

Q2 Budget report and bank reconciliation 2019/20

RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q2 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 50% of budget received to date)
Precept	£20,504.00	£20,889	£20,889.00	£0.00	100%	Paid annually
Parish Portion - 15% CIL monies	£3,412.44		£57,635.12			Not budgeted as amount not known in advance
LJC Youth Grant & donations	£750.00	£1,150	£700.00	£-450.00	61%	£200 less received from RXI PC, £250 due from Baschurch PC
VAT refund	£0.00		£0.00	£0.00		
Other	£18.00		£73.40	£73.40		
TOTAL RECEIPTS	£24,684.44	£22,039	£79,297.52	£-376.60		

PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q2 2019/20	Variance £	% budget to date	(if greater than 15% variance assuming 50% of budget spent to date)
Administrative & Establishment Costs:						
Clerk's Salary incl. pension	£6,805.23	£7,427	£3,645.99	£3,780.81	49%	
Mileage	£227.96	£50	£11.70	£38.30	23%	Varies throughout the year
Office Expenses	£0.00	£408	£275.74	£132.26	68%	Includes cloud back up dating to 2017
Software	£159.00	£250	£0.00	£250.00	0%	Paid later in year
Training (Clerk/Councillors)	£125.00	£200	£124.00	£76.00	62%	
Meeting Room hire			£150.00			
Audit (Internal & External)	£330.00	£330	£150.00	£180.00	45%	Internal audit paid annually
Insurance	£604.27	£650	£611.46	£38.54	94%	Paid annually
Subscriptions (SALC)	£395.58	£425	£401.11	£23.89	94%	Paid annually
ICO Registration	£35.00	£35	£0.00	£35.00	0%	Paid annually
Election Costs	£200.00	£0	£0.00	£0.00		
GDPR Compliance	£280.00	£280	£155.55	£124.45	56%	
Sub Total Admin & Establishment	£9,162.04	£10,055	£5,525.55	£4,529.25	55%	
Recreation Grounds						
Grounds maintenance	£1,143.00	£1,435	£0.00	£1,435	0%	Paid annually
RoSPA	£240.00	£240	£0.00	£240	0%	Paid annually
Interim inspections	£0.00	£700	£0.00	£700	0%	Bill being queried - response awaited from SC
Other maintenance	£3,388.60	£2,000	£80.00	£1,920	4%	Depends on repairs needed
Sub Total Recreation Grounds	£4,771.60	£4,375	£80.00	£4,295	2%	
Street lighting						
Maintenance/inspections	£0.00	£100	£0.00	£100.00	0%	Paid annually
Sub Total Street Lighting	£0.00	£100	£0.00	£100.00	0%	
Nesscliffe Youth Club						
Youth worker	£3,500.00	£4,000	£4,000.00	£0.00	100%	Paid annually
Sub Total Nesscliffe Youth Club	£3,500.00	£4,000	£4,000.00	£0.00	100%	
Projects & Grants						
British Legion Poppy Appeal	£284.00	£34	£0.00	£34.00	0%	Paid annually
Portacabin	£157.45	£200	£63.91	£136.09	32%	Electricity costs
Village Hall Donations	£2,000.00	£1,000	£0.00	£1,000.00	0%	Paid annually
GPC grants	£0.00	£100	£0.00	£100.00	0%	Grant application not made yet
Neighbourhood CIL	£3,184.33		£0.00	£0.00		Depends on projects pursued
Grant to Knockin & Kinnerley Cricket Club	£0.00	£1,500		£1,500.00		Grant application not made yet
Sub Total Projects & Grants	£5,625.78	£2,834	£63.91	£2,770.09	2%	
Asset Management						
Bus shelter cleaning	£185.00	£200	£0.00	£200.00	0%	Paid in 2 instalments
Bus shelter maintenance	£0.00	£200	£70.00	£130.00	35%	
Noticeboards	£60.00	£50	£0.00	£50.00	0%	As and when required
War memorials	£678.00	£50	£0.00	£50.00	0%	As and when required
Footpath maintenance	£165.00	£175	£0.00	£175.00	0%	Paid annually
Sub Total Asset Management	£1,088.00	£675	£70.00	£605.00	10%	
Other						
Contingency	£0.00	£0	£193.50	£-193.50		As and when required
VAT	£1,424.96		£919.49	£-919.49		Not in budget as reclaimed
Sub Total Other	£1,424.96	£0	£1,112.99	£-1,112.99		
GRAND TOTAL PAYMENTS	£25,572.38	£25,572	£10,852.45	£14,719.93	42%	

BANK RECONCILIATION AS AT Q2 30.9.19
CURRENT ACCOUNT

Balance b/fwd from 31st March 2019	£28,402.27
less payments	£10,852.45
add receipts	£79,297.52
BALANCE AS PER CASHBOOK	£96,847.34

Represented by bank balances	Current a/c	£96,847.34
Less unrepresented cheques & SO		£0.00
Add uncredited receipts		£0.00
RECONCILED BALANCE CURRENT ACCOUNT Q2		£96,847.34

BANK RECONCILIATION AS AT Q2
YOUTH & PLAYING FIELDS A/C

Balance b/fwd from 31st March 2019	£12,489.95
less payments	£809.65
add receipts	£484.35
BALANCE AS PER CASHBOOK	£12,164.65

Represented by bank balances	Youth/playing field a/c	£12,272.65
Less unrepresented cheques & SO	Chq. 10066	£108.00
Add uncredited receipts		£0.00
RECONCILED BALANCE YOUTH & PLAYING FIELDS A/C Q2		£12,164.65

TOTAL RECONCILED BALANCES ALL ACCOUNTS **£109,011.99**

RESERVES	Actual balance 31.3.19	Receipts 2019/20	Expenditure 2019/20	Reserves as at Q2 30.9.19
<i>Ringfenced Reserves</i>				
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73
Parish Plan	£521.00	£0.00	£0.00	£521.00
Elections	£1,000.00	£0.00	£0.00	£1,000.00
Defibrillators	£400.00	£0.00	£0.00	£400.00
CIL (Neighbourhood Fund)	£8,926.93	£57,635.12	£0.00	£66,562.05
Transparency Reserve	£400.00	£0.00	£0.00	£400.00
Youth Club (held in YC/Playing Field account)	£6,428.81	£484.35	£809.65	£6,103.51
Playing Field (held in YC/Playing Field account)	£6,061.14	£0.00	£0.00	£6,061.14
Total Ringfenced Reserves	£23,561.15	£58,119.47	£809.65	£81,211.43
General Reserves (balance b/f less ringfenced reserves)	£17,331.07			£27,800.56
Total Reserves	£40,892.22			£109,011.99

NB Youth club funds need to be transferred out once the club has a bank account