



Clun Town Council with Chapel Lawn

MINUTES

of the Council Meeting
held at the Clun Fire Station meeting room on
May 5th 2026 at 7.30pm

Present: Cllrs M Jones (Chair), R Bowles, J Limond, A Martin, J McVicar, D Morris

Absent: None

There were 2 members of the public present

Minute	Agenda item
78-2026	<p>1. TO ELECT THE CHAIR/MAYOR IT WAS RESOLVED by a unanimous vote to elect Cllr Jones as Chair/Mayor for the coming year.</p>
79-2026	<p>2. TO APPOINT THE VICE CHAIR/DEPUTY MAYOR IT WAS RESOLVED by a unanimous vote to appoint Cllr Bowles as Vice Chair/Deputy Major for the coming year.</p>
80-2026	<p>3. TO RECORD PERSONS PRESENT. As above.</p>
81-2026	<p>4. APOLOGIES No apologies received.</p>
82-2026	<p>5. INTERESTS AND DISPENSATIONS (a) No declarations of Disclosable Pecuniary Interest were made. (b) No requests for Dispensation were made.</p>
83-2026	<p>6. TO CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL None received.</p> <p>IT WAS AGREED to pause the meeting at 19.34 to allow for arrival of Cllr Walmsley and a representative from West Mercia Police. Recommended at 19.36.</p>
84-2026	<p>7. PUBLIC SESSION (a) Cllr Walmsley reported that Shropshire Council had appointed a new CEO, Tanya Wilde. The allocations of committee seats has been reviewed and Reform councillors have been appointed to the Audit and People Scrutiny committees as chairs. Church Preen have set up a highways group and are being supported by Shropshire Council in terms of kit and training to fill pot holes, clear gullies and ensure local knowledge is fully leveraged. Funding is being discussed and subject to the outcome of the pilot this may roll out more widely. Enfield Street has been resurfaced and Church St is being scheduled. The abandoned vehicle on Enfield St is being looked at for removal if the owner</p>

takes no immediate action. Cllr Walmsley noted that a resident has raised concerns regarding parking of commercial vehicles on streets. A soft local approach was suggested, encouraging consideration of other road users when parking.

ACTION 66-2026: Cllr Limond to email contact details for the commercial vehicles' owners to Cllr Walmsley so contact can be made.

A longer-term plan to look at parking will be considered but there will be no quick solution.

Cllr Walmsley reported that he had also been contacted regarding vehicles going too fast through the ford.

Following a question from a member of the public, a discussion took place regarding an email sent by Andy Morton, Executive Manager (Technical Services – Infrastructure) at Shropshire Council, to the Council regarding long-outstanding drainage works for The Square and Bridge Street and work at Waterloo ford. The email had indicated that the ford works would be completed this financial year but that more consideration needed to be given to the drainage works. Councillors expressed frustration with the continuing delays and raised a number of matters that needed to be addressed. Cllr Walmsley agreed to pursue the matter with Shropshire Council, including the points raised.

ACTION 67-2026: Cllr Walmsley to send note to Andy Morton to provide an update

- (b) Police officer, Daryl McWatt, covered the recent crime report, noting that burglary is likely to be an increasing issue. Suspects scoping storage units is also a known problem.

85-2026

8. **APPROVAL OF MINUTES**

- (a) **IT WAS RESOLVED** by a unanimous vote to approve the minutes of the meeting held on 7th April 2026.
- (b) **IT WAS RESOLVED** by a unanimous vote to approve the minutes of the Extraordinary meeting held on 20th April 2026.

86-2026

9. **TO REVIEW ACTIONS ARISING FROM THE MINUTES**

ACTION 165-2025: Cllr Bowles reported that work on the solar panels was ongoing.

ACTION 012-2026: The necessary papers had been completed and signed off. They will now be sent to MCHLG. **Action closed.**

ACTION 017-2026: Cllr Limond is continuing to pursue.

ACTION 29-20276: Cllr Limond is continuing to chase Shropshire Council regarding grit bins in Chapel Lawn; Cllr Walmsley is also chasing.

ACTION 66-2026: The review of the grant application form will be presented at the June meeting.

87-2026

10. **TO RECEIVE THE CLERK'S REPORT**

Council noted the Clerk's report.

ACTION 190-2025: Newport St and Hand Causeway lights fixed; the Clerk will chase on the Buffalo Lane light. Cllr Morris stated that there was also a problem with the light at the junction of Kidd Lane/Newport St.

ACTION 65-2026: The Clerk to write to Tim Ratcliffe regarding warranty for the work on the Town Hall cupola.

Cllr Jones thanked the Interim Clerk for his work to stabilise matters following the previous Clerk's resignation.

88-2026

11. **ANNUAL ITEMS – DOCUMENTS**

- (a) Deferred to the June meeting.
- (b) **IT WAS RESOLVED** by a unanimous vote to confirm adoption of the Shropshire Council Councillor Code of Conduct.
- (c) **IT WAS RESOLVED** by a unanimous vote to adopt the Asset Register

subject to a full review being undertaken in 2026/27.

- (d) **IT WAS RESOLVED** by a unanimous vote to approve the Risk Management Policy.
- (e) Council **NOTED** the insurance arrangements for 2026/27.
- (f) **IT WAS RESOLVED** by a unanimous vote to confirm adoption of the Terms of Reference for the Personnel Committee
- (g) **IT WAS RESOLVED** by a unanimous vote to confirm adoption of the Terms of Reference for the Churchyard Committee.

