



# Swaffham Town Council

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**PLEASE REPLY TO:** Richard Bishop, Town Clerk email: [townclerk@swaffhamtowncouncil.gov.uk](mailto:townclerk@swaffhamtowncouncil.gov.uk)

## **Swaffham Town Council** **Transport, Access & Environment Committee**

You are hereby summoned to the first meeting of the **Traffic, Access & Environment Committee** on **Tuesday, 3<sup>rd</sup> December 2019** at **4.00pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Richard Bishop  
**Town Clerk**

**For information the Committee members are as follows: -**

**Mayor and Deputy Mayor:** J Skinner and K Sandle  
**Councillors:** J. Anscombe, L. Beech and L. Scott  
**Non-Councillors:** Mr. P. Bray, Mrs. K. Gordon, Mr. S. Sole and Mr. J. Zielinski  
**Non-Voting members:** Mr N Duddleston

Summons issue 27<sup>th</sup> November 2019

### **AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**  

To adjourn the meeting to allow any traders or members of the public to address the Traffic, Access & Environment Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)
3. **To receive and consider and Traffic, Access or Environment issues from Non-Members Councillors** (*at the Chairman's discretion, prior notification must be received*).
4. **To receive and agree the minutes:** 5th November 2019
5. **To receive and consider issues to discuss with the Highway Engineer David Jacklin**
  - 5.1. Beech Close
  - 5.2. A-frames in town centre
  - 5.3. Traffic Light railings
  - 5.4. Trees in Town Centre
  - 5.5. Late issues to consider
6. **To receive and consider an update from Ian Parkes, re-Network Improvement Strategy and Air Quality actions from a County Council perspective.**
7. **To receive and consider an update on air pollution** – progress of re-arranged meeting with Breckland Council scheduled for 20<sup>th</sup> January 2020.
8. **To receive and consider any actions re- draft Transport, Access and Environment Strategy.**
9. **To receive and consider update from High Street Heritage Action Zone Programme – report by the Chair and the Town Clerk** – meeting held on 25<sup>th</sup> November 2019.
10. **To agree date for next meeting:** Tuesday 7<sup>th</sup> January 2020 at 4pm