

Southorpe Parish Council

Minutes of meeting held on Wednesday 16th July 2025

At Barnack Village Hall at 7.00 pm

Present: Peter Corder (PC), Corinna Blackmore (CB), Gareth Brown (GB)

Members of the public: None

Clerk: Alison Hurford

25/61	Apologies for Absence Apologies were received from Clare Peacock and Kevin Tighe	
25/62	Declaration of Interest To receive declarations of interest under the Council's Code of Conduct related to business on the agenda – none received	
25/63	Minutes of the last meeting (previously circulated) To Minutes of the meeting held on 14 th May 2025 were agreed and signed by the Chairman	
25/64	Matters Arising from meeting on 14th May 2025 64.1 Advice from PCC on Change of Use Planning Applications It was unanimously agreed to put a notice explaining the procedure for planning applications on the Council's website and link in a link in the whatsapp group.	AH
25/65	Planning - To receive details of planning applications and note or resolve council responses	
	65.1 25/00558/CTR Formative prune of 2 small ornamental trees in back garden to hold at appropriate height and spread for their location. Max length of reduction 1.5m The Old Dairy Barn Main Street Southorpe Stamford PE9 3BX – Permitted 65.2 25/00557/CTR T1) Eucalyptus - Fell to low stump. Two Hoots Main Street Southorpe Stamford PE9 3BX – Permitted 65.3 25/00425/HHFUL Re-roofing of an existing conservatory from glazing to Green Coat steel sheet. Farrendon Main Street Southorpe Stamford PE9 3BX - Permitted 65.4 25/00642/CTR Remove 3no. trees as identified on plan. (x1no. Laburnum, x1no. Leylandii and 1no. Cedar) Site address: 1 Grange Farm Cottages Main Street Southorpe – awaiting decision 65.5 25/00631/HHFUL Proposed extension and alterations to existing dwelling and erection of outbuilding for home office – Brooke House, Main Street, Southorpe – extension for comments until 11.07.25 – no comments	
25/66	Ward Update – No councillor present. Clerk to email about Ward Meetings	
25/67	Finance	
	67.1 To receive and discuss finance report with bank reconciliation. This was previously circulated to CP who confirmed it was correct.	

	67.2 To discuss current Banking Position CP to be added as an additional signatory once she returns to the UK and Carl Brown removed.	
	67.3 To discuss Microsoft Renewal It was decided to renew at £19.99 with 100 GB when it comes up for renewal in October	
	67.5 To discuss Epson Billing Clerk explained that Wansford Parish Council will pay for the first half of the year as most of the excess printing was for them bringing everything up to date so SPC will pay for the second half of the year.	
25/68	Payments – the following payments were agreed and authorised:	
	Clerk Mileage for July meeting 18 miles @ .45p a mile	£8.10
	Clerk Wages for July and August @ £135.56 a month	£271.12
	Ufford Village Hall Invoice – Meeting 7 th April	£10.00
	PCVS Payroll Provider Invoice	£36.00
	Fireworks budget agreed of £350. CB to purchase and raise an invoice which Clerk will pay direct	
25/69	Environmental	
	69.1 To discuss Multi Agency Meeting held on 21 st May CB reported that the PCC were now aware of the location of all the assets in the village which will help in the future. Most of the tasks have been completed. There are still a few outstanding matters which are reliant on funding. A good relationship has been made with PCC which will hopefully be useful in the future if flooding continues to be a problem.	CB
	69.2 Village Field Usage – Bonfire Guidelines It has been confirmed that the insurance is adequate for the village bonfire event. Some bonfire building guidelines are to be drawn up to be posted on the website and WhatsApp group as Bonfire night approaches. Access to the field is still by application to the clerk for the lock code. Clerk to produce a newsletter for the Parish News. Clerk to research deeds of field.	CB AH
	69.3 To discuss John Clare Countryside Update by email from CP To date we are still struggling to get the Wildlife Trust to visit. CP to continue to liaise. However, there was an orchid count in the Meadows in June, conducted by the Wildlife Trust, which stated that the Meadows was one of the richest and most diverse meadows in West Cambridgeshire and boasts seven species of orchid.	CP
25/70	Traffic	
	The dualling of the A47 has officially been cancelled, resurfacing will take place in the night from 28 th July for approximately 6 weeks with closure from 8pm until 6 am on week nights. 70.1 To discuss speed restrictions GB reported his findings from the Speed Camera date and people have been speeding through the village at speeds up to 63 mph. The 20 mph road signs have been repainted. It was discussed as to whether a grant could be applied for to purchase small gates or flower boxes to define clearly the start of the	AH/GB

	village. Clerk to look into funding. GB to continue to liaise with Peter Tebb at Peterborough City Council for ways in which they could help as this could potentially get worse if more houses were built locally.	
	70.2 To discuss Barnack Ward Traffic Group – no update as no meeting has been held.	
	70.3 To discuss installation of VAS Peter Tebb has confirmed that they will be installed this month.	GB
25/71	Local Plan – comments went in,, no further update	
25/72	Local Government Reorganisation PC to send in a response on behalf of the Council. The link for personal responses has been posted on the village WhatsApp. Responses to be in by 20 th July.	PC
25/73	Application to AUGEAN for new Noticeboard The bid was unsuccessful. May be worth applying for a bigger grant to include the noticeboard, planters, gates and potentially money to change the website provider. Clerk to investigate.	AH
25/74	Councillor Vacancy Still a vacancy, hopefully sorted by September and anyone interested to email the clerk by the end of July.	
25/75	Lack of Grave Space in the Ward There was a recent meeting in the Ward to discuss this. Bainton burial ground is very nearly full with a maximum of four spaces available and these are mostly reserved. The process of closing the burial ground would then begin. Still burial space available in Barnack which is available for Southorpe residents.	AH
25/76	To adopt Equality Statement, Safeguarding Statement and IT policy To be presented at the next meeting	AH
25/77	Rota for Asset Checks July – PC Sept – GB Oct - CB	
25/78	Items for future considerations Village Field Biodiversity	
25/79	Date of next meeting Wednesday 17th September at Barnack Village Hall at 7.00 pm Meeting ended at 9.10 pm	