



Boyton Parish Council

www.boytonparishcouncil.co.uk

Suzanne Cleave, parish clerk

boytonparishclerk@outlook.com

March 17, 2026

I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, March 23, 2026 at 7.30pm.

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

S Cleave

Suzanne Cleave, Parish Clerk

Agenda

1. Councillors present

To note councillors present.

2. Apologies

To receive and accept apologies.

3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

7. Minutes

To agree that the minutes of the Ordinary council meeting held on February 9, 2026 are a correct and accurate record.

8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the previous meeting, not already covered by items on the agenda – for information only.

9. Correspondence

To note correspondence received including: Tamar to Moor Community Area Partnership Agenda (March meeting); Tamar to Moor CAP December meeting draft notes; Cornwall Council Town and Parish Council newsletter; road closure notification – B3254 between Meadowside and North Beer Lane to Buttern, Boyton (March 16 to March 18, 24-hour closure); Tamar Tag consultation details; Cornwall Local Plan and Local Councils involvement document (CALC); Cybercrime session information; Cornwall Council Affordable Housing newsletter; Community Emergency Plan workshop information (April 22).

10. Planning

10.1 Applications:

PA26/00799 – Change of use of land to garden and siting of caravan for ancillary annexe accommodation. Park Villaton, Boyton.

10.2 Decisions:

PA26/01187 – Royal Mail are proposing to decommission (permanently seal and paint black) the wall post box near 2 Bennacott Cottages, Boyton.

CLOSED – ADVICE GIVEN

10.3 Notices and information:

None.

11. Play park

To receive correspondence about a play park for the village.

12. Speed indicator signs

To further discuss the purchase of an additional speed indicator sign.

13. Emergency Plan

To discuss forming a working party to look at compiling an Emergency Plan.

14. Housing criteria

To receive response from Cornwall Housing Association.

15. Finance

15.1 Bank reconciliation – To approve and accept the bank reconciliation.

15.2 Accounts

To note the bank account details (as of March 16, 2026):

Current account	£ 801.57
Reserve account	£ 5,640.24
<i>CIL money</i>	<i>£ 9,102.80</i>
Community Fund	£53,732.40

15.3 Payments - To approve the following payments:

Payee	Details (March)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – February	BACS	As per contract
Cornwall Pension Fund	February contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 16.29
HugoFox	Website monthly payment	Direct Debit	£11.99
Cornwall ALC	Code of Conduct training – Cllrs Cook and Law	BACS	£60.00
Suzanne Cochrane	2025 Work From Home allowance	BACS	£104.00

15.4 Income – to note income

CIL account interest (February)	£ 18.95
Community Benefit Fund account interest (February)	£ 83.55
Reserve account interest (February)	£ 4.44
HMRC VAT reclaim	£227.75

(*To note transfer of £900 on February 13 from Reserve account to Current account).

16. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

17. Public participation (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

18. Date of next meeting – Monday, May 11 (TBC).