89-2026 12. ANNUAL ITEMS – COUNCIL REPRESENTATION

- (a) Clun Memorial Hall Committee: Cllr Bowles.
- (b) Chapel Lawn Village Hall Committee: Cllr McVicar.
- (c) Clun Climate Emergency Advisory Group: Cllr Martin.
- (d) SALC South Shropshire Area Committee: Cllr Jones.

90-2026 13. ANNUAL ITEMS – MEMBER RESPONSIBILITIES

- (a) **IT WAS RESOLVED** by a unanimous vote to re-appoint Cllrs Bowles, Jones and McVicar to the Personnel Committee.
- (b) **IT WAS RESOLVED** by a unanimous vote to re-appoint Cllrs Bowles (Chair), McVicar and Morris to the Churchyard Committee.
- (c) Town Hall lead: Cllr Bowles
- (d) Streetlights lead: Cllr Morris
- (e) Public Toilets lead: Cllr Limond
- (f) Street Furniture lead: Cllr Limond
- (g) Christmas Lights lead: Cllr Jones
- (h) Liaison member for Clun Parish Paths Partnership: Cllr McVicar to continue.
- (i) Liaison with SpArC South West Shropshire: Cllr Jones. Cllr Jones agreed to provide a quarterly report to Council.

91-2026 14. OPERATING ARRANGEMENTS FOR 2026/27

- (a) Council noted the serious issues that had been uncovered in management of the Council's finances by the previous Clerk and agreed that this must not be allowed to happen again. **IT WAS AGREED** to establish a Finance Committee to oversee the Council's finances in future.
ACTION 69-2026: The Clerk to present ToR for adoption at the next meeting.
- (b) It was confirmed that Cllrs Bowles and McVicar were to be added to the Mandate as previously agreed.
- (c) **IT WAS AGREED** to defer this item to the next meeting to allow discussion with the Chapel Lawn Village Hall on suitable dates for meetings at that venue.
IT WAS AGREED to hold the next Council meeting at the Fire Station on Tuesday 2nd June.
- (d) **IT WAS RESOLVED** by a unanimous vote to confirm Dan Gordon-Lee as Tree Warden for the coming year.
- (e) **IT WAS RESOLVED** by a unanimous vote to renew membership of SALC/NALC and the ICCM.

92-2026 15. REPORTS TO COUNCIL

- (a) Reports were received from councillors.
- (b) Cllr Bowles noted that the Churchyard Committee has started a survey of the closed churchyard.
- (c) There were no reports on groups or meetings attended.

93-2026 16. FINANCE (see separate Financial Reports)

- (a) Council noted the 2025/26 End of Year Financial Report.
- (b) Council noted receipt of £70,000, this being the Precept for 2026/27.
- (c) Council noted the payments made between meetings by Standing Order or

Direct Debit.

- (d) **IT WAS RESOLVED** by a unanimous vote to approve the following payments:

Enterprise House	Printing for Christmas Lights	£32.50
Highline Electrical	Lighting repairs – St George's Place	£218.64
HugoFox	Website Build	£238.80
ICCM	Annual Subscription	£110.00
Mid Wales Sign & Print Ltd	Printing of Freeman Certificate for J Kerry	£48.00
Shropshire Council	Joint Energy Scheme – Street Lights	£699.61
Memorial Hall Committee	Room Hire in Jan/Feb/March 2026	£137.25
Rampant Horse	Motorised Valves for Toilet Block – Reimbursement	£113.64
Shropshire Council	Charges for May 2025 Election	£250.00
Pear Technology Services Ltd4	Maintenance Services for Cemetery Map 2025/26	£108.00
Pear Technology Services Ltd4	Maintenance Services for Cemetery Map 2026/27	£114.00
Gallagher Insurance	Renewal of 3 year of Insurance Policy deal	£3,042.08

IT WAS AGREED that the Clerk be given authority to spend up to £600 on the Community Event being held on Sunday 10th May,

- (e) Council noted the bank account reconciliations and balances.
(f) Council noted the expenditure to date against the 2026/27 Budget.
(g) **IT WAS RESOLVED** by a unanimous vote, two members abstaining, to approve a grant to St George's Parochial Church Council of £1,000.

17. PLANNING

IT WAS RESOLVED by a unanimous vote to support Planning Application 26/01314/FUL: Proposed dormer window to front elevation at 3 Church Street, Clun.

95-2026

18. CORRESPONDENCE & COMPLAINTS

- (a) No complaints had been received and none were in progress towards settlement.
(b) Council discussed a request to restore memorials in the Town Cemetery. **IT WAS AGREED** that the Clerk should progress the request with the applicant.

96-2026

19. INFORMATION FROM COUNCILLORS

Nothing raised.

97-2026

20. ITEMS FOR NEXT MEETING

- Council liaisons with Enterprise House and the Clun Castle Group
- Tourism

98-2026

21. DATE AND VENUE OF NEXT MEETING

The next meeting of the Council will be at 7.30pm on Tuesday 2nd June in the Meeting Room, Clun Fire Station.

The meeting was closed at 21.36pm

Signed: _____ (Chair) Date: _____