To Consider And Agree Changes To The Allotment Contract
- c. Royal Wootton Bassett & Cricklade Area Community Safety Forum Update, Cllr Jones/Glover
- d. Royal Wootton Bassett & Cricklade Area Board, Cllr Jones/Ball
  - (i) To Consider And Agree A Written Update For The Council To The Area Board
- e. War Memorial Working Group Update
  - (i) To Reaffirm The Works On The Memorial At A Cost Of £2970 via Vitruvius
- f. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG), Cllr Jones/Ball
  - (i) To Reaffirm Priorities As Previously Submitted
- g. Public Relations and Communications Working Group
- h. Parish Steward

**15 FINANCE MATTERS**

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3
- b. To Receive For Information, Disbursements Made Since The Last Meeting
- c. To Consider And Approve The Schedule Of Forthcoming Payments
- d. To Receive The Bank Reconciliations As Presented

**16 TO CONSIDER AND AGREE THE EXTERNAL AUDITOR PROVISION FOR THE CURRENT YEAR**

**17 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**18 TO CONSIDER ITEMS OF MAINTENANCE**

**19 KEY MESSAGES & PERFORMANCE REVIEW**

**a. To Review a Summary Of The Meeting's Key Points & Messages To The Public**

**b. To Review The Parish Council's OKR Dashboard**

**20 NEXT MEETING**

To Note the next meeting of the Full Council, will be Tuesday 11<sup>th</sup> October 2022, 7:00pm, at Lyneham Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.