Widdrington Station & Stobswood Parish Council

To all Parish Councillors **Date 02.11.2025**

Dear Councillor,

A meeting has been arranged to commence at 6.00 pm on Monday 10th November 2025 to take into consideration and determine upon the following agenda:

Parishioners Input:
To receive questions from parishioners' present (limited to 2 minutes each) 20 minutes

Formal Parish Council Meeting:
Parishioners are welcome to stay and listen to proceedings but may make no input to the meeting and remain silent

1. To receive apologies for absence
2. To receive declarations of interest
3. Minutes of the Parish Council Meeting held on the 13th October 2025 for approval and adoption (Attached)
4. Matters Arising on the Minutes
5. Agenda items:
   - Standing Item Banking – HSBC update on mandate changes
   - Standing Item S106 update
   - Standing Item AGAR
   - Bus shelters progress (Cllr SB)
   - Parks Update (Cllr JB)
   - Footpath Repairs – Grange Road/Grangemoor Road (Cllr JB)
   - MUGA lighting repair (Cllr JB)
   - Vandalism in the village (Cllr JB)
   - Clerk laptop (Cllr JB)
   - Christmas tree Light Quotation (Clerk)
   - Fence for Stobswood park £4,200
   - Model Standing Orders 2025 update – agreement of Cllrs(email sent) (Clerk)
6. Actions:
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7. Reports from Outside Bodies
   - Service Users – Use of Community Centre – Bookings in diary (22.11.2025 12-4 and 14.12.2025 11-1)
   - Staffing - interviews Caretaker
8. Correspondence Received
   - Community governance review (email sent 19.9.2025/15.10.2025)
   - Trees affecting signallers view of Widdrington level crossing (email sent 2.11.2025 to Cllrs)
   - Quotation for Flags £1081.84
9. Planning Applications:
   - 25/03748/ full comments by 7.11.2025
10. Financial – Payments for Approval:
    - Arnott Clark Grass cutting/Hedge Cutting £
    - Wages Clerk £472.12 and Handyman £439.56
    - Cleaning Company Community Centre £360
    - Winn Electricals £336.00(community centre and bus stop MUGA to follow)
    - Defib supplies £400.50 (agreed at meeting 13.10.2025)
    - Play dale £3,870 paid 17.10.2025
    - Oak Planters £270.00(agreed at meeting 13.10.2025)
    - Wreaths £40 for remembrance Sunday (agreed at meeting 13.10.2025)

- Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at 2.11.2025 £112,741.24 reconciled £111,741.24(fireworks comp second payment of £1,000 2.11.2025)
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- **Parish Council Ringfenced monies**
    - Play Park – Stobswood - £20,000 Balance £20,000
    - Refurbishment – S106 – Community Centre - £35,000 Balance £35,000

11. Any Other Business:

To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

12.Closed Session

- Playpark proposals
- Clerks contract

Parish Clerk
Email: Pcclerkwiddstob1@outlook.com

Action Log

Date	Action	Responsibility	Update
14.7.2025	Price for NCC to add lights to Christmas tree	Clerk	Agenda for meeting 10.11.2025
11.8.2025	Hedge Stobswood allotments	Clerk/Chair	Cllr J Bexfield reported 15.7.2025 Completed by contractor
11.8.2025	AGAR complete	Clerk	accountant sign off Discussion at meeting 10.11.2025