

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held at the Ullesthorpe Memorial Hall on 15th January 2024 at 7.30pm

Present Councillors: Simon Smith, Nick Mooney, Marion Coombes and Hugh Robertson Smith
Also present was Katherine Clarke (Parish Clerk) and County and District Cllr. Rosita Page.

24-001 To receive apologies from members of council and accept valid reasons for absence

No apologies for absence received.

24-002 Declarations of interest

- a. To receive members' declarations of interest in accordance with the adopted Code of Conduct and Standing Orders:** Cllr. Smith declared an interest in any matters relating to the allotments, Joint Burial Committee and pre-school. Cllr. Kavanagh declared an interest in any matters relating to the Playing Fields Association, the Joint Burial Committee and the Village Hall Committee.
- b. To receive and consider members' requests for dispensations in accordance with the adopted Code of Conduct and Standing Orders:** Dispensations granted for Cllr. Smith and Cllr. Kavanagh to discuss and vote on items relating to their declared interests.

24-003 To receive an update on the ordinary vacancy and consider co-option

No update to report.

PUBLIC PARTICIPATION SESSION

23-004 To adjourn the meeting for contributions from other representatives and members of the public

No members of the public present.

COUNCIL SESSION

24-005 To receive and approve the minutes of the meeting held on 4th December 2023

Cllr. Smith proposed signing the minutes of the meeting held on 4th December 2023 as accurate, Cllr. Robertson Smith seconded the proposal. The minutes are to be signed electronically.

24-006 Matters arising from the minutes of the meeting held on 4th December 2023 not included on the agenda

No matters raised.

24-007 Matters arising from County and District Cllr. Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

24-008 Financial Matters:

a. To note the bank reconciliation to 15th January 2024

The reconciled balance on the Parish Council bank accounts on 15th January 2024 is £25,510.56.

b. To review and consider payment of accounts

Cllr. Smith proposed payment of the following accounts, Cllr. Coombes seconded the proposal:

CHQ. NO.	ACCOUNT	DETAIL	AMOUNT
001515	S Jukes	Plants for village planters	£97.97
001516	K Clarke	Parish Clerk salary and expenses	£434.81

c. To note receipts

TYPE	RECEIPT	DETAIL	AMOUNT
BACS	NatWest	Reserve account interest	£56.17

d. To discuss precept setting

Cllr Simon Smith proposed that the precept requirement for 2024/25 is £16,900.00, Cllr Nick Mooney seconded the proposal, all agreed. The tax base is £481.60, there is an increase in the tax base of 3.1%, an increase in the precept of 8.3% and an increase in Council Tax of 5%.

e. Any other financial matters

No other financial matters raised.

24-009 Planning Matters

a. Planning applications:

- **To consider planning application 23/01683/FUL**
Rear ground floor bay window
44 Fairway Meadows, Ullesthorpe
Resolved: For notification only, approved by Harborough District Council.
- **To consider planning application 23/01769/TCA**
Works to trees
The Chequers Country Inn, Main Street, Ullesthorpe

b. Any other planning matters

No other planning matters raised.

c. To discuss Local Plans Ideas and Options Consultation

Harborough District Council will run a Local Options Consultation between January and February 2024. UPC will discuss the Consultation in detail at their February 2024 meeting. Cllr. Page advised that there are a lot of documents to work through. Cllr. Smith asked his fellow councillors to review the documentation prior to the February meeting.

24-010 To receive an update and discuss matters arising regarding Claybrooke Joint Burial Committee

Cllr. Smith advised that there is a Joint Burial Committee meeting planned for 16th January 2024.

24-011 To receive an update regarding Ullesthorpe Playing Fields Association

Cllr. Mooney advised that the Association has held a meeting.

24-012 To receive an update and discuss matters arising regarding the railway cutting

- Cllr. Smith advised that the preparation of the archway has been completed and is now ready for installation.
- Cllr. Smith has obtained an additional quote for the installation of £800.00 from Hairy Bear Tree Surgery.
- Archway has been finished, Cllr. Smith met with the joiner and the contractor who will be installing it.

Cllr. Mooney proposed accepting the quote, Cllr. Smith seconded the proposal.

- Cllr. Smith proposed the purchase of a bench from Glasdon UK and the installation of the bench at the far end of the railway cutting, Cllr. Coombes seconded the proposal.
- Cllr. Smith will speak to the primary school to see if they would like to be involved with bird, bat and owl boxes for the railway cutting.

24-013 To receive an update and discuss matters arising regarding village maintenance

- The gap behind the bus shelter and bin has been logged with Leicestershire County Council.
- Blocked gullies reported to Leicestershire County Council.

24-014 To discuss Parish Councillor training

No matters raised.

24-015 To discuss the Parish Council newsletter

Content to date for the newsletter in January 2024 includes: a report on the litter pick, playing field update, play equipment, casual vacancies, options consultation, railway cutting, County and District website details, You Choose website, UPC details, County and District Cllr. details and precept.

24-016 To consider if Cllr. Mooney should consider as Vice Chairman

Cllr. Mooney advised that this meeting will be his last as a Parish Councillor as he is relocating. Cllr. Smith noted thanks to Cllr. Mooney. This will leave the position of Vice Chair as vacant. UPC will appoint a Vice Chair at their February meeting.

24-16 To receive the Clerk's report on correspondence and consider any recommendations

Police inaugural event.

- Cllr. Coombes has advised that her last meeting will be in March 2024 as she is also relocating. Cllr. Smith noted thanks to Cllr. Coombes.
- Cllr. Smith noted thanks to the volunteers that redecorated the inside of the pre-school prior to the start of the new term.

24-17 To consider items for inclusion on the agenda for the next meeting

Updates on matters arising from agenda items above.

24-18 To set the date of the next meeting of the Parish Council

The next meeting of the Parish Council will be held at 7.30pm on Monday 5th February 2024 at Ullesthorpe Village Memorial Hall.

24-19 To resolve to discuss items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the matters being protected by legal and professional privilege).

No matters raised.

Cllr. Smith closed the meeting at 9.13pm.