

Newbold Pacey and Ashorne Parish Council
Parish Council Meeting
Wednesday 5th November 2025
AGENDA

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA
Email: clerk@newboldpaceyashorne-pc.gov.uk Tel: 01926 712355

To all Parish Councillors

31st October 2025,

You are hereby summoned to attend a meeting of Newbold Pacey and Ashorne Parish Council to be held on Wednesday 5th November 2025 in Ashorne Village Hall commencing at 7.45 pm for the purpose of transacting the following business.

Members of the public and press are welcome to attend the meeting.

1. Record of Members Present

2. Apologies for Absence

3. Acceptance of Apologies

4. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations

To receive and consider granting dispensation requests.

6. Open Forum (15 mins)

Members of the public may raise any matter relating to items on the Agenda here.
Members of the public to speak for no more than 3 minutes each.

6.1. WCC Representatives Report – Cllr Cowcher

6.2 SDC Representatives Report - Cllr Parry

7. Minutes

7.1 Minutes of the Parish Council meeting held on 3rd September 2025. Enclosure A

8.0 Planning

8.1 The following planning applications have been received since the meeting held on 3rd September 2025.

Application Number	Address	Proposed work	Comments
25/02191/LBC	2 The Green Ashorne Warwick CV35 9DT	Removal of a modern first-floor partition wall to create a new bathroom with associated internal alterations and drainage connections.	No response submitted
25/02325/FUL	Cob House Newbold Pacey Warwick CV35 9DP	Erection of an oak pergola on the existing hard landscaped area to the rear of the property.	Comments due by 11 th November 2025

8.2 No planning decision have been received since the last meeting held on 3rd September 2025.

8.3 Appeals - none

9. Financial Reports

9.1 Financial Report for the period 01.04.25 – 31.10.25

Enclosure B

9.2 Bank Statements and bank reconciliation

For the period ending 31.10.25 Enclosure C

9.3 Direct Debit/Standing Order payments made since the meeting held on 3rd September 2025 Enclosure D

Name	£
Hugofox Ltd 19.09.25 website	11.99
Hugofox Ltd 19.10.25 website	11.99
Clerk September 2025 salary due to be paid 02.10.25	
Clerk August 2025 salary due to be paid 02.11.25	
HMRC monthly payment paid on 02.10.25	
HMRC monthly payment paid on 02.11.25	
Waterplus 16.09.25	10.99
Waterplus 15.10.25	10.72

9.4 Payments made since last meeting on 3rd September 2025 Enclosure E

Name	£
Wellesbourne & Walton Parish Council – payment towards Lengthsman fund	500.00

9.5 Payments for authorisation Enclosure F

Name	£
Mrs J Chapman postage for allotment NTQ	10.20
Open Spaces membership renewal	
Moore – Cost of external audit 2024 – 2025	535.50
Salvo Design and Print – Village Hut News September 2025	43.00

9.6 Income received Enclosure G

£3,454 Precept

£75.00 Compensation from Unity Bank

9.5 Annual Governance and Accountability Review 2025 Enclosure H

Response received from Moore's, recommendations to be noted.

9.6 Notice of Conclusion of Annual Audit

Clerk confirms this has been posted on the noticeboards in Newbold Pacey and Ashorne.

9.6 Internal Audit 2026 – 2028

For the Parish Council to determine if they wish to re-engage the Internal Auditor, Eleanor Choudry for the internal audits due for 2025 – 2026 and 2026 – 2027.

10. Allotments

10.1 To receive an update from the Clerk Enclosure I

10.2 To discuss and agree the actions for planning the allotment 'community event' on the first Saturday in December.

11. Community Asset

To confirm the Parish Council wishes to nominate "The Cottage Tavern" as a Community Asset.

12. Items for next Agenda

Budget and Precept for 2026 - 2027

13. Date of Next Meeting 7th January 2025

**Jackie Chapman
Clerk to the Parish Council**